

International Islamic University Islamabad
(Central Transport Unit)

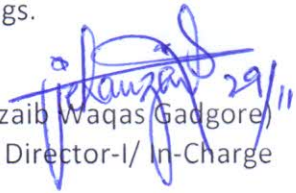
F. No. 2(1)/2004-CTU-IIU-3751

November 29, 2017

OFFICE ORDER

University has provided ambulance facility to its boarder students in both male and female campuses during night to take the students, in case of emergency, to Pakistan Institute of Medical Sciences (PIMS) for medical treatment. In order to ensure efficient and effective use of this facility and to avoid its misuse, on the recommendations of the Transport Advisory Committee made in its meeting held on 22-08-2017, worthy President, IIU has been pleased to approve following policy for compliance by all concerned:

- Patient(s)/accompanying students are bound to produce hostel cards while using ambulance facility at night.
- Ambulance facility will be provided only, if recommended by Hostel Tutor(s). Original signature(s) will be required on the requisition slip. Photocopied slip will not be accepted.
- Driver of the ambulance will report all cases to Transport Supervisor (Operations) in which students do not return back from PIMS.
- Transport Supervisor (Operations) will report their details through In-Charge CTU to Provost (Hostels) and security cell for disciplinary proceedings.


(Jehanzaib Waqas Gadgore)
Assistant Director-I/ In-Charge

Distribution:

- All Deans of the faculties
- Director (Female Campus)
- Director (Academics)
- Provost Hostels (Male & Female)
- Student Advisors (Male & Female)
- In-Charge, Medical Centers (Male & Female)
- Director (Finance)
- Chief Security Officer
- Transport Supervisor (Operations)

Cc:

- SPS to President, IIU
- PS to Vice-President (AF&P)
- PS to Vice-President (Academics)
- PS to Vice-President (HS&R)
- PS to Director (Administration)