

TENDER NOTICE

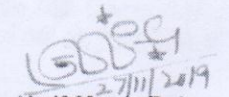
Sealed tenders are invited for supply of Leather Shields to Shariah Academy from well reputed firms/suppliers and manufacturers, their local authorized dealers registered with G.S.T & Income Tax Department, Government of Pakistan on Single Stage-Single Envelope basis as per approved sample.

- Bidding documents, containing detailed terms and conditions etc. are available at Shariah Academy, Room No. 48 Faisal Masjid campus, International Islamic University, Islamabad. Bidding documents can also be downloaded from www.iiu.edu.pk and www.ppra.org.pk websites.

Terms & Conditions:-

- The firm should attach earnest money of 2% (refundable) in shape of CDR/DD/PO with the bid document without which the tender will not be considered.
- The last date for submission of bid is **10:30 hrs on 16.12.2019 (Monday)** which will be opened on same day or **16.12.2019 at 11:00 am** in the office of the undersigned.
- The tender received after due date or time will not be considered.
- Sample is available with Shariah Academy. The rates are acceptable only for same sample available at Shariah Academy.

The Shariah Academy reserves the right to accept or reject any or all bids as per PPRA rules.


27/11/2019

(Asif Munir Babar

Addl. Director (A&F

Shariah Academy

Faisal Masjid Campus, Islamabad

051-9261030



SUPPLY OF LEATHER SHIELDS TO SHARIAH ACADEMY

Sealed bids/quotations are invited from the well reputed firms / suppliers, registered with Sales Tax and Income Tax Departments and must be on Active Taxpayers List of the Federal Board of Revenue for Supply of Leather Shields to the Shariah Academy, International Islamic University, Islamabad for the following item:-

Sr. No.	Item	Specification or Equivalent	Qty.	Earnest Money	Tender Fee (non-refundable)
1.	Leather Shield	As per approved sample available in the Shariah Academy	300/500	2 %	Rs.1000/-

GENERAL TERMS & CONDITIONS

1. **Tender Fee, Bid Security and Performance Security, Tender Opening Date & Procedure:**

- The procurement shall be completed in accordance with Procurement Rules 2014, on Single Stage-Single Envelope Bidding Procedure.
- Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at Office of the Addl. Director (A&F), Shariah Academy, not later than **10:30 hrs on 16.12.2019 (Monday)** which shall be opened on same day on **16.12.2019 at 11:00 Hours**
- The Bid must be accompanied by Tender Fee of Rs.1000/- (non-refundable) in shape of Call Deposit Receipt (CDR) in original and Bid Security of 2% of Tender amount (refundable) in shape of Call Deposit Receipt (CDR) in original.
- CDRs must be in favor of Shariah Academy, Faisal Masjid Campus, IIU.
- Separate rates (with & without box) for **300 & 500** qty. of leather shields is to be provided.
- The rates / bids should be inclusive of all applicable Govt. Taxes.

2. **Validity of Offers.**

Quoted rates shall be unconditional and valid for a period of 06 months from the date of opening the quotation.

- Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.
- Sales Tax Number and NTN Number must be mentioned on the letter head.

3. **Failures and Terminations:**

No offer of a supplier / firm will be considered if:-

- Bid received without Bid Security / Call Deposit or less CDR than the required.
- Bids received not in accordance with specifications of Tender Documents.
- Bid received later than the date and time fixed for tender.
- Tender is incomplete in any respect or is unsigned.
- Offer is ambiguous and the offer is conditional.
- Offer from a firm which is black listed at any level.
- Any erasing / cutting / overwriting etc.
- The supplier fails to deliver the consignment within specified delivery period (**20 days after approval of assigned work**) strictly in accordance with the terms and conditions as laid down in the Supply Order.
- Situation warranted, then Academy is authorized to forfeit the bid Security and the firm may also be black listed.

4. **Other special conditions**

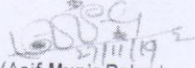
- Attested affidavit from Oath Commissioner should accompany the bid, stating that the firm has never been blacklisted or declared disqualified by any government organization during fulfilment of its responsibilities in any contract and is not in the process of litigation with any government organization. The tender will be rejected straightway without assigning any reasons if the firm declared black listed by any Govt. /Semi govt. department/agencies etc.

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- (ii) Quotations will be on F.O.R basis at the Academy.
- (iii) The Supplier must be on Active Tax Payer List issued by the FBR.
- (iv) The performance security (Retention Money) equal to 5% of total bill shall be deducted from the final bill of the successful bidder by the Academy. Retention shall be released by the Academy to the contractor after either expiry of the maintenance period and/or the remedying of notified defects and/or the completion of outstanding work(s), whichever is later.
- (v) All Government Taxes will be deducted according to applicable rules.
- (vi) The Shariah Academy may reject all bids/proposals at any time prior to the acceptance of a bid or proposal as per PPRA rule, however upon bidder request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA rule.

5. Approved Sample -

Approved sample is available with the Purchase & Store Section of Shariah Academy which can be examined during Office Hours from 08:00 AM to 3:00 PM (Monday to Friday) before the date of opening of tender.


(Asif Munir Babar)
Addl. Director (A&F), SA