

TENDER NOTICE

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD (IIUI) invites sealed bids from the original manufacturers / authorized distributors / suppliers (With Valid Authorization/Distribution Certificate) registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for Purchase of **Lab Equipment for Sulaiman Bin Abdullah Aba Al-Khail Centre for Interdisciplinary Research in Basic Sciences (SA-CIRBS), IIU.**

2. Bidding documents, containing detailed terms and conditions, etc. are available at Room No. 213, 2nd Floor, Administration Block, Sector H-10, New Campus International Islamic University, Islamabad. Bidding documents can also be downloaded from www.iiu.edu.pk and www.ppra.org.pk. Price of the bidding documents is **Rs. 1,000/- (Non-refundable)** in shape of Pay Order/Call Deposit/Bank Draft in favour of IIUI

3. The bids, prepared in accordance with the instructions in the bidding documents, must reach on or before **20-03-2018 up-till 10:30 a.m** at Room No. 213, 2nd Floor, Administration Block, Sector H-10, New Campus IIUI. Bids will be opened on the same day i.e **20-03-2018 at 11:00 a.m** in the presence of the bidders/their representatives who may like to attend the opening ceremony.

4. International Islamic University Islamabad reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules 2004.

Javaid Rabbani,
Deputy Director (P&S)
Ph:9019255

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD

Purchase & Store Section, Admin Block, New Campus, Sector H-10, Islamabad.

Tel: 051-9019255 Fax: 051-9258073

Tender No. 17/11/2018/P&S-

Sub: **Tender Document for Purchase of Lab Equipment for SA-CIRBS**

"TERMS AND CONDITIONS"

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. Any addition, deletion or modification of any clause of the procurement terms & conditions of International Islamic University Islamabad (IIUI) by any vendor will not be acceptable and may lead to rejection of the bid.
2. Original Manufacturer / Authorized Distributors / Suppliers (*with valid authorization / distribution certificate*) registered with Income Tax, Sales Tax Department and who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.
3. Documents along with Pay Order/Call Deposit/Demand Draft amounting to **Rs. 1000/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of International Islamic University, Islamabad, to the address given below.
4. Part / Advance payments is not allowed.
5. The exact completion/delivery time from the date of the purchase / work order will be maximum **90 days**. The handing over / completion time is of critical importance.
6. After opening of bids, International Islamic University Islamabad will examine the bids for completeness as per tender document.
7. Purchase order(s) will be awarded to the lowest evaluated OR technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs/Compatibility requirements.
8. International Islamic University Islamabad, will follow the PPRA rule of **Single Stage One Envelope procedure**:
9. Bidders cannot challenge the findings of the evaluation or ask for reason of disqualification.
10. The bid should be submitted in a sealed envelope up to **20-03-2018** on or before **10:30 a.m** and will be opened on the same date **at 11:00 a.m** in the presence of available bidders.
11. The envelope should be marked as under;

Deputy Director (P&S)
Room No. 213, 2nd Floor, Admin Block,
Sector H-10, New Campus
International Islamic University, Islamabad.

12. The envelope shall also bear the word **"CONFIDENTIAL"** and following identification quotation for **"Purchase of Lab Equipment for SA-CIRBS, IIU"**
13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
14. **If the vendor fails to deliver the goods to International Islamic University, Islamabad in time then the penalty will be charged as under:**
 - a. 02% per month of the total Purchase Order value.
 - b. If the vendor fails to deliver the goods / services during the extended period (if grandted) then the purchase / work order may be cancelled and Earnest money may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The bidder/vendor would be required to REPLACE as per requirements mentioned in our BoQs at no cost to the IIUI, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money AND bidder will bear all cost and expenses thereof.
16. All prices should be quoted on **FOR Basis (inclusive of all applicable taxes)**
17. All prices should be valid for at least **120 days** Withdrawal or any modification of the original offer within the validity period shall entitle IIUI to forfeit the earnest money in favor of the IIUI and / or put a ban on such vendor participation in IIUI tenders / works.
18. It is the sole responsibility of the bidder / agent / supplier / manufacturer to comply with the applicable laws, be national or international.
19. In case of any dispute, decision of the President, IIUI will be final and binding upon the parties.
20. The IIUI reserves the right to modify the quantities of goods / services at any time before the award of purchase/ work order.
21. **The bidder is required to furnish in form of "Pay Order/Demand Draft/Call Deposit" @2% (Re-fundable) of total value of the bid as Earnest Money in favor of "International Islamic University Islamabad". Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
22. International Islamic University Islamabad reserves the rights to accept or reject the bid if;
 - i. Received later than the date and time fixed for tender submission
 - ii. The tender is unsigned/ unstamped
 - iii. The offer is ambiguous
 - iv. The offer is conditional
 - v. Offer is made by the unauthorized agent/ supplier/service provider of the original equipment manufacturer.
 - vi. The offer is from a firm, which is black listed by any Govt. Office.
 - vii. The offer is received by telephone/telex/fax/telegram.

viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

ix. The Company Profile, client list and detail of similar projects/works is not attached.

