

International Islamic University, Islamabad

(Office of the Director (Academics)/APC)

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IIU-D.Acad(08)/2008-1118

September 25, 2008

NOTIFICATION

Confirmation of the Minutes of 48th Meeting of the Academic Council Held on May 10 & 12, 2008 – (Agenda Item No.1)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 considered the minutes of its 48th meeting held on May 10-12, 2008 for confirmation. Eight observations were received on the minutes of 48th meeting of Academic Council whereas seven of them were settled while observation pertaining to the establishment of independent department of Sociology was to be discussed. According to the observation of the Dean, Faculty of Social Sciences, it was decided/recommended in the 48th meeting of the Academic Council that independent department of Sociology shall be established **whereas** in the minutes it was mentioned otherwise.

2.0 The Council endorsed that due to present financial constraints of the University and due to dearth of qualified member in the field of Sociology, it was accordingly decided that the establishment of independent Sociology Department is not possible. However, President ensured that whenever we will be able to find qualified sociologists of Professor Level, IIU shall have an independent department of Sociology.

3.0 With these discussions the Council confirmed the minutes of 48th meeting of the Academic Council.


(Shagufta Haroon)

*Director (Academics)/APC/
Secretary Academic Council*

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2. All Chairpersons/Heads of the Departments in Faculties
3. Additional Director (Meetings)
4. Deputy Director (APC)

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2. Vice-President (Academics)

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IIU-D.Acad(08)/2008-1119

September 25, 2008

NOTIFICATION

Implementation Report on the decisions of the 48th meeting of the Academic Council held on May 10 & 12, 2008 – (Agenda Item No-2)

Academic Council in its 49th meeting held on August 16 & 23, 2008 considered the **Implementation Report** on the actions taken on the decisions of the 48th meeting of Academic Council. It was observed that action on almost all the decisions has been taken promptly except on the following three issues:-

- Constitution of Board of Studies of B. Tech programme of ICTE
- Faculty wise statement of fee
- Report of the Committee constituted by 48th meeting of Academic Council to review the grading system of IIUI programmes.

1.1 CONSTITUTION OF BOARD OF STUDIES OF B. TECH PROGRAMME OF ICTE

- 1.1.1 The Principal ICTE conveyed his views that since the scheme of studies of B-Tech program were duly approved by the Academic Council and in accordance with the HEC policy, as such there was no need to constitute Board of Studies for these programmes.
- 1.1.2 **Council strongly recommended** that as per statutory requirements all programmes to be offered by IIUI should have the recommendations of Departments Board of Studies after which the same need to be presented to the Faculty Board and then to the Academic Council for final approval.
- 1.1.3 ***The Council advised Principal ICTE to formulate the Board of Studies for B.Tech programmes in consultation with Dean, Faculty of Engineering & Technology and report in the next meeting of the Academic Council.***

1.2 FACULTY WISE STATEMENT OF FEE WHICH IS IN PROGRESS

- 1.2.1 It was reported to the Council that ***Additional Director (Finance)*** is carrying out preparation of statement of fee collection per semester and shall be presented soon.
- 1.2.2 ***Additional Director (Finance) is advised to finalize the same and present it in the next meeting of Academic Council.***



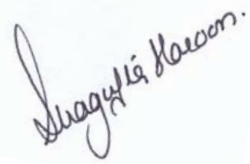
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1.3 REPORT OF THE COMMITTEE CONSTITUTED BY 48TH MEETING OF ACADEMIC COUNCIL TO REVIEW THE GRADING SYSTEM OF IIUI PROGRAMMES

1.3.1 Academic Council in its 48th meeting constituted a committee under the Chairmanship of Professor Amanullah Khan to review the existing grading system of IIUI. Since Professor Amanullah Khan has relinquished his services from IIUI, hence the report of the committee is still awaited.

1.3.2 **The Council decided** that *Professor Dr. Danishmand*, Dean, Faculty of Management Sciences may take over this responsibility and review the existing grading system of IIUI. He may co-opt Senior Faculty Members from each Faculty.

2.0 With these observations/instructions, the Council showed its satisfaction on Implementation Report of 48th meeting of Academic Council held on May 11-12, 2008.



