

ADMISSION PROCESS

How to Apply

- Go to <http://admission.iiu.edu.pk>
- Login and submit online application form.
- Print Bank Challan.
- Make payment in designated bank as per challan.
- Enter date of payment, name of bank and branch code at designated place on the form and submit.
- Application Processing Fee (Non-Refundable) Rs.1500/- for all programs.
Rs. 2000/- for BS Engineering (EE, ME & CE) Program.
- Keep visiting your profile for any update before and after entry test.

For further information and query please visit website at: **www.iiu.edu.pk**,

Email at: **admissions@iiu.edu.pk** or following contact numbers:-

Admission Information Desk

MALE:

Ph.: +92-51-9019567, 9019749,
9019750, 9019619, 9019583

FEMALE:

Ph.: +92-51-9019327, 9019877,
9019854, 9019288

Test Schedule

1. Admission test Schedule is announced on IIUI website **www.iiu.edu.pk**.
2. Result of the Admission Test is announced through IIUI website in due course.

Applicants must bring the following material at the time of Entry Test:

- Entry Test Slip.
- Original NIC.
- Clipboard, eraser, sharpener, two pencils / ball pen / Pen.

(Note: Calculators, Mobile phones, digital device and other electronic devices are not allowed in the examination hall.)

Admission Offices

FOR MALE APPLICANTS (Pakistani):

Admission Office, Basement, Admin Block, International Islamic University, Sector H-10, Islamabad, Pakistan Ph: +92-51-9257988, Fax: +92-51-9257923.

FOR FEMALE APPLICANTS (Pakistani):

Admission Office, Room No.S-12, Admin Block, Women Campus, International Islamic University, H-10, Islamabad, Pakistan Ph: +92-51-9257985, 9019327; Fax: +92-51-9257929.

Result Awaiting Candidates

(For BS & MA / M.Sc only):

Applicants awaiting results (only those who have already appeared in the exams) can also apply for admission and if they pass the entry test they shall be given provisional admission until declaration of their respective results. Such candidates are required to fill in the undertaking that he/she will submit result within two month's time after commencement of semester and if he/she fails to secure required marks or CGPA, his / her admission shall be treated as cancelled immediately without any further notice and continuation of studies shall be considered Unlawful. Applicants securing straight pass grades with required percentage only shall be eligible for continuation of studies.

Note: The absolute value of percentage is considered as final; it is not rounded off to next whole number e.g. 49.99% is considered 49.99% and NOT 50%. Similarly 2.49/4.00 means 2.49/4.00 and NOT 2.50/4.00.

Admission Test

Admissions are granted to the candidate (except overseas) on basis of written test and interview as per details announced by the University. The admission test focuses language skills in Arabic/English language, subject aptitude and general analytical skills on the pattern of TOEFL, GMAT and SAT. The weight-age for admission test / interview and previous qualification is given below:

Merit Criteria

M.Sc/MBA/MS/Ph.D

Academics Qualification:	30%
Admission Test:	50%
Interview:	20%

Under Graduate

Academics Qualification:	40%
Admission Test:	60%

General Admission Schedule

Semester	Tentative Dates for Admission Campaign	Commencement of Semester
Fall Semester	June 1 – July 15	September 01
Spring Semester	November 1 – December 15	February 01

Special Seats for Deprived / Under Privileged Areas of the Country

IIU has reserved some special seats for deprived / under privileged areas of the country. Allocation of seats shall be under: -

Regions	No. of Seats
Balochistan	50 seats
FATA	10 seats
Sindh (Interior)	10 seats
Gilgit	05 seats
AJ&K	05 seats

- i) Admission against reserve seats are considered for BS / MA / M.Sc / MBA programs only.
- ii) Eligibility criteria for admission for reserve seats shall remain the same; however, the merit shall be determined separately for the reserve seats.
- iii) The admission for reserved seats shall be considered for candidate who;
 - a) hold valid domicile and for Baluchistan Local/Domicile certificate issued from concerned authority of the region.
 - b) must have passed his SSC (Matriculation) from recognized BISE of that particular region.

Note: Rules and regulations are subject to revision from time to time as and when required by the university authority.

