

TENDER NOTICE

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD invites sealed bids from the *original manufacturers / authorized distributors / suppliers* registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for **REPAIR & MAINTENANCE/UP-GRADATION OF SCIENTIFIC EQUIPMENT, FACULTY OF ARABIC.**

2. Bidding documents, containing detailed terms and conditions, etc. are available at Room No. 213, 2nd Floor, Administration Block, Sector H-10, New Campus International Islamic University, Islamabad. Bidding documents can also be downloaded from www.iiu.edu.pk and www.ppra.org.pk. Price of the bidding documents is **Rs. 1,000/- (Non-refundable)** in shape of Call Deposit/Bank Draft in favour of IIUI

3. The bids, prepared in accordance with the instructions in the bidding documents, must reach on or before **24-05-2017 up-till 10:30 a.m** at the following address:

Mr. Javaid Rabbani,
Assistant Director (P&S)
Room No. 213, 2nd Floor, Administration Block,
Sector H-10, New Campus
International Islamic University, Islamabad.

4. Bids will be opened on the same day i.e **24-05-2017 at 11:00 a.m** in the presence of the bidders/their representatives who may like to attend the opening ceremony.

5. International Islamic University Islamabad reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules 2004.

Muhammad Jamil, Addl. Director (P&S)
Purchase & Store Section
Ph: 051-9019261

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD
(Purchase & Stores Section)

No. 2/1/2017/P&S

Dated: _____

M/s _____

SUBJECT: **TENDER DOCUMENTS FOR REPAIR & MAINTENANCE/UP-GRADATION OF SCIENTIFIC EQUIPMENT, FACULTY OF ARABIC**

Dear M/s,

You are invited to submit tender for supply of subject services in accordance with the details enclosed at **Annex-I**.

2. Sealed tenders valid for a period of 04 months along with Earnest Money @ 02% of the total value of tender in shape of Call Deposit/Bank Draft in the name of "International Islamic University, Islamabad" **must reach the undersigned on or before 24-05-2017 at 10:30 A. M.** The tenders will be opened on the same day at 11:00 A. M. in the presence of the bidders/their representatives who may like to attend the opening.
3. Tenders received after the due date and time will not be entertained.
4. Amendments/alteration/cutting and overwriting etc. in the tender must be signed in full by the person who has signed the tender. Changes or revisions in rates after the opening of tender will not be allowed.
5. Tenders must be in a sealed cover and on the envelope, it must be written in bold letters "TENDER FOR REPAIR & MAINTENANCE/UP-GRADATION OF SCIENTIFIC EQUIPMENT, FACULTY OF ARABIC" to be opened on **24-05-2017** & should be sent in the name of Assistant Director-II (P&S), Room # 213, 2nd Floor Administration Block, Sector H-10 International Islamic University, Islamabad.
6. The General Sales Tax Registration No. issued by the Sales Tax Department must be quoted in the bid, otherwise, tender shall not be considered.
7. Bid (s) without required earnest money or for lesser amount will be rejected as non-responsive.
8. The successful bidder shall have to supply the required items on F.O.R basis strictly within the stipulated period mentioned in the Supply Order otherwise Earnest Money will be forfeited.
9. Rates should be quoted on Company's Letter Head as per format given at Annex-I.
10. The Earnest Money of the successful bidder will be retained by the IIU up-till the successful completion of the Warranty Period of supplies/Agreement.
11. The University reserves the right to reject all bids in terms of Section-33 of Public Procurement Rules, 2004.


(Muhammad Jamil)
Addl. Director (P&S)
051-9019261

Annex-I

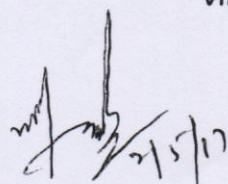
Subject: DETAIL FOR REPAIR & MAINTENANCE/UP-GRADATION OF SCIENTIFIC EQUIPMENT, FACULTY OF ARABIC

S.#	ITEM'S DESCRIPTION	Qty.	Unit Price (Rs.) inclusive of GST	Total Amount (Rs.)
1	Replacement of existing faulty Hand Sets with Plantronics H61 Device Vice Tube Hand Set	25		
2	Server System Upgradation to Dell Core i5, Ram 4.0 GB, HDD 500 GB, DVD R/W, Keyboard, Mouse, 17" LCD	01		
3	Upgradation of client Systems to Dell 755 Core2due, Ram 2.0 GB, HDD 160.0 GB, DVD R/W, Keyboard, Mouse, 17" LCD	24		
4	Language Software Asterisk with one year services	01		
5	Replacement of existing network cables damaged by rats with Cat-6, switch and connectors etc.	01		
6	LED Samsung 43" with installation	01		
Total value of the bid				
Earnest Money @2% of total value of the bid				

Note:

Please give all the available technical details of the items offered by you, supported with following:

- Technical literature
- Brochure
- Drawings
- Pictures
- Client list details
- Warranty
- Authorization certificates, etc.


21/5/17

We / I hereby confirmed having read and understood the terms and conditions of the tender and we / I expressly confirm and agree that our tender for the supply of above mentioned item (s) is in accordance with the terms & conditions of Tender Documents.

i) Name of the Vendor: _____

ii) Name of the Authorized Contact Person: _____

iii) Office Address: _____

iv) GST No. _____ NTN No. _____

v) Tel No. _____ Fax No. _____

Email: _____ Mobile: _____

vi) Signature: _____ SEAL: _____

For any further technical query, please contact to Dr. Ghazala Shaheen,
Teaching Research Associate, Faculty of Arabic, IIU at her office
telephone # 9019864