(Shagufta Haroon)

*Director (Academics)/APC/
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- 4 Additional Director (Finance) - *To please comply with Item No. 1.2 above.*
- 5 Dean, Faculty of Management Sc. *To please comply with Item No. 1.3 above.*
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IIU-D.Acad(08)/2008-1120

September 25, 2008

NOTIFICATION

Approval of the Recommendations of the Board of Faculty of Shariah & Law (Agenda Item No-3)

1,0 Academic Council in its 49th meeting held on August 16 & 23, 2008 thoroughly discussed the recommendations of the Board of the Faculty, Faculty of Shariah & Law was and made following decision on revised ***Scheme of Studies of Ph.D Shariah Programme:-***

Item No-2
of Board of
Faculty's Agenda

REVISED SCHEME OF STUDIES OF PH.D SHARIAH PROGRAMME

- 1 Degree shall be named as Ph.D in Shariah (Islamic Law and Jurisprudence).
- 2 Instructions/Teaching will be allowed both in Arabic and English Languages.
- 3 Students shall be allowed to write their dissertations in Arabic or English. In case they write in Arabic, abstracts should be in English and vice versa.
- 4 There were certain observations on the title of courses in the scheme of studies of Ph.D Shariah (Islamic Law and Jurisprudence) under group-B. The Council advised the Dean, Faculty of Shariah & Law to take these courses back to the Faculty Board and review/redesign the titles in the light of suggestions made by the Academic Council. The Dean may present the same to Professor Dr. Zafar Ishaque Ansari, who will present the same to the President IIUI for approval.

Item No-3&4
of Board of
Faculty's Agenda

REVISED SCHEME OF STUDIES OF LL.M PROGRAMMES

Revised Scheme of Studies recommended by the Faculty Board was presented to the Council. It was pointed out by the Dean to add MS before LL.M Usul al Fiqh and Islamic Commercial Law. The Council approved that it may be read as MS/LL.M Usul al Fiqh and Islamic Commercial Law.

Item No-5
of Board of
Faculty's Agenda

REVISED SCHEME OF STUDIES OF BA, LL.B SHARIAH & LAW (SIX YEARS)

The Council considered Scheme of Studies of BA, LL.B Shariah & Law duly approved by the Faculty Board. New scheme has now separate language courses for one separate year from the degree duration and now the programme composition shall be as follows:-

- First year language improvement in English and Arabic +
- Five year degree in Shariah & Law

Shagufa Haroon

Compulsory three Summer Semesters are abolished from the programme. This five years regular degree programme shall be spread over ten regular semesters.

The Council approved the recommendations made by the Board of Faculty.

Item No-6
of Board of
Faculty's Agenda

REVISED SCHEME OF STUDIES OF LL.B PROGRAMME (THREE YEARS)

The Council considered *Revised Scheme of Studies of LL.B (three years) programme* for those who already have an undergraduate degree and briefed the Council about the scheme of studies.

The Council, after thorough discussion, **approved** the following Scheme of Studies of LL.B Programme (Three years) duly recommended by the Faculty Board with minor changes in the titles:-

- Ph.D Shariah (Islamic Law & Jurisprudence)
- M.S/LL.M Usul al-Fiqh
- MS/LL.M Islamic Commercial Law
- LL.M Corporate Law
- LL.M International Trade Law
- LL.M International Law
- B.A, LL.B Shariah & Law
- LL.B

2.0 The decisions of the Council are notified for information and implementation by all concerned.


(Shagufta Haroon)
Director (Academics)/APC/
Secretary Academic Council

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- 2 Dean, Faculty of Shariah & Law
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IIU-D.Acad(08)/2008-1121

September 25, 2008

NOTIFICATION

***Approval of the recommendations of Board of
Faculty of the Basic & Applied Sciences, Department of Computer Science
(Agenda Item No.4)***

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 considered recommendations of the Board of the Faculty, Faculty of Basic & Applied Sciences, presented by the Chairman, Department of Computer Science. The Council made following decisions under this agenda:-

- Ph.D Programme
- MS Thesis Evaluation Criteria
- BS Final year Project Evaluation Criteria

