

TENDER NOTICE

Shariah Academy, International Islamic University, Islamabad invites sealed bids from Travel agents having valid license from Government of Pakistan registered with Income Tax and Sales Tax Departments who are on active taxpayers list of the Federal Board of Revenue for supply of Air Tickets.

2. Bidding documents, containing detailed terms and conditions etc. are available at Room No. 42, Faisal Masjid campus, International Islamic University, Islamabad. Bidding documents can also be downloaded from www.iiu.edu.pk and www.ppra.org.pk.

3. The bids, prepared in accordance with the instructions in documents, must reach on or before 15-4-2016 up-till 10:30 a.m. to the undersigned.

4. Bids will be opened on the same day i.e. 15-04-2016 at 11:30 a.m. in the presence of bidders or their representatives who may like to attend the opening ceremony.

5. Shariah Academy, International Islamic University, Islamabad reserves the right to accept or reject any/all bids in term of section-33 of Public Procurement Rules 2004.

Hafiz Muhammad Ijaz Abbasi

Deputy Director (A&F)

Room No.40

Shariah Academy

Faisal Masjid Campus, IIUI

Ph. No. 051-9261030

BID DOCUMENT

Subject: Provision of Air Ticket.

The Shariah Academy invites sealed bids/quotations from the registered Travel Agents for providing Air ticket of most direct and economic routes from the following sectors on the given dates:

Type of Class: Economy Class Airline

No of Ticket: 16 or 17 (including one Complimentary ticket).

DATE SECTOR:

May 03, 2016 from Islamabad to Karachi

May 06, 2016 from Karachi to Cairo (Egypt)

May 12, 2016 from Cairo to Jeddah (KSA)

May 23, 2016 from Jeddah to Islamabad

TERMS AND CONDITIONS:

- i. The bidder should be registered with income tax and sales tax departments and on the Active Tax Payer List issued by FBR.
- ii. Bidders should submit valid Ticketing License issued by the Govt. of Pakistan.
- iii. Do not quote "Scheme Rates". The quotation must be for full fare economy class. Scheme rates will not be evaluated.
- iv. Rates to be quoted on credit bases; however payment mode will be negotiated with selected bidder.
- v. Name of airline with confirmed seats and itinerary be mentioned in the quotation.
- vi. Airline quoted by the bidders will be evaluated in terms of reputation and facilities provided to the passenger. Selection will not be made merely on the basis of lowest rates.
- vii. One complimentary ticket will have to be provided.
- viii. The details of the traveler(s) will be provided in the work order.
- ix. Group of Passenger cannot be divided in to further small or sub-groups.
- x. Unconditional hike in fare or change in airlines at the time of travel will not be accepted.
- xi. Quoted rates shall be unconditional and valid for a period of 45 days from the date of opening the quotation.
- xii. No complaint either in written or verbal shall be accepted from the travel agent after the award is finalized.
- xiii. Any bid received by the purchaser after the deadline for submission of bids prescribed by the purchaser, will be declared "Late" and rejected.
- xiv. Sealed quotation along with Earnest money @2% of total value of bid in shape of Call Deposit/Security receipt in the name of Director Shariah Academy should be submitted to the office of undersigned on or before April 15, 2016 at 10.30AM. & quotation will be open on the same date at 11:30AM.
- xv. The Academy reserves the right to reject all bids in terms of Section-33 of Public Procurement Rules, 2004.


Hafiz Muhammad Ijaz Abbasi

Deputy Director (A&F)

Shariah Academy

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