

## **TENDER NOTICE**

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD invites sealed bids from the *original manufacturers / authorized distributors / suppliers* registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for supply of **Laptops for the Advanced Electronics Lab (AEL), FET.**

2. Bidding documents, containing detailed terms and conditions, etc. are available at Room No. 213, 2<sup>nd</sup> Floor, Administration Block, Sector H-10, New Campus International Islamic University, Islamabad. Bidding documents can also be downloaded from [www.iiu.edu.pk](http://www.iiu.edu.pk) and [www.ppra.org.pk](http://www.ppra.org.pk). Price of the bidding documents is **Rs. 5,000/- (Non-refundable)** in shape of Call Deposit/Bank Draft in favour of IIUI

3. The bids, prepared in accordance with the instructions in the bidding documents, must reach on or before **04-10-2016 up-till 10:30 a.m** at the following address:

**Mr. Javaid Rabbani,**  
Assistant Director (P&S)  
Room No. 213, 2<sup>nd</sup> Floor, Administration Block,  
Sector H-10, New Campus  
International Islamic University, Islamabad.

051-9019255

4. Bids will be opened on the same day i.e **04-10-2016 at 11:00 a.m** in the presence of the bidders/their representatives who may like to attend the opening ceremony.

5. International Islamic University Islamabad reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules 2004.

**Muhammad Jamil, Addl. Director (P&S)**  
Purchase & Store Section  
Ph: 051-9019261

6. The General Sales Tax Registration No. issued by the Sales Tax Department must be quoted in the bid, otherwise, tender shall not be considered.

7. Bid (s) without required earnest money or far lesser amount will be rejected as non-responsive.

8. The successful bidder shall have to supply the required items on F.O.R basis strictly within the stipulated period mentioned in the Supply Order otherwise Earnest Money will be forfeited.

9. Rates should be quoted on Company's Letter Head as per format given at Annex-I.

10. The Earnest Money of the successful bidder will be retained by the IIUI up-till the successful completion of the Warranty Period of supplies.

11. The University reserves the right to reject all bids in terms of Section-33 of Public Procurement Rules, 2004.

(Javaid Rabbani)  
Assistant Director-II (P&S)  
051-9019265

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD  
(Purchase & Stores Section)

No. 17/11/2016/P&amp;S

Dated: \_\_\_\_\_

M/s \_\_\_\_\_

**SUBJECT: Tender Documents for Laptops for the Advanced Electronics Lab (AEL), FET**

Dear M/s,

You are invited to submit tender for supply of subject items in accordance with the specifications enclosed at **Annex-I**.

2. Sealed tenders valid for a period of 04 months along with Earnest Money @ 02% of the total value of tender in shape of Call Deposit/Bank Draft in the name of "International Islamic University, Islamabad" **must reach the undersigned on or before 04-10-2016 at 10:30 A. M.** he **tenders will be opened on the same day at 11:00 A. M.** in the presence of the bidders/their representatives who may like to attend the opening.
3. Tenders received after the due date and time will not be entertained.
4. Amendments/alteration/cutting and overwriting etc. in the tender must be signed in full by the person who has signed the tender. Changes or revisions in rates after the opening of tender will not be allowed.
5. Tenders must be in a sealed cover and on the envelope, it must be written in bold letters **"TENDER FOR SUPPLY OF LAPTOPS FOR THE ADVANCED ELECTRONICS LAB (AEL), FET"** to be opened on **04-10-2016** & should be sent in the name of Assistant Director-II (P&S), Room # 213, 2<sup>nd</sup> Floor Administration Block, Sector H-10 International Islamic University, Islamabad.
6. The General Sales Tax Registration No. issued by the Sales Tax Department must be quoted in the bid, otherwise, tender shall not be considered.
7. Bid (s) without required earnest money or for lesser amount will be rejected as non-responsive.
8. The successful bidder shall have to supply the required items on F.O.R basis strictly within the stipulated period mentioned in the Supply Order otherwise Earnest Money will be forfeited.
9. Rates should be quoted on Company's Letter Head as per format given at Annex-I.
10. **The Earnest Money of the successful bidder will be retained by the IIU up-till the successful completion of the Warranty Period of supplies.**
11. The University reserves the right to reject all bids in terms of Section-33 of Public Procurement Rules, 2004.

  
(Javaid Rabbani)Assistant Director-II (P&S)  
051-9019255

**Subject: Specifications of Laptops for the Advanced Electronics Lab (AEL), FET**

| S. No.   | Item's Description  | Qty. | Unit Price (Rs) | Total Amount (Rs.) |
|--|---|------|-----------------|--------------------|
| 1.   | <b><u>Laptops:</u></b><br>1. Processor: 6th Gen Ci7 2.5 Gz or above<br>2. Ram: 16 GB- DDR 4<br>3. Hard Drive: 2 TB with 128 GB SSD<br>4. Graphic Card: 4 GB dedicated<br>5. LED screen size: 15.6"<br>6. Operating system: windows 10 PRO<br><br><b>Warranty: 01 Year on-site</b> | 03   |                 |                    |
| <b>Earnest Money @2% of total value of the bid</b> |   |      |                 |                    |

**Note:**

Please give all the available technical details of the items offered by you, warranty, authorization certificates, etc.

We / I hereby confirmed having read and understood the terms and conditions of the tender and we / I expressly confirm and agree that our tender for the supply of above mentioned item (s) is in accordance with the terms & conditions of Tender Documents.

- i) Name of the Vendor: \_\_\_\_\_
- ii) Name of the Authorized Contact Person: \_\_\_\_\_
- iii) Office Address: \_\_\_\_\_
- iv) GST No. \_\_\_\_\_ NTN No. \_\_\_\_\_
- v) Tel No. \_\_\_\_\_ Fax No. \_\_\_\_\_
- Email: \_\_\_\_\_ Mobile: \_\_\_\_\_
- vi) Signature: \_\_\_\_\_ SEAL: \_\_\_\_\_

For any further technical query, please contact with Mr. Arshad Mahmood, Addl. Director (IT) at his office telephone # 9019482