

TENDER NOTICE

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD invites sealed bids from the *original manufacturers / authorized distributors / suppliers* registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for supply of **Walkie Talkies, Base Station And Mobile Station For Security Cell.**

2. Bidding documents, containing detailed terms and conditions, etc. are available at Room No. 213, 2nd Floor, Administration Block, Sector H-10, New Campus International Islamic University, Islamabad. Bidding documents can also be downloaded from www.iiu.edu.pk and www.ppra.org.pk. Price of the bidding documents is **Rs. 1,000/- (Non-refundable)** in shape of Call Deposit/Bank Draft in favour of IIUI
3. The bids, prepared in accordance with the instructions in the bidding documents, must reach on or before **15-06-2017 up-till 10:30 a.m** at the following address:
4. Bids will be opened on the same day i.e **15-06-2017 at 11:00 a.m** in the presence of the bidders/their representatives who may like to attend the opening ceremony.
5. International Islamic University Islamabad reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules 2004.

Muhammad Jamil, Addl. Director (P&S)
Room # 109, First Floor, Administration Block
Sector H-10, New Campus
International Islamic University, Islamabad
Ph: 051-9019261



INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD

No.1/1/2017/P&S-

Dated: _____.

M/S _____

Subject: PROCUREMENT OF WALKIE TALKIES, BASE STATION AND MOBILE STATION FOR SECURITY CELL, IIU

Dear Sir,

We are pleased to invite your sealed tender(s) for the items mentioned at Annex I & II. The terms & conditions of the tender/supplies are given below:

A) SUBMISSION OF TENDER

1. You are required to send your tenders addressed to **Addl. Director, (P&S), International Islamic University Islamabad** latest by **15-06-2017 till 10:30A. M.** You may send your tenders through registered A/D mail addressed to **Addl. Director (P&S), Room No. 109, 1st Floor, Admin Block, New Campus, Sector H-10, International Islamic University Islamabad**, which must reach before the closing date and time mentioned above. Tenders **will be opened at 11:00 A. M.** on the same day in the presence of tenderers.
2. Tenders received after stipulated date & time shall not be considered. International Islamic University Islamabad will not be responsible for postal delays. The decision of Addl. Director (P&S) International Islamic University Islamabad in this respect shall be final and binding.
3. Bidders are required to submit a Pay Order of Rs.1000/- (Rupees one thousand only) as tender fees (non-refundable) along with Technical Proposal.

B) EARNEST MONEY

The Tender should be accompanied by a Pay Order payable (valid for 04 months from the date of tender opening) equivalent to 2% of total value in the name of **INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD** as interest free Earnest Money (Refundable) with financial proposal. Earnest Money in any other shape shall not be accepted. Earnest / Security Money deposited against a running contract (s) purchase orders(s) shall not be transferable as earnest money for any other tender. **Tenders without Earnest Money shall not be considered.**

C) RETENTION MONEY

For successful bidder(s) 05% of total value of every Purchase/Supply Order will be Retained/Held till the completion of Warranty Period of the items and Earnest Money will also be retained by the IIU up-till the completion of the Supplies.

PREPARATION OF TENDER

"Single Stage Two Envelope Basis"

- The BID (Tender) submitted shall comprise of a single package containing two envelopes, each envelope shall be marked and will contain "TECHNICAL" and "FINANCIAL" proposal.
- On the given tender opening date only "Technical Proposal" will be opened in the presence of tenderers available.
- The "Financial Proposal" shall be shown to the parties but will be retained with IIU without being opened.
- After Technical Evaluation of the received Technical Proposals, Financial Proposals will be opened publicly at the date, time & venue to be announced and will be communicated to the bidders in advance.
- IIU will open the "Financial Proposals" publicly of the parties whose Technical Proposals have been found acceptable.
- Financial Proposals of the technically non-responsive bids shall be returned **un-opened** to the respective bidders.
- **Technical Proposal Weightage: 80% and Financial Proposal Weightage: 20%**
- Final Scores (Weighted) will be calculated as follows:

	Original Scores	Weight in Tender document	Calculation	Weighted Scores
Technical		80%	Original Score x 80/100	
Financial		20%	Original Score x 20/100	
Total		100%		

E) PREPARATION OF TENDER – TECHNICAL PROPOSAL:

IIUI's requirements with Technical Specifications are given.

