

## TENDER NOTICE

Sealed tenders are invited for supply of following items to Shariah Academy from well reputed firms/suppliers and manufacturers, their local authorized dealers registered with G.S.T & Income Tax Department, Government of Pakistan on Single Stage-Single Envelope basis for the following items:-

| Sr. No. | Item Name   | Quantity | Earnest Money | Tender Fee (non-refundable) |
|---------|---|----------|---------------|-----------------------------|
| 1.      | LED TV<br>Specification is available in Tender Documents  | 02       | 2 %           | Rs.1000/-                   |
| 2.      | Camera DSLR Nikon D7500 with<br>18-140mm/Equivalent<br>Specification is available in Tender Documents | 01       | 2 %           | Rs.1000/-                   |

- Bidding documents, containing detailed terms and conditions etc. are available at Shariah Academy, Room No. 40, Faisal Masjid campus, International Islamic University, Islamabad and also can be downloaded from [www.iiu.edu.pk](http://www.iiu.edu.pk) and [www.ppra.org.pk](http://www.ppra.org.pk) websites after payment of Tender Fee @ Rs.1000/- (for each item separately) as non-refundable in the shape of CDR/DD/PO in favour of Shariah Academy, International Islamic University, Islamabad. Supplier should be at ATL of FBR.

### Terms & Conditions:-

- Under PPRA Rule 25, firms should submit a bank draft/pay order of 2% of the bid as earnest money in shape of CDR/DD/PO in favour of Shariah Academy, International Islamic University, Islamabad along with bid document without which the tender will not be accepted.
- Cheque / Crossed cheque will not be accepted.
- Firms must submit bids on tender documents.
- The bids/offers contrary to the specifications mentioned in the tender document will be turned down.
- The bidders will have to supply attested photocopies of valid GST registration number as well as their company profile.
- Attested affidavit from Oath Commissioner should accompany the bid, stating that the firm has never been blacklisted or declared disqualified by any government organization during fulfilment of its responsibilities in any contract and is not in the process of litigation with any government organization.
- Under PPRA Rule 33, Shariah Academy reserves the right to accept or reject any or all bids as per PPRA rules.
- The tender received after due date or time will not be considered by the Shariah Academy.
- The last date for submission of bid is (Monday) **14.01.2019 at 10:30 am** which will be opened on same day on **14.01.2019 at 11:00 am** in the office of the undersigned.

(Hafiz Muhammad Ijaz Abbasi)

Addl. Director (A&F)

Shariah Academy,

Faisal Masjid Campus, Islamabad

051-9261030

**Shariah Academy**

International Islamic University, Islamabad Pakistan



**أكاديمية الشريعة**

الجامعة الإسلامية العالمية إسلام آباد باكستان

# TENDER DOCUMENT

FOR

ISSUED TO \_\_\_\_\_

ISSUED BY:

**SHARIAH ACADEMY  
INTERNATIONAL ISLAMIC UNIVERSITY,  
ISLAMABAD**

*[Signature]*



## SUPPLY OF LED TV AND DSLR CAMERA TO SHARIAH ACADEMY

### TERMS AND CONDITIONS

|  |   |
|--|---|
| SCOPE OF WORK                                      | The Shariah Academy, International Islamic University, Islamabad wishes to receive the tenders for <b>Supply of Electronics Items (02 LED TV and 01 DSLR Camera along with accessories)</b> to be supplied and installed in the <b>Shariah Academy, Faisal Masjid Campus, Islamabad</b> . Bill of quantities on item rate basis is to be attached herewith. The rates will include all labor, material, scaffolding, tools and plant and all types of taxes as in terms & conditions of the tender documents. Tenderers must quote for the complete scope of work. Any tender covering partial scope of work will be rejected as non-responsive.  |
| TENDER OPENING DATE & PROCEDURE:                   | The procurement shall be completed in accordance with Procurement Rules 2014, on <u>Single Stage-Single Envelope</u> Bidding Procedure. Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at Office of the Addl. Director (A&F), Shariah Academy but not later than (Monday) <b>14.01.2019 at 10:30 am</b> which will be opened on same day on <b>14.01.2019 at 11:00 am</b> in the office of the undersigned.   |
| TENDER FEE, BID SECURITY AND PERFORMANCE SECURITY: | The Bid must be accompanied by Tender Fee of Rs:1000/- (each for DSLR Camera and LED Screen separately) in shape of Call Deposit Receipt (CDR) in original and Bid Security of 2% of Tender amount (refundable) in shape of Call Deposit Receipt (CDR) in original. CDRs must be in favor of Shariah Academy, Faisal Masjid Campus, IIU. The rates / bids should be inclusive of all applicable Govt. Taxes.  |
| VALIDITY OF OFFERS.                                | Quoted rates shall be unconditional and valid for a period of 6 months from the date of opening the quotation.<br>i. Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.<br>ii. Sales Tax Number and NTN Number must be mentioned on the letter head and bidding documents.  |
| QUALIFICATION CRITERIA                             | i. All the bidders are instructed to submit their sealed bids addressed to Shariah Academy, International Islamic University, Islamabad.<br>ii. The Bid shall remain valid for six calendar months from the date of opening of the tender.<br>iii. Bidders would not be permitted to alter or modify their bids after expiry of the deadline for receipt of Bids.<br>iv. A copy of terms and conditions duly signed & stamped by the tenderer, as a token of acceptance of the same should be attached along-with the tenders.<br>v. Bidders shall indicate complete technical specifications and all features of the quoted items and also submit its literature/brochures.<br>vi. The tendering firm will also submit a certificate that the product offered is as per technical specifications of the tender.<br>vii. Description of bidder's own (at least one local) repair & maintenance set-up with the location / addresses of workshops, mobile workshops (if any).<br>viii. A certificate from the bidder that all spare parts of the items to be supplied are easily available in Pakistan in the local market or from company owned outlets along with certificate from the dealer that the |

