

## TENDER NOTICE

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD (IIUI) invites sealed bids from the *original manufacturers / authorized distributors* (With Valid Authorization/Distribution Certificate) / *suppliers* registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for Purchase and Installation of **"Air Conditioners for IIU on Rate Contract/Agreement Basis for Period of 06 Months"**.

2. Bidding documents, containing detailed terms and conditions, etc. are available at Room No. 213, 2<sup>nd</sup> Floor, Administration Block, Sector H-10, New Campus International Islamic University, Islamabad. Bidding documents can also be downloaded from [www.iiu.edu.pk](http://www.iiu.edu.pk) and [www.ppra.org.pk](http://www.ppra.org.pk). Price of the bidding documents is **Rs. 1,000/-** (*Non-refundable*) in shape of Pay Order/Call Deposit/Bank Draft in favour of IIUI

3. The bids, prepared in accordance with the instructions in the bidding documents, must reach on or before **13-06-2019 up-till 10:30 a.m** at Room No. 213, 2<sup>nd</sup> Floor, Administration Block, Sector H-10, New Campus IIUI. Bids will be opened on the same day i.e **13-06-2019 at 11:00 a.m** in the presence of the bidders/their representatives who may like to attend the opening ceremony.

4. International Islamic University Islamabad reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules 2004.

**Javaid Rabbani,**  
Deputy Director (P&S)  
Ph:9019255

5. The exact completion/delivery time for purchase / work order will be maximum 30 days. The handing over of critical importance.

6. After opening of bids, International Islamic University Islamabad will examine the bids for completeness as per tender document.

7. Purchase order (s) will be awarded to the lowest evaluated bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.

8. International Islamic University Islamabad, will follow the PPRA rule of Single Stage One Envelope procedure.

9. Bidders cannot challenge the findings of the evaluation or ask for reason of disqualification.

10. The bid should be submitted in a sealed envelope up to 13-06-2019 on or before 10:30 a.m and will be opened on the same date at 11:00 a.m in the presence of available bidders.

11. The envelope should be marked as under:  
Deputy Director (P&S)

Room No. 213, 2<sup>nd</sup> Floor, Admin Block,  
Sector H-10, New Campus

International Islamic University, Islamabad.  
Tel:051-9019255

12. The envelope shall also bear the word "CONFIDENTIAL" and following identification quotation of "Purchase and Installations of Air Conditioners for IIU"



# INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD

Purchase & Store Section, Admin Block, New Campus, Sector H-10, Islamabad.

Tel: 051-9019255 Fax: 051-9258073

Tender No: 2/1/2014/P&S-

Sub: **Tender Document for Purchase & Installation of Air Conditioners on Rate Contract basis for a Period of 06 (Six) Months**

## **"TERMS AND CONDITIONS"**

1. Any addition, deletion or modification of any clause of the procurement terms & conditions of International Islamic University Islamabad (IIUI) by any vendor will not be acceptable and may lead to rejection of the bid.
2. Original Manufacturer / Authorized Distributors (*with valid authorization / distribution certificate*) / Suppliers **registered with Income Tax, Sales Tax Department and who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.**
3. Documents along with Pay Order/Call Deposit/Demand Draft amounting to **Rs. 1000/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of International Islamic University, Islamabad, to the address given below.
4. Part / Advance payments is not allowed.
5. The exact completion/delivery time from the date of the purchase / work order will be maximum **30 days**. The handing over / completion time is of critical importance.
6. After opening of bids, International Islamic University Islamabad will examine the bids for completeness as per tender document.
7. Purchase order (s) will be awarded to the lowest evaluated bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
8. International Islamic University Islamabad, will follow the PPRA rule of **Single Stage One Envelope procedure**:
9. Bidders cannot challenge the findings of the evaluation or ask for reason of disqualification.
10. The bid should be submitted in a sealed envelope up to **13-06-2019** on or before **10:30 a.m** and will be opened on the same date **at 11:00 a.m** in the presence of available bidders.
11. The envelope should be marked as under;  
Deputy Director (P&S)  
Room No. 213, 2<sup>nd</sup> Floor, Admin Block,  
Sector H-10, New Campus  
International Islamic University, Islamabad.  
Tel: 051-9019255
12. The envelope shall also bear the word **"CONFIDENTIAL"** and following identification quotation of **"Purchase and Installations of Air Conditioners for IIU"**



