



### TENDER NOTICE

Sealed tender are invited for supply of Leather Shields to Shariah Academy from well reputed firms/suppliers and manufacturers, their local authorized dealers registered with G.S.T & Income Tax Department, Government of Pakistan on Single Stage-Single Envelope basis as per approved sample.

- Bidding documents, containing detailed terms and conditions etc. are available at Shariah Academy, Room No. 40, Faisal Masjid campus, International Islamic University, Islamabad. Bidding documents can also be downloaded from [www.iiu.edu.pk](http://www.iiu.edu.pk) and [www.ppra.org.pk](http://www.ppra.org.pk) websites.

#### Terms & Conditions:-

- The firm should attach earnest money of 2% (refundable) in shape of CDR/DD/PO with the bid document without which the tender will not be considered.
- The last date for submission of bid is **19.10.2017 (Thursday) at 10:30 am** which will be opened on same day on **19.10.2017 at 11:00 am** in the office of the undersigned.
- The tender received after due date or time will not be considered.
- Sample is available with Shariah Academy. The rates are acceptable only for same sample available at Shariah Academy.

The Shariah Academy reserves the right to accept or reject any or all bids as per PPRA rules.

(Hafiz Muhammad Ijaz Abbasi)

Addl. Director (A&F)

Shariah Academy,

Faisal Masjid Campus, Islamabad

051-9261030

### SUPPLY OF LEATHER SHIELDS TO SHARIAH ACADEMY

Sealed bids/quotations are invited from the well reputed firms / suppliers, registered with Sales Tax and Income Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for Supply of Leather Shields to the Shariah Academy, International Islamic University, Islamabad for the following item:-

Sr.No.	Item	Quantity	Specification or Equivalent	Earnest Money	Tender Fee (non-refundable)
1.	Leather Shield (As per approved sample)	200	(5X7) Inch, with Box Packing on the following terms:- i. Leather Shield should be of Premium Quality and Inner Card Sheet also of Good Quality ii. China Medal (3") have to be used iii. Standardized Printing Material	2 %	Rs.500/-

#### GENERAL TERMS & CONDITIONS

1. **Tender Fee, Bid Security and Performance Security, Tender Opening Date & Procedure:**

The procurement shall be completed in accordance with Procurement Rules 2014, on Single Stage-Single Envelope Bidding Procedure. Bids in complete conformity with Tender Documents will be dropped in Tender Box placed at Office of the Addl. Director (A&F), Shariah Academy, not later than 10:30 Hrs on 19.10.2017(Thursday) which shall be opened on same day on 19.10.2017 at 11:00 Hours. The Bid must be accompanied by Tender Fee of Rs:500/- (non-refundable) in shape of Call Deposit Receipt (CDR) in original and Bid Security of 2% of Tender amount (refundable) in shape of Call Deposit Receipt (CDR) in original. CDRs must be in favor of Shariah Academy, Faisal Masjid Campus, IIU. The rates / bids should be inclusive of all applicable Govt. Taxes.

2. **Validity of Offers.**

Quoted rates shall be unconditional and valid for a period of 60 days from the date of opening the quotation.

- Withdrawal / modification of the original offer within the validity period shall entitle the University to forfeit Bid Security.
- Sales Tax Number and NTN Number must be mentioned on the letter head.

3. **Failures and Terminations:**

No offer of a supplier / firm will be considered if:-

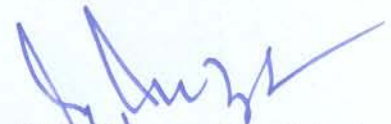
- Bid received without Bid Security / Call Deposit or less CDR than the required.
- Bids received not in accordance with specifications of Tender Documents.
- Bid received later than the date and time fixed for tender.
- Tender is incomplete in any respect or is unsigned.
- Offer is ambiguous and the offer is conditional.
- Offer from a firm which is black listed at any level.
- Any erasing / cutting / overwriting etc.
- The supplier fails to deliver the consignment within specified delivery period (**20 days after approval of assigned work**) strictly in accordance with the terms and conditions as laid down in the Supply Order.
- Situation warranted, then Academy is authorized to forfeit the bid Security and the firm may also be black listed.

4. **Other special conditions**

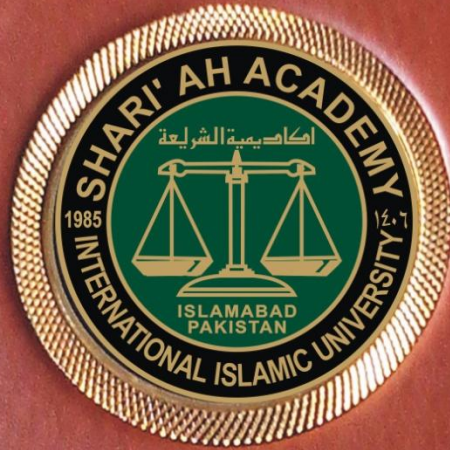
- The performance security applicable under the rules shall be deducted from the final bill of the successful bidder as per PPRA Rules.
- All Government Taxes will be deducted according to applicable rules.
- The Shariah Academy may reject all bids/proposals at any time prior to the acceptance of a bid or proposal as per PPRA rule, however upon bidder request the ground of rejection will be communicated to the concerned but no justification will be given as per PPRA rule.

5. **Approved Sample:-**

Approved sample is available with the Purchase & Store Section of Shariah Academy which can be examined at any time before opening of bid. The sample picture is available at Annex-I.