1.1 **PH.D PROGRAMME**

- 1.1.1 The Council did not agree with the change in the nomenclature of Ph.D Computer Science as Ph.D Computing, as recommended by the Faculty Board and decided to revert back to the previous nomenclature **Ph.D in Computer Science and Ph.D in Software Engineering.**
- 1.1.2 The Council thoroughly discussed proposed list of courses. The Chairman, Department of Computer Science is advised to adhere to the policy of course offering by clearly mentioning that the course offerings shall be based upon area of specialization relevant to the topic and availability of experts in the field. The Council decided that core courses should be identified for all Ph.D students for example Research Methodology etc and course offering of elective courses shall depend upon the above mentioned variable

1.2 **MS THESIS EVALUATION CRITERIA**

- 1.2.1 The Council considered ***Thesis Evaluation Criteria*** suggested by the Faculty Board. Possibility of exclusion of ***External Examiner*** was also considered. In the light of available resources, (manpower) and limited expertise in the Faculty, the Council decided that the previous practice of having Internal and External Examiners shall continue. **However, the Council emphasized**, on having a uniform policy/criteria for the evaluation of MS thesis. The Council decided that **NO payment** shall be made to the Internal Examiners. ***The maximum duration for submission of thesis of M. Phil may not exceed two years*** and all the Internal, External, Supervisor and HOD shall make it clear to the students that they have to submit their thesis within the stipulated time, failing which the thesis shall not be accepted for evaluation. It may also be made clear to evaluators that proper evaluation of the theses is made within the stipulated period.

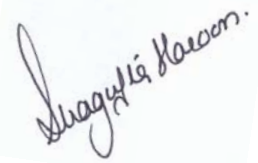


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1.3 **EVALUATION CRITERIA FOR BS FINAL YEAR PROJECTS**

The Council appreciated Evaluation criteria recommended by the Faculty Board. It was decided that it should be followed in a standard manner in the Faculty. However, it was emphasized that all efforts should be made to utilize internal expertise for the conduct of viva-voce and evaluation of theses. However, in exceptional circumstances and in cases where internal faculty members are busy or not available in the relevant fields then we may go for external examiners.

2.0 The decisions of the Council are notified for information and implementation by all concerned.



(Shagufta Haroon)
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IIU-D.Acad(08)/2008-1122

September 25, 2008

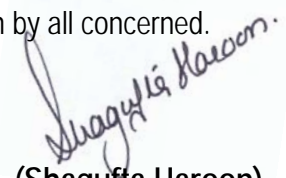
NOTIFICATION

Approval of the Recommendations of Board of Faculty, Faculty of Basic & Applied Sciences, Department of Environmental Sciences (Agenda Item No.5)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 discussed and approved Scheme of Studies recommended by the Board of Faculty of the following programmes with the condition of inclusion of 40% general courses in all BS 04 years schemes and 20% in the BS 02 years schemes (for 14 years education entrants) assuming that they have already passed general BA/B.Sc.

- BS Bio-Technology
- BS Bio-Informatics
- BS Environmental Sciences (02 years)
- Professional Diploma in Environmental Management leading to MS Environmental Management
- Revised scheme of BS 04 years Environmental Sciences with effect from Spring, 2008
- Revised scheme of MS leading to Ph.D Environmental Sciences leading to Ph.D in Environmental Science

2.0 The decision of the Council is notified for information and implementation by all concerned.



(Shagufta Haroon)

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IIU-D.Acad(08)/2008-1123

September 25, 2008

NOTIFICATION

Constitution of Institutional Review Board (IRB) for Human Subject Protocols (Agenda Item no.5)

1.0 On the recommendations of the Faculty Board, Faculty of Basic & Applied Sciences, the Academic Council in its 49th meeting held on August 16 & 23, 2008 approved constitution of **Institutional Review Board** (for reviewing and approving the research proposals/protocols in which humans will be used as subject of studies prior to conduct of any study by the Faculty and the students of the Department) comprising on following:-