13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
14. If the vendor fails to deliver the goods / services to International Islamic University, Islamabad in time then the penalty will be charged as under:
  - a. 02% per month of the total Purchase Order value.
  - b. If the vendor fails to deliver the goods / services during the extended period (if granted) then the purchase / work order may be cancelled and Earnest money may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The bidder/vendor would be required to REPLACE as per requirements mentioned in our BoQs at no cost to the IIUI, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money AND bidder will bear all cost and expenses thereof.
16. All prices should be quoted on **FOR Basis (inclusive of all applicable taxes)**
17. All prices should be valid for at least **09 Months** (03 months to finalize the bidding process and six months will be the agreement period). Withdrawal or any modification of the original offer within the validity period shall entitle IIUI to forfeit the earnest money in favor of the IIUI and / or put a ban on such vendor participation in IIUI tenders / works.
18. It is the sole responsibility of the bidder / agent / supplier / manufacturer/Service Provider to comply with the applicable laws, be national or international.
19. In case of any dispute, decision of the President, IIUI will be final and binding upon the parties.
20. The IIUI reserves the right to modify the quantities of goods / services at any time before the award of purchase/ work order.
21. **The bidder is required to furnish in form of "Pay Order/Demand Draft/Call Deposit" amounting to Rs.50,000/-(Re-fundable) as Earnest Money in favor of "International Islamic University Islamabad". Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
22. International Islamic University Islamabad reserves the rights to accept or reject the bid if;
  - i. Received without earnest money
  - ii. Received later than the date and time fixed for tender submission
  - iii. The tender is unsigned/ unstamped
  - iv. The offer is ambiguous
  - v. The offer is conditional
  - vi. Offer is made by the unauthorized agent/supplier of the original equipment manufacturer.
  - vii. The offer is from a firm, which is black listed by any Govt. Office.
  - viii. The offer is received by telephone/telex/fax/telegram.
  - ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
  - x. Without Warranty (As referred at No. iv of BoQ.



23. The bidder should furnish a **CERTIFICATE** on judicial STAMP PAPER worth Rs. 100 as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.

I / We

- **Company / Vendor Name:** \_\_\_\_\_
- **Postal Address:** \_\_\_\_\_
- **Tel. No:** \_\_\_\_\_ **Mob No.** \_\_\_\_\_
- **NTN# :** \_\_\_\_\_ **GST#:** \_\_\_\_\_

The undersigned certify that the terms and conditions as contained in this document, viz "**Terms and Conditions**" are accepted unconditionally and in the event of selection of my/our bid/s; the agreement will be entered into, in the prescribed format attached as **Annex-I**.

Sign & Stamp

**Note:**

1. Please quote the rates on our BoQs and clearly mention the quoted Make / Model / Country of Origin, otherwise your bid / items may lead to rejection.
2. In Addition to filling of the attached BoQs, supporting literature of the quoted model must be attached for verification & technical evaluation of the required specification by the bid evaluation committee. In case of any clash found between the quoted model and the literature model, the item/bid may be rejected.
3. Terms & Conditions and BoQs should be attached with the proposal (Technical & Financial Bids), otherwise your tender/bid(s) may be rejected.
4. Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.



## BoQ SPLIT AIR CONDITIONERS

Sr. #	Description of Items	Capacity	Rate with all taxes					
			Daikin	Haier	Orient	Green Air	PEL	Equivaler
A.	<b>Split Air Conditioners</b>							
1.	Split AC (cool)	1.0 ton						
2.	Split AC (Heat & Cool)	1.0 ton						
3.	Split AC DC inverter (Heat & Cool)	1.0 ton						
4.	Split AC (cool)	1.5 ton						
5.	Split AC (Heat & cool)	1.5 ton						
6.	Split AC DC inverter (Heat & Cool)	1.5 ton						
7.	Split AC (cool)	2.0 ton						
8.	Split AC (Heat & cool)	2.0 ton						
9.	Split AC DC inverter (Heat & Cool)	2.0 ton						
10.	Floor standing AC (cool)	4.0 ton						
11.	Floor standing AC (Heat & Cool)	4.0 ton						
12.	Floor standing AC DC inverter (Heat & Cool)	4.0 ton						
13.	Ceiling mounted open decorated type AC (Heat & Cool)	4.0 ton						
14.	Ceiling mounted open decorated type AC (Heat & Cool) DC inverter	4.0 ton						
B.	<b>Installation charges</b>							
15.	Installation charges included 10 RFT copper pipes, Insulation with raping tape and power cable (110/76) complete.	1.0 ton						
16.	Installation charges included 10 RFT copper pipes, Insulation with raping tape and power cable (110/76) complete.	1.5 & 2.0 ton						
17.	Installation charges for Floor standing AC	4.0 ton						
18.	Installation charges for ceiling mounted decorated type AC	4.0 ton						