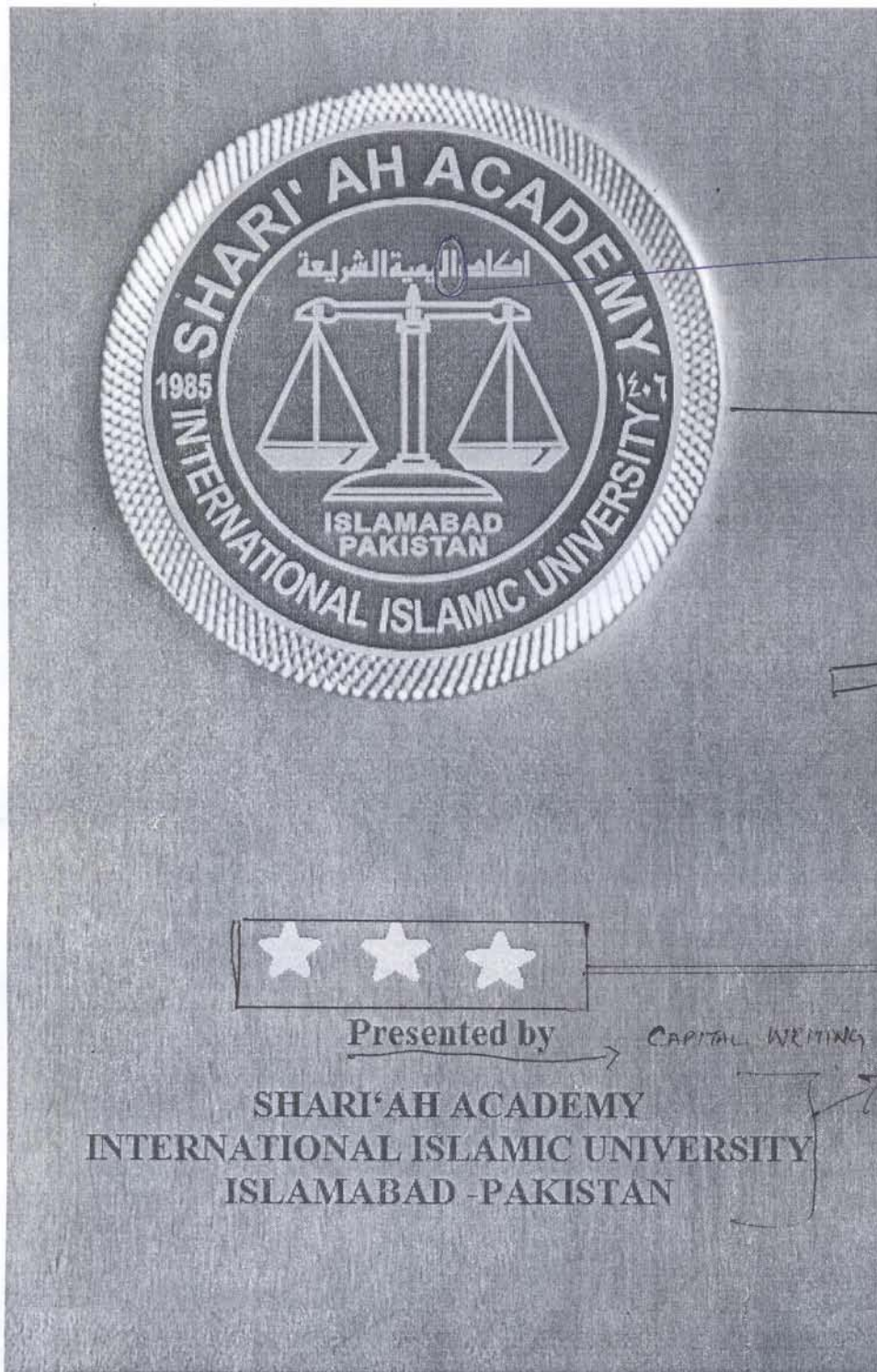


(Hafiz Muhammad Ijaz Abbasi)  
Addl. Director (A&F), SA



Presented by

**SHARI' AH ACADEMY  
INTERNATIONAL ISLAMIC UNIVERSITY  
ISLAMABAD -PAKISTAN**



IN CENTRE OF  
SHIELD

CAMEL COLOUR

IN CENTRE OF  
SHIELD  
GOLDEN COLOUR

CAPITAL WRITING Black  
Colour

Seen  
2/10/17  
Hak  
02/10/17

Center Ground Color should be Pakistan Green

1<sup>st</sup> Round Ground Color Black

1<sup>st</sup> Round Writing in Golden

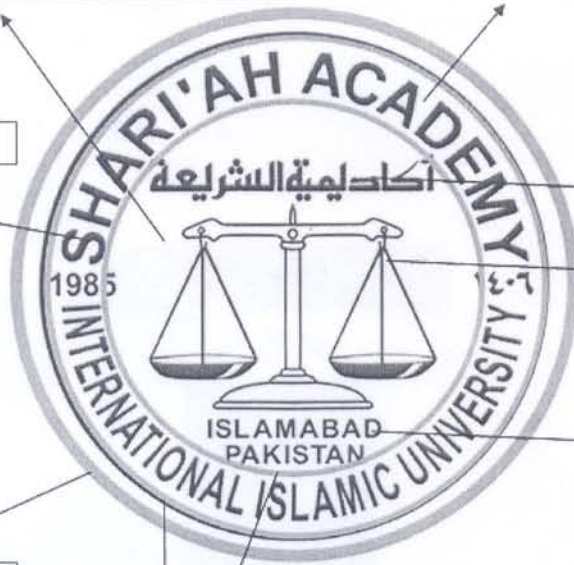
Writing Golden

Scale in Silver Golden

Writing Golden

Outside Logo as Golden

Lines of Logo Golden



Seen.  
Muhammad Asghar Khan  
2/10/17 04/19/17