S. No.	Name	Designation	
1	Dr. Anwar Nasim	Chairman National Commission on Biotechnology, Islamabad	Chairman
2	Professor Fathe Muhammad Malik	Dean, Faculty of Languages & Literature, IIUI	Member
3	Professor Dr. Mumtaz Ahmad	Director, Iqbal Institute of Research & Dialogue	Member
4	Professor Farhat Mujtaba	Director Women Campus, IIUI	Member
5	Dr. Abid Sulehri	Executive Director, SDPI, Islamabad	Member
6	Tariq Bilal	Bilal Law Associate, Islamabad	Member
7	Dr. Muhammad Mukhtar	Foreign Faculty Professor, Dept. of Biochemistry, University of ARID, Rwp.	Member
8	Dr. Raheel Qamar	Dean, Faculty of Sciences, COMSATS, Institute of IT, Islamabad.	Member
9	Muhammad Ismail	Principal Scientific Officer, institute of Biomedical & Genetic Engineering, Dr. A.Q. Khan Research Laboratories, Islamabad.	Member
10	Dr. Azra Khanum	Dean, Faculty of Sciences, University of ARID, Agriculture, Rwp.	Member
11	Dr. Muhammad Wasim	Professor of Molecular Biology	Member
12	Dr. Muhammad Irfan Khan	Chairman, Dept. of Environmental Science	Member
13	Dr. Naveeda Riaz	Assistant Professor, Dept. of Bioinformatics, IIUI	Member
14	Dr. Asma gul	Assistant Professor, Dept. of Bioinformatics, IIUI	Member
15	Dr. Zubeda Chaudhry	Senior Scientific Officer, NARC, Islamabad	Member
16	Dr. Hamid Rasheed	Head, Biosciences Dept. MAJU, Islamabad	Member
17	Dr. Asif Mir	Assistant Professor, COMSATS IT, Islamabad	Member
18	Dr. Aysha Muhiuddin	Associate Professor, Shifa Medical College, Islamabad.	Member
19	Dr. Kahekshan	Principal Scientific Officer, Institute of Biomedical & Genetic Engineering, Dr. A.Q.Khan Research Laboratories, Islamabad.	Member
20	Dr. Muhammad Zia ul Haq	Professor of Shariah & Law, IIUI	Member
21	Mehmood Akhtar Cheema	IUCN, Islamabad	Member

2.0 The decision of the Council is notified for information and implementation by all concerned.

(Shagufta Haroon)

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IIU-D.Acad(08)/2008-1124

September 25, 2008

NOTIFICATION

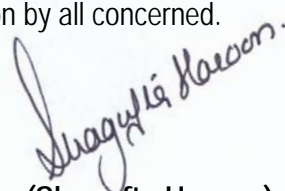
Constitution of Institutional Bio-Safety Committee (IBC) of IIUI (Agenda Item No.5)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 on the recommendations of Faculty Board, approved constitution of Institutional Bio-Safety Committee (IBC) of IIUI. The Committee will comprise on the following:-

S. No.	Name	Designation	
1	Dr. Muhammad Irfan Khan	Chairperson, Dept. of Bioinformatics, IIUI	Chairperson (Ex officio)
2	Dr. Muhammad Mukhtar	Foreign Faculty Professor, Dept. of Biochemistry, University of Arid Agriculture, Rwp.	Member
3	Muhammad Ismail	Principal Scientific Officer, institute of Biomedical & Genetic Engineering, Dr. A.Q. Khan Research Laboratories, Isb.	Member
4	Dr. Aysha Muhiuddin	Associate Professor, Shifa Medical College, Islamabad.	Member
5	Dr. Tahir Hijazi	Dean, Faculty of Social Sciences, IIUI	Member
6	Dr. Abid Sulehri	Executive Director, SDPI, Islamabad	Member

2.0 Academic Council approved that Dr. Naveeda Riaz shall be Bio-Safety Officer of IIUI.

3.0 The decision of the Council is notified for information and implementation by all concerned.


(Shagufta Haroon)
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IIU-D.Acad(08)/2008-1125

September 25, 2008

NOTIFICATION

Approval of the Recommendations of Board of Faculty, Faculty of Social Sciences (Agenda Item No.6)

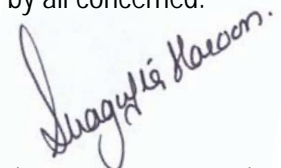
1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 considered and approved the Scheme of studies of following programmes duly recommended by the Faculty Board of Faculty of Social Sciences:-

- 1.1 MS Psychology
- 1.2 MS Sociology

2.0 The Council approved the Schemes of above programmes and advised that the Department should concentrate on research topics pertaining to their specialization and avoid such areas which have multi dimensional implications.

