

TENDER NOTICE

Sealed Bids are invited from well reputed firms/suppliers **FOR SUPPLY OF DIFFERENT STATIONARY ITEMS** for, International Islamic University, Islamabad.

2- Tender documents can be downloaded from www.ppra.org.pk and www.iiu.edu.pk. Tender fee of **Rs.500/-** (Non-refundable) will be deposited along with bid/tender in shape of Call Deposit/Bank Draft in favour of IIUI.

3- Tenders valid for a period of 03 months on F.O.R. basis along with earnest money @ 2% of total value of tender (refundable) in the shape of Call Deposit/Bank Draft in the name of International Islamic University, Islamabad, must reach the undersigned on or before **12.02.2018 at 10:00 a.m.** which will be opened on the same date at **10:30 a.m.** in presence of the bidders/their representatives who may like to attend the opening ceremony. **The firm should be registered with the Sale Tax and Income Tax Department and must be on active tax payer/ATL**, otherwise, tender shall not be considered. Price quoted must clearly show whether it is inclusive or exclusive of General Sales Tax. Tenders without required earnest money or for lesser amount will be rejected as non responsive. For any query contact **N.9019293**

4- The University reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules, 2004

Abdul Wajid, Assistant Director-III (P&S)

Contact No.9019293

INTERNATIONAL ISLAMIC UNIVERSITY
(Purchase & Store Department)

Price of Tender Document

Rs. 500/-

No. 4/1/2017 -P&S-

Dated _____

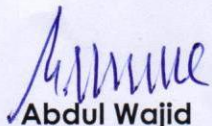
M/s _____

SUBJECT: TENDER DOCUMENTS FOR SUPPLY OF STATIONARY ITEMS

Dear M/s,

You are invited to submit tender for supply of **STATIONARY ITEMS** in accordance with specifications as per **Annexed .I.**

2. Sealed tenders valid for a period of 3 months along with Earnest Money @ 2% of the total value of tender in shape of Call Deposit/Security Receipt in the name of "International Islamic University, Islamabad" must reach the undersigned on or before **12.02.2018** up to **10:00 hours**. The tenders will be opened on the same day **at 10:30 a.m.** in the presence of the bidders/their representatives who may like to attend the opening.
3. Tenders received after the due date and time will not be entertained.
4. Amendments/alteration/ cutting and overwriting etc. in the tender must be signed in fully by the person who has signed the tender. Changes or revisions in rates after the opening of tender will not be allowed.
5. Tenders must be in a sealed envelope, it must be written in bold letter "Stationary Items" to be opened **on 12 .02 .2018** & should be sent in the name of Assistant Director (P&S), International Islamic University, Islamabad
6. The General Sales Tax Registration No. issued by the Sales Tax Department must be quoted in the bid, otherwise, tender shall not be considered.
7. Bid (s) without required earnest money or for lesser amount will be rejected as non responsive.
8. The successful bidder shall have to supply the required items on F.O.R. basis strictly within the stipulated period mentioned in the Supply Order otherwise Earnest Money will be forfeited.
9. The University reserves the rights to accept or reject any/all tenders without assigning any reason thereof.


Abdul Wajid

Assistant Director-III (P&S)
Phone # 9019293

ANNEXED- I

Sr. #	Description	Qty.
1	Paper Ream HP (80 GM)	100 Nos
2	File Boxes (Al -Falah 992)	100 Nos
3	Board Markers (Four color)	600 Nos
4	Lead Pencil (Goldfish)	200 Nos
5	Ball Point (Clipper 100 Red+200 Blue)	300 Nos
6	Sharpener	100 Nos
7	Highlighters (Dollar)	08 Dozen
8	Gum Stick (Kita 21 GM)	08 Dozen
9	Stapler Pin (Dollar)	100 Pkt
10	Stapler (Mapped-E-3543)	06 Dozen
11	Heavy Duty stapler (KW-50LBN)	01 Nos
12	Stapler Pin Large size (Whashin 23/15)	06 Pkt
13	White flude (Kita)	04 Dozen
14	Dividers/Color paper	200 Sheets
15	Tissue Papers (Rose petal Pop-up)	100 Nos
16	Toilet Roll (Rose petal)	50 Rolls
17	Water Glass (Toyonasic)	36 Nos
18	Paper Pin (Elephant-2)	06 Dozen