

TENDER NOTICE

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD invites sealed bids from the *original manufacturers/authorized distributors/suppliers* registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for supply of **Laptop, Scanner, Fax Machine, DSLR Camera, Evo Devices & Printer**

2. Bidding documents, containing detailed terms and conditions, etc. are available at Room No. 213, 2nd Floor, Administration Block, Sector H-10, New Campus International Islamic University, Islamabad. Bidding documents can also be downloaded from www.iiu.edu.pk and www.ppra.org.pk. Price of the bidding documents is **Rs. 500/-** (*Non-refundable*) in shape of Call Deposit/Bank Draft in favour of IIUI

3. The bids, prepared in accordance with the instructions in the bidding documents, must reach on or before **05-12-2017 up-till 10:30 a.m** at the following address. Bids will be opened on the same day i.e **05-12-2017 at 11:00 a.m** in the presence of the bidders/their representatives who may like to attend the opening ceremony.

4. International Islamic University Islamabad reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules 2004.

Javaid Rabbani

Assistant Director (P&S)

Room No. 213, 2nd Floor, Administration Block,

Sector H-10, New Campus

International Islamic University, Islamabad.

Ph: 051-9019255

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD
(Purchase & Stores Section)

No. 2/1/2017/P&S-

Dated: _____

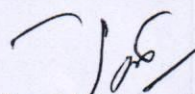
M/s _____

SUBJECT: **Tender Documents for supply of Laptop, Scanner, Fax Machine, DSLR Camera, Evo Devices & Printer**

Dear M/s,

You are invited to submit tender for supply of subject items in accordance with the specifications enclosed at **Annex-I**.

2. Sealed tenders valid for a period of 04 months along with Earnest Money @ 02% of the total value of tender in shape of Call Deposit/Bank Draft in the name of "International Islamic University, Islamabad" **must reach the undersigned on or before 05-12-2017 at 10:30 A. M. the tenders will be opened on the same day at 11:00 A.M.** in the presence of the bidders/their representatives who may like to attend the opening.
3. Tenders received after the due date and time will not be entertained.
4. Amendments/alteration/cutting and overwriting etc. in the tender must be signed in full by the person who has signed the tender. Changes or revisions in rates after the opening of tender will not be allowed.
5. Tenders must be in a sealed cover and on the envelope, it must be written in bold letters **"TENDER FOR SUPPLY OF Laptop, Scanner, Fax Machine, DSLR Camera, Evo Devices & Printer"** to be opened on **05-12-2017** & should be sent in the name of Assistant Director-II (P&S), Room # 213, 2nd Floor Administration Block, Sector H-10 International Islamic University, Islamabad.
6. The General Sales Tax Registration No. issued by the Sales Tax Department must be quoted in the bid, otherwise, tender shall not be considered.
7. Bid (s) without required earnest money will be rejected as non- responsive.
8. The successful bidder shall have to supply the required items on F.O.R basis strictly within the stipulated period mentioned in the Supply Order otherwise Earnest Money will be forfeited.
9. Rates should be quoted on Company's Letter Head as per format given at Annex-I (Inclusive of all applicable taxes).
10. The Earnest Money of the successful bidder will be retained by the IIU up-till the successful completion of the Warranty Period of supplies.
11. The University reserves the right to reject all bids in terms of Section-33 of Public Procurement Rules, 2004.


(Javaid Rabbani)
Assistant Director-II (P&S)
051-9019255

Specifications of the Items:

1. Specifications of Laptop		Qty.	Unit Price (Rs.) (GST Exempted)
Brand/Model	Lenovo/Dell/HP or Equivalent	01	
Processor	Intel Core i5 7200U 2.5-3.1GHz Or Equivalent		
Ram	8GB (1x8GB) DDR4		
Hard Drive	1TB 5400RPM SATA		
Optical Drive	DVD +/- RW		
Web Cam	Integrated Webcam HD		
Battery	Upto 4 Hours Backup		
Display	LED 15.6" HD		
Carry Bag:	Good Quality		
Warranty	01 Year (on-site)		
2. Specifications of Scanner		Qty.	Unit Price (Rs.) (With GST)
Brand/Model	HP ScanJet 200 or Equivalent	01	
Scanner Type	Flatbed		
Resolution	Up to 1200 dpi		
Bit depth	48-bit		
Levels of Gray Scale	256		
Scan Size	216 x 297 mm		
Scan speed in preview	<10 secs		
Connectivity	Hi-Speed USB 2.0		
Photoelectric Device	CCD		
Warranty	01 Year (on-site)		
3. Specifications of Fax Machine		Qty.	Unit Price (Rs.) (with GST)
Brand/Model	Panasonic KX-FL422CX or Equivalent	01	
Print Quality	Fine, Laser		
Document Memory	2.5MB		
Modem Speed	33.6 KBPS		
Warranty	01 Year		
4. Specifications of DSLR Camera		Qty.	Unit Price (Rs.) (with GST)
Brand/Model	Nikon SLR D5300 or Equivalent	01	
F.Length & max. Aperture	16-35mm F/2.8		
Lense Construction	16 in 12		
Diagonal Angle	180 Degree		
Focus Adjustment	Lens Extension via inner focusing & Focus Cam Plus		
Filter Size	82mm, P=0.75mm/1 filter		
Max Diameter x length, Weight	3.5 in. x 4.4 in./88.5mm x 111.6mm, 640g		
Warranty	01 Year (on-site)		
5. Specifications of EVO Devices		Qty.	Unit Price (Rs.) (with GST)
Device	Zong 4G Bolt with 50GB/month, 12 Months Package	02	
Activation	On the Names of two end-users		
Warranty	01 Year (on-site)		
6. Specifications of Printer		Qty.	Unit Price (Rs.) (with GST)
Brand/Model	HP LaserJet P102A or Equimvalent	01	
Print quality	True 600 x 600		
Print speed	Up to 18ppm		
Memory	2MB		
Monthly duty cycle	Up to 5,000 sheets		
Duplex printing	Manual duplexing		
Connectivity	USB		
Warranty	1 Year (on-site)		

Note:

Please give all the available technical details of the items offered by you, warranty, authorization certificates, etc.

We / I hereby confirmed having read and understood the terms and conditions of the tender and we / I expressly confirm and agree that our tender for the supply of above mentioned item (s) is in accordance with the terms & conditions of Tender Documents.

- i) Name of the Vendor: _____
- ii) Name of the Authorized Contact Person: _____
- iii) Office Address: _____
- iv) GST No. _____ NTN No. _____
- v) Tel No. _____ Fax No. _____
- Email: _____ Mobile: _____
- vi) Signature: _____ SEAL: _____

For any further technical query, please contact with Syed Shakeel Ahmad Shah,
Addl. Director (IT/SW) at his office telephone # 051-9019539 (shakeelshah@iiu.edu.pk)