



HIGHER EDUCATION COMMISSION

Phone: 051-90401100, 90401103, Fax: 051-90801102

Sector H-9, Islamabad

(zbatool@hec.gov.pk)

Ms Zia Batool
Director General
(Quality Assurance Division)

Ref: DG/QA/HEC/Gen/2010/774
Date: October 15, 2010

Subject: Research Publication requirements in the HEC recognized journals: status of "Papers Accepted for Publication"

My dear Vice Chancellor/Rector,

Appointment of faculty members at the Associate and Full Professor level requires a prescribed number of minimum, publications in HEC approved journals whose lists are available on the HEC website. Following an advertisement for faculty position at the senior level, applicants are therefore expected to present evidence that they meet the minimum requirements for appointment at that level. The evidence is provided in the form of list of publications with all relevant details of the published papers including Names of Authors, Name of Journal, Volume and Issue Number, page numbers and year of publication.

To date, papers "Accepted for Publication" in a recognized journal have not been accepted for meeting the requirements of the Minimum Eligibility Criteria. However, a number of queries have been made about the status of the 'Papers accepted for Publication' towards fulfilling the requirement of minimum number of published research papers. Recognizing that senior existing faculty members who are now active in research are coming across the situation that they are unable to apply for a position due to a small shortfall in the number of published papers, the following policy guidelines for use of "Papers Accepted for Publication" towards meeting the Minimum Eligibility Criteria, are being put forth for adoption keeping all the other existing relevant rules and regulations in place:

1. 'Papers Accepted for publication' from Editors/Publishers of HEC Recognized Journals can only made up to 2 papers of the required minimum number of research papers for the said purpose.

2. The 'Papers Accepted for publication' must be published within one year period from the date of issue of the Acceptance letter.
3. The Acceptance letter from the Editor/ Publisher must give the expected volume number etc of the Journal in which the papers will be published.
4. If an 'Accepted research paper' does not get published within a year's time from the date of issue of the letter, the Journal will be removed from the list of HEC Approved Journals and will not be eligible for reconsideration for two years.
5. If a Journal publishes the 'papers accepted for publication' in its on-line series in public access followed by a formal publication in regular issues/volumes, the on-line publication will be accepted as a published paper.

The above stated policy for 'Papers Accepted for publication' would be applicable only up to June 30th, 2012, following which it will be necessary to have a paper published for consideration in meeting the Minimum Eligibility Conditions.

The Universities may consider adoption of the above policy at their discretion.

With Kind regards,



(Ms Zia Batool)

All the Vice Chancellors/Rectors

Public/Private Sector Universities/DAIs of Pakistan

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