3.0 The decision of the Council is notified for information and implementation by all concerned.

4.0



(Shagufta Haroon)

*Director (Academics)/APC/
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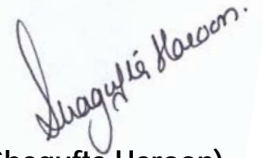
September 25, 2008

NOTIFICATION

Award of Gold Medal Separately to Male and Female Students (Agenda Item No.7)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 thoroughly considered and discussed the complaints/requests of the students pertaining to award of separate Gold Medals for male and female students. It was decided that there is no justification for issuing two Gold Medals in a single degree programme, in any Department of the University. Hence request of the students was not acceded to.

2.0 The decision of the Council is notified for information and implementation by all concerned.



(Shagufta Haroon)

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IIU-D.Acad(08)/2008-1127

September 25, 2008

NOTIFICATION

Issuance of Transcripts with Hifz (Agenda Item No.8)

1.0 The Director (Academics), in 49th meeting of Academic Council held on August 16 & 23, 2008 explained that passing of *Hifz* test is a pre-requisite for issuance of transcripts and degrees. But students either fail in *Hifz* test or do not attempt the test and request for provisional transcripts. It is not only time consuming but also creates problems for the students themselves in institutions of higher education especially abroad.

2.0 The Council was of the view that since under the new regulations, *Hifz* syllabus has been revised, the ***Faculties may advise students to appear in the Hifz test in any semester during the course of studies*** and should not wait for completion of their scheme of studies. In this way they will be able to have the *Hifz* result in hand before time.

3.0 The Council decided that ***NO transcript shall be issued to any student without passing Hifz tests***. Faculties are advised to make arrangements for regular conduct of *Hifz* tests and facilitate the students.

4.0 The decision of the Council is notified for information and implementation by all concerned.

(Shagufta Haroon)

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IIU-D.Acad(08)/2008-1128

September 25, 2008

NOTIFICATION

Framing of Rules for Un-fairmeans during Examinations (Agenda Item No.9)

1.0 In order to ensure uniformity in decisions while dealing with the cases of unfairmeans, the Academic Council in its 49th meeting held on August 16 & 23, 2008 considered and approved the rules on this account presented by Director (Academics). The Un-fairmenas rules, approved by the Council are given as under:-

S#	Charges Levelled	Punishment/ Penalty
01	<u>Copying Cases</u> a) Possession of copying material but not used b) Possession/Use of copying material on Answer Sheet c) Copying from fellow students	a) Imposition of fine of Rs 2000. b) Cancellation of that paper c) Cancellation of that paper of both the students
02	<u>Cell Phone/Digital Diaries</u> a) Possession of Cell Phone/Digital Diaries b) Use of Cell Phone/Digital Diary etc during Examinations. Reading SMS having related material	a) Imposition of fine of Rs 1000 b) Cancellation of that paper
03	<u>Identity not proved</u> a) Non-production of CNIC/ R.No Slips b) Impersonation established	a) Provisionally allowed to sit in the exam, to be referred to UMC – to be cleared on production of evidence b) Immediate expulsion from IIU
04	<u>Misconduct</u> a) use of abusive language / threatening b) making unrest and chaos c) physical torture with invigilators and other staff on duty during examinations	a) Cancellation of entire semester b) Cancellation of entire semester c) Cancellation of Registration/Admission in the program
05	Stealing/ tearing up/destroying of Answer Sheets	Cancellation of entire semester
06	Any other	To be determined by UMC as per nature of the offence

2.0 The decision of the Council is notified for information and implementation by all concerned.

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IIU-D.Acad(08)/2008-1129

September 25, 2008

NOTIFICATION

Rotation of Deans and Chairpersons (Agenda Item No.10)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 considered assigning the administrative assignments to the senior Faculty Members on rotation basis as per statutory requirements which are as follows:-

- 1.1 The Dean of each faculty shall be appointed by the Rector, on the recommendations of the President from amongst the three most senior Professors in the Faculty for a period of three years. If there is no Professor in a Faculty, the President of the University shall also look after the functions of the Dean in such a Faculty (s).
- 1.2 Chairperson of a Teaching Department or Director of an Institute or Academy shall be appointed by the President on the recommendations of the Dean from amongst three most senior Professors/Associate Professors of the Department/Institute, for a period of three years, and will be eligible for reappointment after expiry of the term
- 1.3 Provided that where there is no Professor or Associate Professor in a Department, it shall be looked after by the Dean of the Faculty with the assistance of the most senior teacher of the Department.