Bidders **MUST:**

- Be OEM or Authorized Partner/ Reseller/Dealer.
- Be registered with Sales Tax Authorities. (Please attach copy of Registration Certificate).
- Quote Rates, GST, and other taxes separately.
- Successful bidders shall also be required to submit professional tax/NOC
- Bid on Prescribed Performa issued by IIUI. **No letter head, photocopy will be accepted.**
- Affix the company seal on all tender documents.
- **Samples** will be seen in the office of Purchase & Store, IIU on the day of tender opening.
- Trial usage of all samples equipments to be provided by each company/bidder will be done by IIU before technical evaluation.
- Mention clearly Tender Reference on **TOP RIGHT CORNER OF PROPERLY SEALED ENVELOPE, BEARING COMPANY'S STAMP.**

Please give all the available technical details of the items offered by you, supported with the technical literature, brochure, drawings and pictures, client list details, **Guarantee/warranty**, authorization certificates, etc.

Bids / Tenders / Technical Proposal received shall be evaluated in accordance with the given "CRITERIA FOR EVALUATION OF TECHNICAL PROPOSAL".

F) PREPARATION OF TENDER – FINANCIAL PROPOSAL

The tenders should be enclosed in double cover. The inner cover should be sealed having enclosed the following documents:

- Annex-I & II duly filled in, signed and sealed.
- Original Pay Order for Earnest Money.
- The outer cover should bear address of the **Addl. Director (P&S), Room No. 109, 1st Floor, Admin Block, New Campus, Sector H-10, International Islamic University Islamabad** and reference number of the tender with opening date of tender.
- All information about the material proposed to be supplied must be given as required in the Annex-I & II to tender.

PRICES

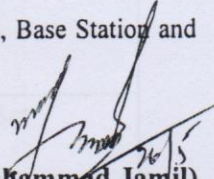
- a) The prices mentioned in the tender will be treated as firm till the completion of Purchase Order / Contract.
- a) The Prices must be stated both in words and figures. Additional information, if any must be linked with entries on the Annex-I & II to Tender.
- b) Offers must be valid for 04 months.
- c) Payment will be made on submission of bill, with delivery challan, GST Invoice and Warranty Card after satisfactory completion of the supply order, installation testing and commissioning.
- d) The University reserves the right to reject all bids in terms of Section-33 of Public Procurement Rules, 2004.

H) INSTALLATIONS:

Installation of the full system will be responsibility of successful bidder. Therefore, all bidders may visit the site of IIU, H-10, Islamabad to estimate the cost of miscellaneous items to be used for the system. All separate items will be quoted with rates separately in the miscellaneous column.

I) MAINTENANCE:

Successful bidder will be responsible to provide services for the maintenance of the Walkie Talkies, Base Station and Mobile Station and related items to IIU as and when required within warranty period.


(Muhammad Jamil)
Addl. Director (P&S)
051-9019261

TECHNICAL PROPOSAL

S.#	Name of Equipment & Technical Specifications	Qty.
1	<p><u>Walkie Talkie:</u></p> <p>Frequency Band: 136-174 MHz Frequency Generation: Synthesizer Mode: both Analogue & Digital R.F Power: 05 Watts Audio Power Out Put:500mw(Audio distortion \pm 5%) No of Channels (Maximum): 128 Synthesized Battery: 1900 mAh Desktop Single Unit Charger (Rapid): 220V 50Hz Antenna Impedance: 50 ohm. Antenna type: Helical Type with Standard Ear Talk Microphone (Optional). Warranty: minimum 1 year Accessories: Related to it Or Equivalent</p>	25 Set
2	<p><u>Base Station:</u></p> <p>Frequency Band: 136-174 MHz Frequency Generation: Synthesizer Mode: both Analogue & Digital R.F Power: Adjustable up to 50W No of Channels (Maximum): 128 Synthesized Antenna Impedance: 50 ohm. Antenna type: Helical Type (Optional) Warranty: minimum 1 year Accessories: Related to it Or Equivalent</p>	01 Set
3	<p><u>Mobile Station:</u></p> <p>Frequency Band: 136-174 MHz Frequency Generation: Synthesizer Mode: both Analogue & Digital R.F Power: Adjustable up to 25W No of Channels (Maximum): 128 Synthesized Antenna type: Helical Type(Optional). Warranty: minimum 1 year Accessories: Related to it Or Equivalent</p>	03 Set
4	<p><u>Miscellaneous Items:</u></p>	

[Handwritten signature and date]
26/5/17

CRITERIA FOR EVALUATION OF TECHNICAL PROPOSAL

Total Marks: 100 Passing Marks: 60 (*50 Marks from Part 1&2 Mandatory & 10 Marks from Part 3 and 4)

1. **Legal (*Mandatory)** (25)

- Certificate of Company Registration (05)
- Income Tax Registration (05)
- General Sales Tax Registration(05)
- Active Tax Payer on FBR List (05)
- Undertaking that the firm is not blacklisted and involved in litigation with Govt (05)

2. **Technical (Compliance with specifications) (*Mandatory)** (25)

- Equipment according to specifications (10)
- Technical Support (05)
- Authorization letter (05)
- Guarantee/Warranty (05)

3. **Financial / Experience:** (25)

Financial Audit Report / Bank statements / Client's Work Orders/ any supporting document

- Upto 5.0 million (05)
- 5-10 million (10)
- 10-15 million (15)
- 15-20 million (20)
- 20 million & above (25)

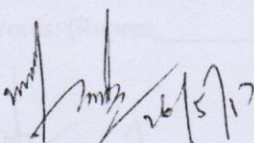
Note: Firms are requested to provide list of related projects with detail of clients.