	Standard Outdoor Frame for Split AC	1.0, 1.5, 2.0 ton	
	Standard Outdoor Frame for Floor standing AC	4.0 ton	
21.	Extra Refrigerant pipe with aero flux insulation, raping tape & Control Wiring( RFT)	1.0 ton	
22.	Extra Refrigerant pipe with aero flux insulation, raping tape & Control Wiring( RFT)	1.5 & 2.0 ton	
23.	Extra Refrigerant pipe with aero flux insulation, raping tape & Control Wiring( RFT)	4.0 ton	
24.	Power Cable Single Phase 110/76 (3/C) (RFT) Pakistan cable or approved equivalent	1.0, 1.5, 2.0 ton	
25.	Power Cable Three Phase 4mm (4/C) (RFT) Pakistan cable or approved equivalent	4.0 ton	
26.	PVC duct for covering refrigerant pipe (Adamjee) in RFT	1.0, 1.5, 2.0 ton	
27.	PVC duct for covering refrigerant pipe (Adamjee) in RFT	4.0 ton	
28.	Duct for covering of Power cable (Adamjee) in RFT	1.0, 1.5, 2.0 ton	
29.	Circuit Breaker MCB 16 A, Busch or approved equivalent	1.0 ton	
30.	Circuit Breaker MCB 20 A, Busch or approved equivalent	1.5 & 2.0 ton	
31.	Circuit Breaker MCB 32 A (3-Pole) Schneider or approved equivalent	4.0 Ton	
32.	Drain pipe UPVC ¾" in RFT	1.0, 1.5 ,2.0,4.0 ton	
33.	Drain pipe G.I (Medium) ¾" in RFT	1.0, 1.5 ,2.0,4.0 ton	
34.	Core cutting and Finishing Per hole	1.0, 1.5 ,2.0,4.0 ton	
35.	Civil Works Groove RFT	1.0, 1.5 ,2.0,4.0 ton	

**Note:**

- (i) **Three year compressor, one year parts/gas warranty and free complaint visits for one year are required.**
- (ii) **The bidder must owned customer/Services centre in Rawalpindi/Islamabad area and give complete detail of equipments, technicians which will be verified by the committee etc.**

For any further query, please contact with Mr. Sajjad Ahmad, Deputy Director (HVAC) at his Office Phone # 9019333 & 9019933 during office hours (8:00 A. M to 03:30 P. M).



## BETWEEN

AND

WHEREAS the first party is a University being a legal entity established under the Act of the Parliament and the President of the University has fully authorized his representative to execute this agreement.

[illegible]



WHEREAS the first party has agreed to execute an Agreement with the second party regarding the purchase of Installation of **AIR CONDITIONERS of above mentioned category/capacity** against their quoted rates inclusive of applicable taxes from the second party and the second party also agreed to sell and install the same on the following terms and conditions:

1. That this agreement is for a period of **06 (SIX) MONTHS** from the date of signing of this agreement.
2. That the first party will issue a formal supply order for purchase and installation of Air Conditioners mentioned above and the second party i.e. Supplier shall be bound to supply and installed the ordered items of the same specification with the stipulated time period and at the designated place of the first party.
3. That it is also agreed by the second party that time and quality or the essence with the supply order and in case if the second party failed to supply and install the ordered items within the given date the first party has the right to impose 2% penalty of total amount of supply order for each month of delay from the second party side.
4. That the items mentioned above delivered by the second party i.e. supplier against each supply order shall be inspected by the Inspection Team of the first Party as per supply order issued by P&S Section.
5. That if at any time, it appears that the second party is not following the delivery schedule and would be unable to deliver the ordered items as per specifications/supply order with the specified time to the satisfaction of first party, then the first party shall have the right to cancel the order at any time and procure the all/remaining items from some other source, at the "Risk and Expenses" of second party and also take legal as well as other actions as deemed appropriate for the case.
6. That the second party undertakes/ agrees to provide **Three Years compressor, one year parts/gas warranty and free complaint visits for one year** on site warranty against defects manufacturing or material etc, effective from the date of inspection/acceptance by the first party.
7. That the second party will rectify or remove the faults if arises in the supplied items and covers in warranty within warranty period without any charges and delay.
8. The second party will provide a telephone number of their representative to the first party for customer support that will be provided to the HVAC Section of the first party to promptly address the issue.



9. That the second party i.e. supplier will be bound to address the issue on the same day during the first party's office hours and report to the HVAC Section.
10. That the payment will be made on submission of bills, delivery challan alongwith GST Invoice and after satisfactory completion of supply orders.
11. That the Payment shall be made after the successful completion of delivery of ordered items, their installation, inspection and acceptance by the first Party. Payment shall be released in favor of M/s ----- (Second party) through crossed cheque.
12. That both parties have agreed to perform their part of the contract and in case of default binds themselves to indemnify the other.
13. In case of any dispute in regard to this agreement the matter shall be referred to the arbitrator and with the consent of the parties the President of the Islamic University is a sole arbitrator whose decision shall be final and binding on both the parties.
14. That this agreement shall also be terminated in case the Second party makes any violation/breach of any of the terms of this agreement immediately without being issued any notice.

In witness whereof, the parties have set their hands on this agreement on \_\_\_\_\_.

**Signed by:**

\_\_\_\_\_  
For and on behalf of the Purchaser

**In the presence of:**

Witness,

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

**Signed by:**

\_\_\_\_\_  
for and on behalf the Supplier

**in the presence of:**

Witness

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_