2.0 The Council ***decided that the Deans of the faculties and Chairmen of the departments shall be rotated after 03 years*** which may be extended or otherwise by the appointing authority if so required.

3.0 The decision of the Council is notified for information and implementation by all concerned.


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IIU-D.Acad(08)/2008-1130

September 25, 2008

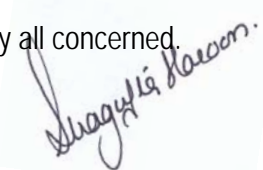
NOTIFICATION

Fee for Foreign Examiners of Ph.D Thesis
(Agenda item no.11)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 referring to the Board of Advanced Studies & Research (BASR) Notification No.IIU.Dir (Exam)-03/2007-2711 dated 22-02-2007, observed that honoraria of US\$150 is being paid by the University to foreign evaluators of Ph.D thesis, which is not according to the HEC recommendations.

2.0 The Council approved that the honoraria to the Foreign Examiners of Ph.D thesis shall be made @ US\$ 200 per thesis with effect from September, 2008.

3.0 The decision of the Council is notified for information and implementation by all concerned.


(Shagufta Haroon)

*Director (Academics)/APC/
Secretary Academic Council*

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- 6 Deputy Director (APC)

cc: 1. PS to President, IIU
2. Vice-President (Academics)

International Islamic University, Islamabad

(Office of the Director (Academics)/APC)

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IIU-D.Acad(08)/2008-1131

September 25, 2008

NOTIFICATION

Corrections in Results

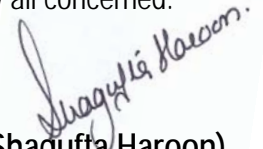
(Agenda Item No.12)

1.0 Director (Academics) in 49th meeting of the Academic Council held on August 16 & 23, 2008 brought in the notice of Academic Council that all possible efforts were being made in the Examinations Branch to declare ***Error Free Results***. However, there were certain mistakes (on the part of Examiners, Faculty, dealing Officials in Examinations Branch, Automation Centre and even the students) which cannot be avoided and which need to be rectified if pointed out in time.

2.0 It was observed that the students approach Examination Branch for making correction in their results after lapse of month or even years. This practice not only disturbs the routine work of Examinations Branch but also becomes difficult to verify from the old record.

3.0 The Council resolved that observations on the results shall be dealt within 45 days of declaration of results. The students shall apply for revision of the result on the prescribed forms duly signed and recommended by the concerned Dean/HOD.

4.0 The decision of the Council is notified for information and implementation by all concerned.


(Shagufta Haroon)

Director (Academics)/APC/
Secretary Academic Council

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- 7 All Course Coordinators of the Faculties – Male/Female

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September 25, 2008

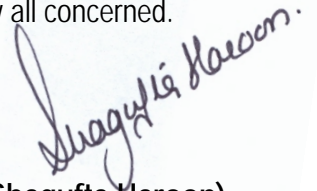
NOTIFICATION

Establishment of Department of Bio-Technology & Informatics (Agenda Item No. 13)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 considered the plan for the establishment of the *Department of Bio Technology & Informatics* presented by Dr. Muhammad Irfan Khan, Chairman, Department of Environmental Sciences.

2.0 The Council approved the establishment of an independent *Department of Bio Technology & Informatics* in the Faculty of Basic & Applied Sciences.

3.0 The decision of the Council is notified for information and implementation by all concerned.



(Shagufta Haroon)

Director (Academics)/APC/
Secretary Academic Council

Distribution

- 1 All Deans of the Faculties
- 2 Dean, Faculty of Basic & Applied Sciences
- 3 Dr. M. Irfan Khan, Chairman, Department of Environmental Sciences
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IIU-D.Acad(08)/2008-1133

September 25, 2008

NOTIFICATION

Change of Nomenclature of Degrees from BS Programmes to M.Sc (Agenda Item No.14)

1.0 As proposed by the Chairman, School of Economics, the matter was discussed and found unjustifiable, considering that only in the last meeting of 48th Academic Council, University adopted the policy of offering 04 years BS programmes and 02 years MS programmes. The programmes were recently advertised and students were admitted accordingly. It was pointed out by the members that it is not feasible for the University to keep changing nomenclatures of degrees frequently. This not only decreases the credibility of the institution but also becomes un-manageable for the Admission and Examinations Branch.