GUIDELINES FOR OVERSEAS CANDIDATES

Overseas Candidates: (Expatriate Pakistani & Foreigners)

1. Candidates coming from an English medium system ("O" level and "A" level, they may be considered exempted in non-credit English language but should appear in level test of Arabic language at the Arabic Language Teaching Unit of Faculty of Arabic for determination of their placement to study non-credit courses in Arabic Language before being registered in their respective faculties. This policy shall apply in both bachelor and masters degree programs.
2. If a candidate is deficient in Arabic or English languages, he/she will study the required language(s) in the ALT / ELT Units of the University and shall have to come to the required standard of proficiency before being allowed to join the under graduate or graduate programs.
3. Candidates holding a Higher Secondary School Certificate or a Bachelor Degree from Arab countries/Arabic speaking countries shall be exempted in Arabic language. He / She will, however, be required to study English language in the Faculty of Languages & Literature before being allowed to join regular program of study i.e. undergraduate or graduate.
4. With foreign education except O & A Level, TOFEL with score 500 or IELTS with 6.00 band score is required for admission to Faculty of Management Sciences (FMS) and Faculty of Basic & Applied Sciences (FBAS).
5. No admission is allowed on paper qualification to Faculty of Engineering & Technology according to the policy of Pakistan Engineering Council (PEC).
6. NO admission is allowed on the basis of paper qualification to the result awaiting overseas candidates. They have to appear for entry test to be conducted by the faculty as per schedule.
7. Overseas candidates present in Pakistan at the time of entry test are required to appear for entry test as per schedule. Their admission on paper qualification shall not be entertained.
8. Equivalence of foreign certificates / degree to be obtained from Inter Board Committee of Chairman, Islamabad (IBCC) and Higher Education Commission Pakistan (HEC) within a time span of one semester after joining the university.
9. University offers admission after evaluation of academic record of overseas candidate. However, applicant for MS / M.Phil / Ph.D are required to submit result of NTS / GRE exam within nine (09) months time from their joining the University.
10. Admission to Overseas / Foreigner students is offered in one (01) degree program and it is not allowed to switch-over to any other degree program after joining IIUI. For change in degree program, the candidate is required to apply afresh from the country of his / her origin after completion of requisite procedure.
11. Any information may be sought for through email at overseas.admissions@iiu.edu.pk.

ADMISSION PROCEDURE

Guide Lines for Foreigner / Overseas Pakistani Candidates

Overseas candidate has to apply for admission directly to IIUI, through its Online Application Form or prescribed application form available on website www.iiu.edu.pk. No admission shall be accepted / entertained through any representative / third party.

CHECK LIST:

Following documents are required to be uploaded / attached with admission application form:

- o Application processing fee (Non-refundable) amounting to US \$ 50/= and attach copy of deposit slip / challan or Bank Draft or Pay Order with application form favoring IIUI Islamabad.
 - o Copies of all verified documents must be attached/uploaded with application form.
 - o Passport size Photographs with blue back ground.
 - o Copy of Passport Residential Permit (Eqama), Overseas ID card, NOC of /o Foreign Affairs or Your Embassy in Pakistan. In case of below the age of 18 years copy of Child Registration Form, (B-Form) of the candidate.
 - o Three copies of duly filled government of Pakistani Permission form (Students' Information Sheet) available at IIUI website.
 - o Undertaking for Admission on Paper Qualification (available at IIUI website: www.iiu.edu.pk).
2. Admission shall be granted to all foreigners / Overseas Pakistani candidates on the basis of paper qualification in all faculties except Faculty of Engineering & Technology (FET) after fulfillment of the following requirements:
 - o Verified Educational documents (all degree / certificates)
 - o Valid Passport / Valid Study Visa.
 - o No Objection Certificate (NOC) from their Ministry of Foreign Affairs or their Embassy in Pakistan.
 - o In case of Overseas Pakistani, Residential Permit (Eqama), Overseas ID Card or B-form.
 3. After confirmation of admission, the case(s) of the foreigner candidates(s) shall be forwarded to Higher Education Commission (HEC) Islamabad along with their passport copy, photographs, admission letter, NoC of their Embassy or M/o Foreign Affairs and Student's Information Sheet for Issuance of No Objection Certificate (NoC).
 4. The applicant should immediately apply for study visa to Pakistan Embassy/Mission in their home country. They may not travel to Pakistan without obtaining valid study visa, as no student is allowed to join the University without proper study visa.
 5. Foreign Diplomats and Multiple visa holders present in Pakistan: In case a foreign Diplomat or Multiple Visa holder present in Pakistan gets admission in IIUI, shall be required to obtain No Objection Certificate (NoC) from Ministry of Foreign Affairs, Govt. of Pakistan for study purpose before joining.

