

## TENDER NOTICE

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD (IIUI) invites sealed bids from the *original manufacturers / authorized distributors / suppliers* (With Valid Authorization/Distribution Certificate) registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for **Purchase of Laptop, Printer and Lab Equipments for Sulaiman Bin Abdullah Aba Al-Khail Centre for Interdisciplinary Research in Basic Sciences (SA-CIRBS), IIU.**

2. Bidding documents, containing detailed terms and conditions, etc. are available at Room No. 213, 2<sup>nd</sup> Floor, Administration Block, Sector H-10, New Campus International Islamic University, Islamabad. Bidding documents can also be downloaded from [www.iiu.edu.pk](http://www.iiu.edu.pk) and [www.ppra.org.pk](http://www.ppra.org.pk). Price of the bidding documents is **Rs. 1,000/-** (*Non-refundable*) in shape of Pay Order/Call Deposit/Bank Draft in favour of IIUI

3. The bids, prepared in accordance with the instructions in the bidding documents, must reach on or before **17-09-2018 up-till 10:30 a.m** at Room No. 213, 2<sup>nd</sup> Floor, Administration Block, Sector H-10, New Campus IIUI. Bids will be opened on the same day i.e **17-09-2018 at 11:00 a.m** in the presence of the bidders/their representatives who may like to attend the opening ceremony.

4. International Islamic University Islamabad reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules 2004.

**Javaid Rabbani,**  
Deputy Director (P&S)  
Ph:9019255



# INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD

Purchase & Store Section, Admin Block, New Campus, Sector H-10, Islamabad.

Tel: 051-9019255 Fax: 051-9258073

Tender No. 17/11/2018/P&S-

Sub: **Tender Document for Purchase of Laptop, Printer and Lab Equipment for SA-CIRBS**

## **"TERMS AND CONDITIONS"**

**[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]**

1. Any addition, deletion or modification of any clause of the procurement terms & conditions of International Islamic University Islamabad (IIUI) by any vendor will not be acceptable and may lead to rejection of the bid.
2. Original Manufacturer / Authorized Distributors / Suppliers (*with valid authorization / distribution certificate*) registered with Income Tax, Sales Tax Department and who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.
3. Documents along with Pay Order/Call Deposit/Demand Draft amounting to **Rs. 1000/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of International Islamic University, Islamabad, to the address given below.
4. Part / Advance payments is not allowed.
5. The exact completion/delivery time from the date of the purchase / work order will be maximum **90 days**. The handing over / completion time is of critical importance.
6. After opening of bids, International Islamic University Islamabad will examine the bids for completeness as per tender document.
7. Purchase order(s) will be awarded to the lowest evaluated OR technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs/Compatibility requirements.
8. International Islamic University Islamabad, will follow the PPRA rule of **Single Stage One Envelope procedure**:
9. Bidders cannot challenge the findings of the evaluation or ask for reason of disqualification.
10. The bid should be submitted in a sealed envelope up to **17-09-2018** on or before **10:30 a.m** and will be opened on the same date **at 11:00 a.m** in the presence of available bidders.
11. The envelope should be marked as under;

Deputy Director (P&S)  
Room No. 213, 2<sup>nd</sup> Floor, Admin Block,  
Sector H-10, New Campus  
International Islamic University, Islamabad.



12. The envelope shall also bear the word **"CONFIDENTIAL"** and following identification quotation for **"Purchase of Laptop, Printer and Lab Equipment for SA-CIRBS"**
13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
14. **If the vendor fails to deliver the goods to International Islamic University, Islamabad in time then the penalty will be charged as under:**
  - a. 02% per month of the total Purchase Order value.
  - b. If the vendor fails to deliver the goods / services during the extended period (if granted) then the purchase / work order may be cancelled and Earnest money may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The bidder/vendor would be required to REPLACE as per requirements mentioned in our BoQs at no cost to the IIUI, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money AND bidder will bear all cost and expenses thereof.
16. All prices should be quoted on **FOR Basis (inclusive of all applicable taxes)**
17. All prices should be valid for at least **120 days** Withdrawal or any modification of the original offer within the validity period shall entitle IIUI to forfeit the earnest money in favor of the IIUI and / or put a ban on such vendor participation in IIUI tenders / works.
18. It is the sole responsibility of the bidder / agent / supplier / manufacturer to comply with the applicable laws, be national or international.
19. In case of any dispute, decision of the President, IIUI will be final and binding upon the parties.
20. The IIUI reserves the right to modify the quantities of goods / services at any time before the award of purchase/ work order.
21. **The bidder is required to furnish in form of "Pay Order/Demand Draft/Call Deposit" @2% (Re-fundable) of total value of the bid as Earnest Money in favor of "International Islamic University Islamabad". Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
22. International Islamic University Islamabad reserves the rights to accept or reject the bid if:
  - i. Received later than the date and time fixed for tender submission
  - ii. The tender is unsigned/ unstamped
  - iii. The offer is ambiguous
  - iv. The offer is conditional
  - v. Offer is made by the unauthorized agent/ supplier/service provider of the original equipment manufacturer.
  - vi. The offer is from a firm, which is black listed by any Govt. Office.
  - vii. The offer is received by telephone/telex/fax/telegram.
  - viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.



ix. The Company Profile, client list and detail of similar projects/works is not attached.