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|   | <p>brand to be supplied is in use in Pakistan at least for the last Five Years. In case any item or part of item is found sub-standard at any stage the supplier will be responsible to exchange the sub-standard items at his own cost.</p> <p>ix. Firm should submit a bank draft/pay order of 2% of the bid as earnest money in favour of Shariah Academy, International Islamic Univeristy, Islamabad along with bid.</p> <p>x. Attested affidavit from Oath Commissioner should accompany the bid, stating that the firm has never been blacklisted or declared disqualified by any government organization during fulfillment of its responsibilities in any contract and is not in the process of litigation with any government organization. The tender will be rejected straightway without assigning any reasons if the firm declared black listed by any Govt. /Semi govt. department/agencies etc.</p> <p>xi. The successful bidder will have to supply and install (free of charges) the ordered goods within Two week..</p> <p>xii. All prices should be quoted on FOR basis (including all applicable taxes)</p> <p>xiii. Taxes will be deducted as per GOP Rules.</p> |
| DELIVERY MODALITIES                       | <p>(i) Delivery Schedule: Not more than 15 days after issuance of the supply order</p> <p>(ii) Place of installation: Shariah Academy, International Islamic Univeristy, Fasial Masjid Campus, Islamabad.</p>  |
| INSPECTIONS & TESTS                       | <p>Inspection and tests prior to delivery of Equipment and at final acceptance are:-</p> <ol style="list-style-type: none"> <li>1) For being Brand New (Certificate from supplier for being brand new, bearing relevant reference numbers of the equipment)</li> <li>2) For conformance to specifications (Through a comparative statement of comparison of specifications)</li> <li>3) For the Country of Origin as quoted by the Supplier (Certificate from manufacturer for Country of Origin)</li> <li>4) For Physical Fitness having NO Damages (Visual Inspection)</li> <li>5) Online verification of various parts and components of the supplied goods.</li> <li>6) For successful operation, at site, in accordance with performance parameters after complete installation, testing and commissioning of the equipment (Test Run for 10 hours in a week's time: for Final Acceptance Only).</li> </ol>   |
| TERMS OF PAYMENT                          | <p>Payment shall be made in Pak. Rupees. 50% payment will be made after final acceptance of goods issued after assuring good working condition of items supplied. Remaining 50% will be paid after two months of installation and successful operation. No advance payment will be made under any circumstances and no sub-standard material will be accepted.</p>   |
| COMPLETION PERIOD:                        | <p>The work has to be completed within <b>15 days</b> from the commencement date.</p>  |
| LIQUIDATED DAMAGES/COMPENSATION FOR DELAY | <p>In case the successful bidder(s) fails/fail to supply the ordered goods within <b>15 days</b>, his purchase order will supposed to be cancelled; earnest money will be confiscated and the order will be placed to the next lowest bidder(s) immediately. The contractor shall be responsible for the damage done to other infrastructure of the building. the contractor's only liability to the Academy for such failure shall be to pay the amount at the rate of Rs. 500/- per day or part thereof, will be imposed up to maximum limit of 5% of the contract value</p>   |
| PAYMENTS:                                 | <p>This is an item rate contract. The contractor may claim running payments of the item of work done after satisfactory completion of his work.</p>  |
| SECURITY DEPOSIT/RETENTION MONEY:         | <p>Retention Money equal to 5 % of total work Final payment will be deducted by the Academy. Retention shall be released by the Academy to the contractor within 14 days after either expiry of the maintenance period and/or the remedying of notified defects and/or the completion of outstanding work(s),</p>  |