23. The bidder should furnish a **CERTIFICATE** on judicial STAMP PAPER worth Rs. 100 as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.

I / We

Company / Vendor Name: _____

• **Postal Address:** _____

• **Tel. No:** _____ **Mob No.** _____

• **NTN# :** _____ **GST#:** _____

The undersigned certify that our above named Firm/Company is not blacklisted by any Govt. Office and the terms and conditions as contained in this document, viz "**Terms and Conditions**" are accepted unconditionally.

Sign & Stamp

Note:

1. Please quote the rates on our BoQs and clearly mention the quoted item(s) Make / Model / Country of Origin and Guarantee/Warranty, otherwise your bid / items may lead to rejection.
2. The quoted item(s) should be of the same specs, make/model or their equivalent.
3. In Addition to filling of the attached BoQs, supporting literature of the quoted model must be attached for verification & technical evaluation of the required specification by the bid evaluation committee. In case of any clash found between the quoted model and the literature model, the item/bid may be rejected.
4. Terms & Conditions and BoQs should be attached with the proposal (Technical & Financial Bids), otherwise your tender/bid(s) may be rejected.
5. Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

For any further query, please contact with Prof. Dr. Abdul Hameed,
Incharge (SA-CRIS) at his office telephone # 9819721 during office
hours (09:00 AM-01:30 PM).

BoQ for Purchase of Lab Equipment for SA-CIRBS

Sr. #	Item's Description	Qty.	Unit Price Inclusive of GST (Rs.)
1	<u>Rotary Evaporator with Intrgrated Vacum Controller:</u> Integrated vacuum controller and auto ljack type rotary evaporator with stainless steel water bath, capacity 1-3 Liters, vertical condenser, round bottom flasks with capacity 1Lit, 2Lit, rotary speed 1-180 rpm, temperature range; RT+5 - 180°C, motorized vertical lift, integrated vacuum control, Bath volume 5Lt, Clockwise/counter clockwise rotation and all major accessories. Make: Europe, USA, Japan, UK, Korea	01	
2	<u>Freezer (-80 °C):</u> Digital display, microprocessor controlled, Temperature range: -80 °C, Capacity: up to 100L, Single compressor, Insulated inner doors, Micro processor controller with digital display Visual and acoustic alarm. Make: Europe, USA, Japan, Korea	01	
3	<u>Shaking Incubator:</u> Chamber capacity: 200 Liters, Floor standing, Heating: Forced Air Convection, Temperature range: +10C - + 70C, Accuracy: +0.2C at +37C, Shaking Mode: Orbital, Shaking speed range: 20-350rpm, Control: Integrated Dkigital PID microprocessor control system, Digital display of PV and SV temperature, rpm and time, Glass window, with Universal spring rack for holding 100ml-3000ml flasks. Make: Europe, USA, Japan, Korea	01	
4	<u>Heating Mental with Digital Magnetic Stirring:</u> Capacity: 3000ml, adjustable temperature and stirring, maximum temperature: 400°C	01	
5	<u>Soxhlet Extraction Apparantus:</u> Capacity: 0.5-1.0 Liter, Max. Temperature 400 °C	01	

For any further query, please contact with Prof. Dr. Abdul Hameed, Incharge (SA-CIRBS) at his office telephone # 9019721 during office hours (09:00 AM-03:30 PM).

CHECK LIST

Sr. No.	Tender "Terms & Conditions" Compliance	Yes	No	Remarks
1.	Any Addition/Deletion/Modification in Terms & Conditions			
2.	Original Manufacturer / Authorized Distributions / Suppliers (with valid authorization / distribution certificate)			
3.	Registered with Income Tax / Sales Tax Department			
4.	Active Tax Payer on ATL of FBR / Certificate is attached			
5.	Tender Fee Rs. 1,000/- is attached.			
6.	Completion/Delivery Time (90 Days)			
7.	Bid/BoQ is Stamped & Signed by Authorized Representative			
8.	Prices are quoted on FOR Basis			
9.	Bid Validity is 120 Days.			
10.	2% Earnest Money is attached			
11.	Company Profile, Client List and Detail of similar Projects/ Works are attached.			
12.	Firm is not Black Listed.			
13.	Any unsigned / ambiguous erasing, cutting / overwriting etc is made			
14.	CERTIFICATE on Judicial Stamp Paper worth Rs. 100			
15.	Rates are our BoQ			
16.	Supporting Brochures/Technical Literature is attached.			
17.	Guarantee / Warranty of the quoted equipment			