4. **Workmanship:** (25)

Total No. of employees in the company (list of managers & technical staff)

- Upto 5 (05)
- 5- 10 (10)
- 10-20 (15)
- 20- 50 (20)
- 50 & above (25)

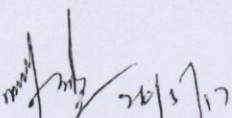
Note: 50 Marks allocated for Legal & Technical portion are compulsory. Those who will not obtain full will be rejected.

 26/5/17

FINANCIAL PROPOSAL

S.#	Name of Equipment & Technical Specifications	Qty.	Unit Price Inclusive of taxes (Rs.)	Total Amount (Rs.)
1	<p><u>Walkie Talkie:</u> Frequency Band: 136-174 MHz Frequency Generation: Synthesizer Mode: both Analogue & Digital R.F Power: 05 Watts Audio Power Out Put:500mw(Audio distortion \pm 5%) No of Channels (Maximum): 128 Synthesized Battery: 1900 mAh Desktop Single Unit Charger (Rapid): 220V 50Hz Antenna Impedance: 50 ohm. Antenna type: Helical Type with Standard Ear Talk Microphone (Optional). Warranty: minimum 1 year Accessories: Related to it</p> <p>Or Equivalent</p>	25 Set		
2	<p><u>Base Station:</u> Frequency Band: 136-174 MHz Frequency Generation: Synthesizer Mode: both Analogue & Digital R.F Power: Adjustable up to 50W No of Channels (Maximum): 128 Synthesized Antenna Impedance: 50 ohm. Antenna type: Helical Type (Optional) Warranty: minimum 1 year Accessories: Related to it</p> <p>Or Equivalent</p>	01 Set		
3	<p><u>Mobile Station:</u> Frequency Band: 136-174 MHz Frequency Generation: Synthesizer Mode: both Analogue & Digital R.F Power: Adjustable up to 25W No of Channels (Maximum): 128 Synthesized Antenna type: Helical Type(Optional) Warranty: minimum 1 year Accessories: Related to it</p> <p>Or Equivalent</p>	03 Set		
4	Miscellaneous Items:			
Total value of Bid				
Earnest Money @ 2% of the total value of the bid				

In Words: (Rupees _____)



Awarding Financial Scores

Financial scores will be awarded as follows:

- the lowest priced proposal will be given a financial score of 100
- all other proposals will be given a financial score proportionate to this, using the formula

$S_f = 100 \times F_m / F$, in which

S_f denotes the financial score of the proposal under consideration;

F_m is the price of the lowest price proposal;

F denotes the price of the proposal under consideration.

Attention:-

Non compliance to the conditions mentioned below at Serial No. 1 to 5 will render the quotation for rejection at the time of opening of tenders.

Terms and Conditions of Tenders:-

1. Rates must be quoted in words and figures both as per accounting unit inclusive of all taxes, (FOR Basis) and free delivery at Central Store of IIUI, at New Campus, Sector H-10, Islamabad.
2. Offer must be firm and final and valid for 04 months.
3. Incomplete, mutilated offer or offers without/ deficient earnest money are liable for rejection.
4. Copy of certificate of registration with Sales Tax collectorate must accompany the quotation.
5. IIUI will be the sole judge to determine the quality and the workmanship of the above item and also have the right to visit the facility / premises of the tenderer or call for any further documents to establish the capability of firms to undertake this order / contract. IIUI's decision in this regards shall be final will not be questioned in any court.

We / I hereby confirmed having read and understood the terms and conditions and "Criteria For Evaluation Of Technical Proposals And Awarding Financial Scores" of the tender and we / I expressly confirm and agree that our tender for the supply of above mentioned items are in accordance with the terms & conditions of Tender Documents.

TENDERER'S SIGNATURE _____ DESIGNATION _____

ADDRESS _____

Tel No. _____ Fax No. _____ Email _____

GST No. _____ NTN No. _____

SEAL: _____

For any further query, please contact with Cdr (R) Altam Iqbal, Chief Security Officer at his office telephone # **9019611**