23. The bidder should furnish a **CERTIFICATE** on judicial STAMP PAPER worth Rs. 100 as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.

I / We

**Company / Vendor Name:** \_\_\_\_\_

• **Postal Address:** \_\_\_\_\_

• **Tel. No:** \_\_\_\_\_ **Mob No.** \_\_\_\_\_

• **NTN# :** \_\_\_\_\_ **GST#:** \_\_\_\_\_

The undersigned certify that our above named Firm/Company is not blacklisted by any Govt. Office and the terms and conditions as contained in this document, viz **"Terms and Conditions"** are accepted unconditionally.

Sign & Stamp

**Note:**

1. Please quote the rates on our BoQs and clearly mention the quoted item(s) Make / Model / Country of Origin and Guarantee/Warranty, otherwise your bid / items may lead to rejection.
2. The quoted item(s) should be of the same specs, make/model or their equivalent.
3. In Addition to filling of the attached BoQs, supporting literature of the quoted model must be attached for verification & technical evaluation of the required specification by the bid evaluation committee. In case of any clash found between the quoted model and the literature model, the item/bid may be rejected.
4. Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.



## BoQ for Purchase of Laptop, Printer and Lab Equipment for SA-CIRBS

Sr. No	Item	Specifications	Qty.	Unit Price Inclusive Applicable taxes (Rs.)	Total Amount (Rs.)
1.	Laptop	Microprocessor: 8th Generation Intel® Core™ i5-8250U Processor, memory: 12 GB DDR4-2400, Hard drive: 1 TB 5400 rpm, Display size: 15.6", Wireless connectivity: Intel® 802.11b/g/n/ac (1x1) Wi-Fi® and Bluetooth® 4.2 Combo, 1 multi-format SD media card reader, External ports: 1 USB 3.1 Type-C™ Gen 1 (Data Transfer up to 5 Gb/s); 2 USB 3.1 Gen 1 (Data transfer only); 1 HDMI; 1 RJ-45; 1headphone/microphone combo, Network interface: Integrated 10/100/1000 GbE LAN, Battery type: 3-cell, 41 Wh Li-ion, Operating system: Windows 10 Home 64, Software included: McAfee LiveSafe™	1		
2.	Printer	Printer including scanner (HP LaserJet Pro MFP M130 or equivalent)	1		
3.	Hot plate	Type: Digital with ceramic top & magnetic stirrer, Temp. range: upto 370 °C, speed control: upto 15000 rpm, diameter: 140 mm.	2		
4.	Melting point apparatus	Sample accommodation: 2, tem. Range upto 350 °C, Ramping rate: fast 20°C/min & slow 0.1°C /min.	60		
5.	UV-lamp	Short/long-wave UV lamp; 4 watts, 254/365 nm wavelength, 115 VAC/60 Hz, two-wire cord with on/off switch.	1		
6.	Pressure tubes (10 mL, 20 mL & 60 mL) with caps	Round shaped	3 each or as per packing		
7.	Capper and decapper		1 each		
8.	water distillation plant	Stainless steel assembly, capacity: 4 litre per hour, PH 5.5 to 6.5.			
9.	pre-coated TLC plates	TLC Silica gel 60 W, 25 Aluminium sheets 20 x 20 cm	1 packet		
10.	Columns	Glass column for column chromatography (30 ml, 100 ml)	1 each		
11.	<b>Glassware details</b>				
12.	Condensers	vertical	2		
13.	Drying tubes/guard tubes		4		



14.	Round bottomed flasks (RBFs)	(25, 50, 100, 250, 500) mL	3 each		
15.	Separating funnel	(100, 250) mL	2 each		
16.	Adaptors	(19/26, 24/26)	2 each		
17.	Beakers	(50, 100, 250, 500) mL	2 each		
18.	Conical flasks	(100, 250) mL	2 each		
19.	Measuring cylinder	(25, 100, 150) mL	1 each		
20.	Pipette + filler		1		
21.	Thermometer	Temp. range: -10 to 100 °C and 0 to 300 °C	1 each		
22.	Distillation assembly	Capacity: 1 litre	1		
23.	Drying tubes/guard tube		2		

**Note: Required items must be of same specs as mentioned above or Equivalent.**

**For any further query, please contact with Dr. Syeda Aaliya Shehzadi, AP; (SA-CIRBS) at her office telephone # 9019053 during office hours (09:00 AM-03:30 PM).**