

TENDER NOTICE

Sealed Bids are invited from well reputed firms/suppliers for supply of **Different Stationary Items** for central store International Islamic University, Islamabad.

2- Tender documents can be downloaded from www.ppra.org.pk and www.iiu.edu.pk. Tender fee of **Rs.500/-** (Non-refundable) will be deposited along with bid/tender in shape of Call Deposit/Bank Draft in favour of IIUI.

3- Tenders valid for a period of 03 months on F.O.R. basis along with earnest money @ 2% of total value of tender (refundable) in the shape of Call Deposit/Bank Draft in the name of International Islamic University, Islamabad, must reach the undersigned on or before **20-10-2016 at 10:30 a.m.** which will be opened on the same date at **11:30 a.m.** in presence of the bidders/their representatives who may like to attend the opening ceremony. **The firm should be registered with the Sale Tax and Income Tax Department and must be on active tax payer/ATL**, otherwise, tender shall not be considered. Price quoted must clearly show whether it is inclusive or exclusive of General Sales Tax. Tenders without required earnest money or for lesser amount will be rejected as non responsive. For any query contact **N.9019293**

4- The University reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules, 2004

Muhammad Jamil, Addl. Director (P&S)

Contact No.9019261

Price of Tender Document

Rs. 500/-

No. 4/1/2015-P&S

Dated _____

M/s

7 Bid (s) without required earnest money

8 The successful bidder shall have to supply the required items on F.O.R. basis strictly within the stipulated period mentioned in the Supply Order otherwise Earnest Money will be forfeited.

SUBJECT: **TENDER DOCUMENTS FOR SUPPLY OF DIFFERENT STATIONARY ITEMS**

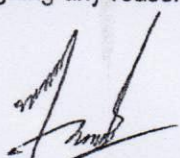
Dear M/s,

The University reserves the rights to accept or reject any/all tenders without assigning any reason thereof. You are invited to submit tender for supply of **Different Stationary Items** accordance with specifications as per **Annexed**

2. Sealed tenders valid for a period of 3 months along with Earnest Money @ 2% of the total value of tender in shape of Call Deposit/Security Receipt in the name of "International Islamic University, Islamabad" **must reach the undersigned on or before 20.10.2016 up to 10:30 hours**. The tenders will be opened on the same day at **11:30 a.m.** in the presence of the bidders/their representatives who may like to attend the opening.
3. Tenders received after the due date and time will not be entertained.
4. Amendments/alteration/ cutting and overwriting etc. in the tender must be signed in fully by the person who has signed the tender. Changes or revisions in rates after the opening of tender will not be allowed.
5. Tenders must be in a sealed envelope, it must be written in bold letter "**Different Stationary Items**" to be opened on **20-10-2016** & should be sent in the name of Addl. Director (P&S), International Islamic University, Islamabad
6. The General Sales Tax Registration No. issued by the Sales Tax Department must be quoted in the bid, otherwise, tender shall not be considered.
7. Bid (s) without required earnest money or for lesser amount will be rejected as non responsive.
8. The successful bidder shall have to supply the required items on F.O.R. basis strictly within the stipulated period mentioned in the Supply Order otherwise Earnest Money will be forfeited.
9. The University reserves the rights to accept or reject any/all tenders without assigning any reason thereof.

Price of Tender Document

No. 4/1/2015-P&S


(Muhammad Jamil)
Addl. Director (P&S)
Phone # 9019261


INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD.

(PURCHASE & STORE SECTION)

Detail stationary items required for Central Store, IIUI

S.No	Descriptions	Quantity	Unit Price	Total amount with GST
1	Ball Pen Clipper (Blue+Black+Red) (Blue 5500+Black 1000= Red 500)	7000 Nos		
2	Ball Pen (Clipper)	1000 Nos		
3	Pointer 0.4 (Dollar) (Blue 1000+Black 500+ Green 500)	2000 Nos		
4	Board Marker Blue & Black (Dollar)	1000 Nos		
5	Marker permanent Blue & Black (Dollar)	500 Nos		
6	Highlighter Blue+ Green+ Yellow+ Pink (Dollar)	300 Nos.		
7	Led Pencil (Gold fish)	3000 Nos		
8	Glue Stick 21 gram (Kita)	300 Nos		
9	Pen Fluid (Rabbit 8 ML)	400 Nos		
10	Stapler Machine (Mapped)	100 Nos.		
11	Paper Clip 36mm-3 Flower	300 Pkt		
12	Stapler Pin (Dollar)	500 pkts		
13	Rubber Pelican (AZ-30)	200 Nos		
14	Single Punch (Fine quality)	100 Nos		
15	Double Punch (Kw-trio-988))	100 Nos.		
16	Rubber band (Q Brand)	100 Pkt		
17	File Board (Al-Farooq)	1000 Nos		
18	Peon Book (Tayyaba 100 pages)	50 Nos		
19	Short hand book (Lucky 100 pages)	100 Nos		
20	Scotch Tape (Olympia)	200 Nos.		
21	Paper Tape (Olympia)	200 Nos.		
22	Envelop 9X4 (Khaki))	10000 Nos.		
23	Envelop 10X12 (Khaki)	5000 Nos		
24	Envelop Legal size (Khaki)	5000 Nos		
25	Envelop 9X4 (white))	2000 Nos.		
26	Envelop 10X12 (white))	3000 Nos		
27	Envelop Legal size (White)	3000 Nos		
28	White Board Duster	100 Nos		
29	Stamp Pad crystal blue	50 Nos		
30	Tag (Fine quality)	300 Bundles		
31	Pen Holder (Dux)	100 Nos		
32	Cell wallcolck (Sony)	200 Nos		
33	File Try plastic	100 Nos		
34	Dust bin (plastic Medium)	100 Nos		
35	Box File (Alfalsh 992)	200 Nos		

36	Drafting Ped-(Al -Farooq) (small)	100 Nos		
37	Post it pad yellow 3"X3"(pronoti)	100 Nos		
38	Lock Small (tri circle)	100 Nos		
39	Lock Medium (tri circle)	100Nos		
40	Lock large (tri circle)	50 Nos		
41	Sharpener (Fine quality)	200 Nos		


Muhammad Sajid)
Asstt (Store)