

TENDER NOTICE

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD invites sealed bids from the *original manufacturers / authorized distributors / suppliers* registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for supply of **Water Filter Cartridges (Pair)** on running agreement/contract basis for a period of one (01) year (effective from the date of signing the agreement/contract).

2. Bidding documents, containing detailed terms and conditions, etc. are available at Room No. 213, 2nd Floor, Administration Block, Sector H-10, New Campus International Islamic University, Islamabad. Bidding documents can also be downloaded from www.iiu.edu.pk and www.ppra.org.pk. Price of the bidding documents is **Rs. 1,000/- (Non-refundable)** in shape of Call Deposit/Bank Draft in favour of IIUI

3. The bids, prepared in accordance with the instructions in the bidding documents, must reach on or before **20-09-2016 up-till 10:30 a.m** at the following address:

Mr. Javaid Rabbani,
Assistant Director (P&S)
Room No. 213, 2nd Floor, Administration Block,
Sector H-10, New Campus
International Islamic University, Islamabad.

4. Bids will be opened on the same day i.e **20-09-2016 at 11:00 a.m** in the presence of the bidders/their representatives who may like to attend the opening ceremony.

5. International Islamic University Islamabad reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules 2004.

Muhammad Jamil, Addl. Director (P&S)
Purchase & Store Section
Ph: 051-9019261

(Javaid Rabbani)
Assistant Director (P&S)
051-9019261

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD
(Purchase & Stores Section)

No. 4/13/2016/P&S -

Dated: _____

M/s _____

SUBJECT: Tender Documents for supply of Water Filter Cartridges

Dear M/s,

You are invited to submit tender for supply of above items in accordance with the specifications & terms & conditions enclosed at **Annex-I**.

2. Sealed tenders valid for 14 months (two months to finalize the bidding process and twelve months will be the agreement period) along-with Earnest/Security Money of Rs,25,000/-(refundable) in shape of Call Deposit/Bank Draft in the name of "International Islamic University, Islamabad" must reach the undersigned on or before **20-09-2016 at 10:30 A.M.** The tenders will be opened on the same day at **11:00 A.M.** in the presence of the bidders/their representatives who may like to attend the opening.
3. Tenders received after the due date and time will not be entertained.
4. Amendments/alteration/cutting and overwriting etc. in the tender must be signed in full by the person who has signed the tender. Changes or revisions in rates after the opening of tender will not be allowed.
5. Tenders must be in a sealed cover and on the envelope, it must be written in bold letters "**Tender for Supply of Water Filter Cartridges**" to be opened on **20-09-2016** & should be sent in the name of Assistant Director-II(P&S), International Islamic University, Room No. 213, 2nd Floor, Administration Block New Campus, Sector H-10, Islamabad.
6. The General Sales Tax Registration No. issued by the Sales Tax Department must be quoted in the bid, otherwise, tender shall not be considered.
7. Bid (s) without, required earnest money or for lesser amount will be rejected as non- responsive.
8. A contract will be made with the successful bidder for a period of one year that will be effective from the date of signing the contract.
9. The successful bidder shall have to supply the required items on F.O.R. basis strictly in accordance with the terms & conditions mentioned in the Supply Order otherwise their Earnest Money will be forfeited.
10. The Earnest Money of the successful bidder will be retained by the IIU up-till the completion of the contract and warranty period of items.
11. Rates should be quoted on Company's Letter Head as per format given at Annex-I.
12. The University reserves the right to reject all bids in terms of Section-33 of Public Procurement Rules, 2004.

Yours faithfully,

(Javaid Rabbani)

Assistant Director-II (P&S)

051-9019255

SUBJECT:

Specifications of Water Filter Cartridges

S.#	Name of item & specifications	UNIT PRICE INCLUSIVE of GST (Rs.)
1	<u>Water Filter Cartridges (Pair):</u> ➤ Polyethylene Filter (0.3) Micron ➤ Activated Carbon Block Filter (CTO) ➤ Make PURE or Equivalent	

Terms & conditions:

- Contract/Agreement for a period of 1 Year (12 months) will be made with the successful bidder for Purchase & Installation of Water Filter Cartridges.
- Water Filter Cartridges will be replaced after every three months OR as per requirement.
- Sustaining 50 Psi head pressure.
- Replacement/Installation of Cartridges (Except the cost of the Filter Cartridges) will be done by the firm FREE OF COST at the designated places / point of IIU OR its constituent Units.
- Separate Supply Order will be issued for the procurement of Water Filter Cartridge(s) under the contract/agreement.
- Warranty (for Leakage etc) should not be less than three months.
- Backup services during warranty period will be responsibility of the firm FREE OF COST.
- **Provision of sample is mandatory. All the participating firms are requested to provide Sample of their quoted water filter cartridge for testing.**
- Both the Water Filter Cartridges must be of same Company/Brand.

We / I hereby confirmed having read and understood the terms and conditions of the tender and we / I expressly confirm and agree that our tender for the supply of above mentioned item (s) is in accordance with the terms & conditions of Tender Documents.

- i) Name of the Vendor: _____
- ii) Name of the Authorized Contact Person: _____
- iii) Office Address: _____
- iv) GST No. _____ NTN No. _____
- v) Tel No. _____ Fax No. _____
Email: _____ Mobile: _____
- vi) Signature: _____ SEAL: _____

For any further query, please contact with Mr. Sajjad Ahmad, Deputy Director (HVAC) at his Office Phone # 9019333 & 9019933.