

TENDER NOTICE

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD invites sealed bids from the *original manufacturers / authorized distributors / suppliers* registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for **SERVICE LEVEL AGREEMENT (SLA) FOR PROVISION OF SERVICES FOR LIBRARY SECURITY SYSTEM (SLS) 3M BRAND FOR A PERIOD OF 03 YEARS** (extendable with mutual consent of both the parties).

2. Bidding documents, containing detailed terms and conditions, etc. are available at Room No. 213, 2nd Floor, Administration Block, Sector H-10, New Campus International Islamic University, Islamabad. Bidding documents can also be downloaded from www.iiu.edu.pk and www.ppra.org.pk. Price of the bidding documents is **Rs. 1,000/- (Non-refundable)** in shape of Call Deposit/Bank Draft in favour of IIUI

3. The bids, prepared in accordance with the instructions in the bidding documents, must reach on or before **16-05-2017 up-till 10:30 a.m** at the following address:

Mr. Javaid Rabbani,
Assistant Director (P&S)
Room No. 213, 2nd Floor, Administration Block,
Sector H-10, New Campus
International Islamic University, Islamabad.

4. Bids will be opened on the same day i.e **16-05-2017 at 11:00 a.m** in the presence of the bidders/their representatives who may like to attend the opening ceremony.

5. International Islamic University Islamabad reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules 2004.

Muhammad Jamil, Addl. Director (P&S)
Purchase & Store Section
Ph: 051-9019261

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD
(Purchase & Stores Section)

No. 2/1/2017/P&S

Dated: _____

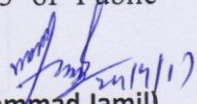
M/s _____

SUBJECT: TENDER DOCUMENTS FOR SERVICE LEVEL AGREEMENT (SLA) FOR PROVISION OF SERVICES FOR LIBRARY SECURITY SYSTEM (SLS) 3M BRAND FOR A PERIOD OF 03 YEARS

Dear M/s,

You are invited to submit tender for supply of subject services in accordance with the details enclosed at **Annex-I**.

2. Sealed tenders valid for a period of 04 months along with Earnest Money @ 02% of the total value of tender in shape of Call Deposit/Bank Draft in the name of "International Islamic University, Islamabad" **must reach the undersigned on or before 16-05-2017 at 10:30 A. M.** The tenders will be opened on the same day at 11:00 A. M. in the presence of the bidders/their representatives who may like to attend the opening.
3. Tenders received after the due date and time will not be entertained.
4. Amendments/alteration/cutting and overwriting etc. in the tender must be signed in full by the person who has signed the tender. Changes or revisions in rates after the opening of tender will not be allowed.
5. Tenders must be in a sealed cover and on the envelope, it must be written in bold letters "TENDER FOR SERVICE LEVEL AGREEMENT (SLA) FOR PROVISION OF SERVICES FOR LIBRARY SECURITY SYSTEM (SLS) 3M BRAND FOR A PERIOD OF 03 YEARS" to be opened on **16-05-2017** & should be sent in the name of Assistant Director-II (P&S), Room # 213, 2nd Floor Administration Block, Sector H-10 International Islamic University, Islamabad.
6. The General Sales Tax Registration No. issued by the Sales Tax Department must be quoted in the bid, otherwise, tender shall not be considered.
7. Bid (s) without required earnest money or for lesser amount will be rejected as non-responsive.
8. The successful bidder shall have to supply the required items on F.O.R basis strictly within the stipulated period mentioned in the Supply Order otherwise Earnest Money will be forfeited.
9. Rates should be quoted on Company's Letter Head as per format given at Annex-I.
10. The Earnest Money of the successful bidder will be retained by the IIU up-till the successful completion of the Warranty Period of supplies/Agreement.
11. The University reserves the right to reject all bids in terms of Section-33 of Public Procurement Rules, 2004.


(Muhammad Jamil)
Addl. Director (P&S)
051-9019261

Subject: DETAIL REGARDING SERVICE LEVEL AGREEMENT (SLA) FOR PROVISION OF SERVICES FOR LIBRARY SECURITY SYSTEM (SLS) 3M BRAND FOR A PERIOD OF 03 YEARS

The Library Security System (LSS) of 3M brand has been installed including following components:

	Quantity
1 Detection Gates(Total 3 corridors)	
3502 Dual corridor detection system base plate mount & carpet	1
3501 Single corridor detection system base plate mount & carpet	1
2 Desensitize/Sensitize units	
Model 955E book check desktop unit	1
Model 942 book check desktop unit	1
3 Security strips (inserted in each book to work with security system)	
B1 tattle tapes (for hardbound books)	As required
B2 tattle tapes (for soft bound books)	As required

To run the LSS smoothly and error free, following services are required:

- Whenever a fault arises in the system, the company will detect and remove the fault.
- In case if replacement of faulty part(s) is(are) required, the company will first provide the item/part name(s) with specifications and estimated cost.
- All the replacement parts should be of 3M brand.
- Removed/faulty parts will be the property of IIUI.
- In case of fault in LSS, the response time on site of the company should be within 24 hours.
- If longer period of time is required to remove a fault in LSS, the company should provide a replacement unit (detection gate, desensitize/sensitize unit) for the period, until fault is removed.
- The company should be able to provide the security strips (B1 & B2 tattle tapes) of 3M brand, whenever required by library (on payment).
- The company will also look into the overall service and checkup of the hardware equipment after every 4 months.
- If possible, arrangement of on-site/national/international training for IIUI engineer/technician.

Total Value of Bid (inclusive of all taxes)	Rs.
Earnest Money @2% of total value of the bid	Rs.



Please give all the available technical details of the items offered by you, supported with following:

- i. Technical literature
- ii. Brochure
- iii. Drawings
- iv. Pictures
- v. Client list details
- vi. Warranty
- vii. Authorization certificates, etc.

We / I hereby confirmed having read and understood the terms and conditions of the tender and we / I expressly confirm and agree that our tender for the supply of above mentioned item (s) is in accordance with the terms & conditions of Tender Documents.

- i) Name of the Vendor: _____
- ii) Name of the Authorized Contact Person: _____
- iii) Office Address: _____
- iv) GST No. _____ NTN No. _____
- v) Tel No. _____ Fax No. _____
Email: _____ Mobile: _____
- vi) Signature: _____ SEAL: _____

For any further technical query, please contact with Muhammad A. Ganaee, Manager IRC, Central Library, IIU at his office telephone # 9019386 or Mob: 0322-8586443