6. After joining, all the foreign/Overseas Pakistani students shall be referred to relevant language proficiency test to be conducted by Arabic Language Teaching Unit and English Language Teaching Unit. The student shall be placed in the language class for Language improvement (if required). No student shall be allowed to register the regular courses of semester before passing the language level test.
7. Admission to Afghan National (Refugees) candidates shall be granted only on the basis of Test/Interviews.
8. All foreigners/Overseas Pakistani students shall bound to obtain proper equivalence of their foreign educational certificates/degree from Inter-board Committee of Chairmen (IBCC) Islamabad and Higher Education Commission (HEC) Islamabad with the required percentage of marks/CGPA, and submit to Overseas Admissions Office within six months after joining the University. In case of failure they will not be allowed to continue their study without the required equivalence until they obtain it.
9. After confirmation of their admissions / joining, the Provost concerned shall ensure the hostel seats before or at the time of joining so that the candidates directly move to their hostel's room easily.
10. Admission to Foreigners/Overseas Pakistani is offered in one degree program and it is not allowed to switch-over to any other degree program after joining the University.
11. Admission cases of male and female candidates shall be dealt by Admission Office Male and Admission Office female separately.

Complete form to be sent to following addresses:-

MALE OVERSEAS APPLICANTS:

Overseas Admission Office, Room No. 129, 1st Floor, Admin Block,
International Islamic University Sector H-10, Islamabad – Pakistan.
Email: overseas.admissions@iiu.edu.pk
Ph: +92-51-9258007, 9019565; Fax: +92-51-9257915.

FEMALE OVERSEAS APPLICANTS:

Overseas Admission Office, Room No.S-03, Ground Floor, Admin Block,
International Islamic University Sector H-10, Islamabad – Pakistan.
Email: overseas.admissions@iiu.edu.pk
Ph: +92-51-9019288; Fax: +92-51-9257929.

Grant of Admission and Visa Formalities:

1. IIUI issues admission offer letter to successful candidate and copy of the same is sent to the Higher Education Commission (HEC), Pakistan along with Student Information Sheet, copy candidate's Passport, NOC of their Ministry of Foreign Affairs or Embassy. HEC coordinates all approvals/verification for the student's visa requirement.
2. After completion of requirements, Ministry of Interior Govt. of Pakistan sends visa advice to Pakistani Embassy/High Commission of the country of student's origin for issuance of study visa to the applicant.
3. Student(s) approaches Pakistani Embassy/High Commission at his country of origin for grant of study visa along with following documents:
 - i) Visa Application Form (available at the M/o Interior Website)
 - ii) Photocopy of Passport
 - iii) Photographs
 - iv) Educational Documents
 - v) Copy of Admission letter of the University
4. Student visa is issued by Pakistani Embassy/High Commission after fulfillment of all requirements for period of one year to be renewed / extended annually on the basis of security clearance.
5. Extension in visa is granted by the M/o Interior, Govt. of Pakistan on production of following documents:
 - i) Visa Extension form.
 - ii) Bona-fide Student Certificate to be issued by IIUI in due course.
 - iii) NoC of Higher Education Commission (HEC) and NoC from their Embassy.
 - iv) Photographs.
6. The student directly approaches to the concerned authorized passport office of the region along with above listed documents for extension in visa.
7. Intimation regarding any student leaving IIUI or not remaining a full-time student of IIUI is immediately reported to HEC for onward submission to Ministry of Interior, Govt. of Pakistan for necessary action.

Note: Rules and regulations are subject to revision from time to time as and when required by the university authority.