

TENDER NOTICE

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD invites sealed bids from the *original manufacturers / authorized distributors / suppliers* registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for supply of **Translation Software for Department of Translation & Interpretation, Faculty of Arabic (male)**.

2. Bidding documents, containing detailed terms and conditions, etc. are available at Room No. 213, 2nd Floor, Administration Block, Sector H-10, New Campus International Islamic University, Islamabad. Bidding documents can also be downloaded from www.iiu.edu.pk and www.ppra.org.pk. Price of the bidding documents is **Rs. 1,000/- (Non-refundable)** in shape of Call Deposit/Bank Draft in favour of IIUI

3. The bids, prepared in accordance with the instructions in the bidding documents, must reach on or before **18-04-2017 up-till 10:30 a.m** at the following address:

Room No. 213, 2nd Floor, Administration Block,
Sector H-10, New Campus
International Islamic University, Islamabad.

4. Bids will be opened on the same day i.e **18-04-2017 at 11:00 a.m** in the presence of the bidders/their representatives who may like to attend the opening ceremony.

5. International Islamic University Islamabad reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules 2004.

Muhammad Jamil,
Additional Director (P&S)
Ph: 051-9019261

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD
(Purchase & Stores Section)

No. 2/1/2017/P&S-

March 27, 2017

M/s _____

SUBJECT: TENDER DOCUMENTS FOR SUPPLY OF TRANSLATION SOFTWARE FOR DEPARTMENT OF TRANSLATION & INTERPRETATION, FACULTY OF ARABIC (MALE)

Dear M/s,

You are invited to submit tender for supply of above item in accordance with the specifications enclosed at **Annex-I**.

2. Sealed tenders valid for a period of 04 months alongwith Earnest Money @ 2% of the total value of tender in shape of Call Deposit/Bank Draft in the name of "International Islamic University, Islamabad" **must reach the undersigned on or before 18-04-2017 up to 10:30 A. M.** The tenders will be opened on the same day **at 11:00 A. M.** in presence of the bidders/their representatives who may like to attend the opening.
3. Tenders received after the due date and time will not be entertained.
4. Amendments/alteration/cutting and overwriting etc. in the tender must be signed in full by the person who has signed the tender. Changes or revisions in rates after the opening of tender will not be allowed.
5. Tenders must be in a sealed cover and on the envelope, it must be written in bold letter "**TENDER FOR SUPPLY OF TRANSLATION SOFTWARE FOR DEPARTMENT OF TRANSLATION & INTERPRETATION, FACULTY OF ARABIC (MALE)**" to be opened on **18-04-2017** & should be sent in the name of Assistant Director-II(P&S), International Islamic University Administration Block New Campus, Sector H-10, Islamabad.
6. The General Sales Tax Registration No. issued by the Sales Tax Department must be quoted in the bid, otherwise, tender shall not be considered.
7. Bid (s) without required earnest money or for lesser amount will be rejected as non responsive.
8. The successful bidder shall have to supply the required items on F.O.R. basis strictly within the stipulated period mentioned in the Supply Order otherwise Earnest Money will be forfeited.
9. Earnest Money of the successful bidder will be held by IIU till the completion of Warranty Period of the item.
10. The University reserves the right to reject all bids in terms of Section-33 of Public Procurement Rules, 2004.

(Javaid Rabbani)

Assistant Director-II (P&S)

051-9019255

Sub: SPECIFICATIONS OF TRANSLATION SOFTWARE

S #	Item's Description	Qty	Unit Price incl. of GST (Rs.)	Total Price incl. of GST (Rs.)
1.	<u>Translation Software:</u> (SDL Trados 2017) or equivalent	04		
Earnest Money @2% of total value of the bid				

Note:

Please give all the available technical details of the items offered by you, supported with the technical literature, brochure, drawings and pictures, client list details, warranty, authorization certificates, etc.

For any further query, please contact with Dr. Inam ul Haq Ghazi, Chairman, Department of Translation & Interpretation, Faculty of Arabic (male) at his office telephone # 9019607