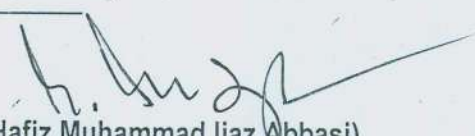


|                                 |   |
|---------------------------------|---|
|                                 | whichever is later.   |
| STORES:                         | No Store, T & P etc. shall be issued by the Academy to the contractor.  |
| ESCALATION:                     | No Escalation will be paid on any of the Material, Labor, POL etc.  |
| SUBLETTING:                     | The contractor shall not sublet the whole of the work. However, if it deemed necessary to do so; the part of the work(s) will be allowed for sub-letting subject to the prior approval of the Engineer but the contractor shall be sole responsible for acts, defects, defaults, payments etc. against whole of the work(s).  |
| EXTENSION IN COMPLETION PERIOD: | <ul style="list-style-type: none"> <li>i. The contractor shall notify the Engineer/Academy in writing as soon as he is aware of any circumstances which may delay or disrupt the works, or which may give rise to a claim for additional payment.</li> <li>ii. To the extent that the contractor's failure to notify results to the Engineer being unable to keep all relevant records or not taking steps to minimize any delay, disruption, or cost, or the value of any variation, the contractor's entitlement to extension to the time for completion or additional payment shall be reduced/rejected.</li> <li>iii. The contractor shall be entitled to an extension to the time for completion if he is or will be delayed by any of the Academy risks subject to the contractor's notification of intention without unreasonable delay.</li> <li>iv. On receipt of an application from contractor, the Engineer/Academy shall consider all supporting details provided by the contractor and the Academy may extend the time period for completion as appropriate.</li> </ul> |
| EXTRA ITEMS:                    | This is an item rate contract and any increase or decrease in quantities shall not invalidate the contract and same rates shall remain binding upon the contractor, however total cost of the contract should not increase more than 15%. Extra items will only be allowed and/or to be executed after obtaining its formal written approval from the Director General. Shariah Academy. The payment for extra items if any will be made on the current market rates. The % age of overheads & profit to be allowed in such cases shall be 25%. For calculating the variation the current rates of labour and material shall be used for prevailing market rates and no escalation on account of material or labour wages shall be allowed on such items.   |

Name & Address of the Firm \_\_\_\_\_

Signature, Stamp & Date: \_\_\_\_\_

Contact No: \_\_\_\_\_

  
 (Hafiz Muhammad Ijaz Abbasi)  
 Addl. Director (A&F), SA  
 Faisal Masjid Campus, Islamabad

# SHARIAH ACADEMY INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD

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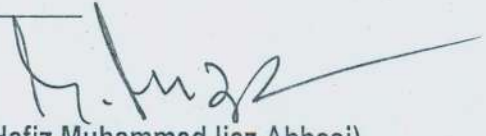
BOQ FOR SUPPLY OF DSLR CAMERA AND LED TV OF SHARIAH ACADEMY AT FAISAL MOSQUE  
CAMPUS

| Sr. No.   | Item Name                       | Specifications  | Quantity | Rate |
|---|---------------------------------|---|----------|------|
| 1.  | LED TV                          | Brand: Sony/EcoStar/Haier/Samsung or Equivalent<br>Model: U900 Smart 3D LED TV or Equivalent<br>Size: 65" or more<br>Connectivity: Built in Wifi/Lan<br>Resolution: Full HD (1080p)<br>USB:USB3.0<br>Terminal:HDMI, AUX, USB (50 feet each),<br>Components, RF<br>Wall Mount: Hydraulic Wall Mount  | 02       |      |
| 2.  | Camera DSLR<br>Nikon/Equivalent | Megapixels: 20.9 Megapixel dx-format CMOS<br>Sensor<br>Optical Zoom: 1.5x Optical Zoom<br>Autofocus:51-point (AF) (15 Cross type)<br>Screen Size: 3.2 inches, Touch Sensitive, Tilting<br>ISO: 100-51,600 high resolution<br>Video Resolution:4K UHD (3840X2160) at 30.25 or<br>24p<br>Video Recording: Full HD 1080/60p<br>Power Source: EN-EL15a Lithium-ion Battery<br>Important Feature: EXPEED 5 Technology<br>18-140 mm Kit Lens + 32 GB Card + Bag | 01       |      |
| Note: Local Warranty for both items (LED TV, DSLR Camera) |                                 |   |          |      |

Name & Address of the Firm \_\_\_\_\_

Signature, Stamp& Date: \_\_\_\_\_

Contact No: \_\_\_\_\_

  
 (Hafiz Muhammad Ijaz Abbasi)  
 Addl. Director (A&F), SA  
 Faisal Masjid Campus, Islamabad





## TENDER FORM

(Rs.1,000/- for each item)

Subject: PURCHASE OF DSLR CAMERA, LED TV.

Tender cost of the supply Rs. \_\_\_\_\_

Earnest money at the @2% on tender cost: Rs. \_\_\_\_\_

Percentage to be deducted from the bill: Rs. \_\_\_\_\_

Time allowed for the completion of supply from  
the date of written order to commence supply:

Issue to M/S. \_\_\_\_\_

The sum of Rs. \_\_\_\_\_ is forwarded hereby vide call deposit  
No: \_\_\_\_\_ dated \_\_\_\_\_ as earnest money. The full value of which is absolutely forfeited to the  
Shariah Academy, The Shariah Academy or his successor in his office, should I / we in any way default on the  
supply tendered for and which shall otherwise along with the percentage deducted as specified above be  
retained to from my / our security deposit for the correct execution or the supply as per conditions of the  
contract.

I/We certify that I/ We have been and carefully read all the schedule of specifications and  
conditions of the contract carrying the work tendered for before tendering and hereby agree to avoid by the  
terms and conditions.

Signature of Supplier

Dated \_\_\_\_\_