2.0 Provision of M.Sc/M.A. is already present in the existing regulations as students who have completed course work of MS/M.Phil , may be considered for award of respective Master Degrees, subject to condition that they have passed two extra courses in accordance with passing criteria, probation range, ceasing point etc of MS/MPhil level, as laid down in rules .

3.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 resolved that we shall follow the BS and MS nomenclature only.

4.0 The decision of the Council is notified for information and implementation by all concerned.


(Shagufta Haroon)

*Director (Academics)/APC/
Secretary Academic Council*

Distribution

- 1 All Deans of the Faculties
- 2 Director, IIIE
- 3 Chairperson, School of Economics
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IIU-D.Acad(08)/2008-1134

September 25, 2008

NOTIFICATION

Extension in Project period for expired cases of MCS Programme (Agenda Item No.15)

1.0 On the request of HOD Computer Science for the grant of extension in the project submission, the Academic Council in its 49th meeting held on August 16 & 23, 2008 considered the matter of extension in project period for expired cases of MCS Programme. It was observed that the students have already availed maximum period for the completion of the degree and as per rules there is no provision for grant of further extension for the completion of the degree.

2.0 The Council was of the opinion that in cases where the students have not completed their programme duration, they may be advised to submit the project immediately before the expiry of the period of their degree programme.

3.0 In cases where the students have failed to submit their thesis and their programme duration has expired, they may be allowed readmission and to carry forward 80% of their passed courses at MCS/MS level, if otherwise eligible for readmission.

4.0 Departments were advised to guide the students to submit their projects before their last semester examination, failing which, they should register their projects in the next semester (provided they have not exceeded their programme duration period).

5.0 The decision of the Council is notified for information and implementation by all concerned.


(Shagufta Haroon)

*Director (Academics)/APC/
Secretary Academic Council*

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IIU-D.Acad(08)/2008-1135

September 25, 2008

NOTIFICATION

Issuance of M.Phil Degree instead of Ph.D in Islamic Studies (Usuluddin) (Agenda Item No.16)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 considered the case of **Mr. Abdul Wahab Registration No. 31-FU/Ph.D/95** (foreign student of Ph.D Usuluddin) for issuance of M.Phil Degree instead of Ph.D in Islamic Studies (Usuluddin) with the following facts and figures:-

First registration/joining	September, 1995
Coursework requirement completed	August, 1996
Failed in comprehensive examinations	October/November 1996
Ceased	December, 1999
Re-admitted	w.e.f. September, 2000
Approached for M.Phil degree	February 2007
Faculty is also at fault in taking comprehensive examinations	February, 2008

2.0 The Council resolved that the request of the student cannot be acceded to.

3.0 The decision of the Council is notified for information and implementation by all concerned.


(Shagufta Haroon)

Director (Academics)/APC/
Secretary Academic Council

Distribution

1. Dean, Faculty of Islamic Studies (Usuluddin)
2. Additional Director (Meetings)
3. Deputy Director-IT/Automation
4. Deputy Director concerned in Examination Section
5. Deputy Director (APC)

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IIU-D.Acad(08)/2008-1136

September 25, 2008

NOTIFICATION

Directed Studies for Stragglers in the last semester of a Terminal Degree (Agenda Item No. 17)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 considered and discussed draft proposal for the stragglers studies in the last semester of a terminal degree submitted by the Committee constituted by Academic Council in its 48th meeting.

2.0 The Council after thorough discussion approved the following proposal with some modifications:-

2.1 The term '*tutorial*' may be replaced by directed studies.

2.2 The following conditions shall apply to both graduate and undergraduate students:

2.2.1 The students failing in maximum two subjects shall be allowed to register for the left over course in the last semester under directed studies along with maximum load of the semester.

2.2.2 Permission for directed studies to be given only by the concerned Dean, under intimation to the Director (Academics). The registered student (s) will be placed in the charge of a regular senior Faculty Member, who shall use the method of directed studies, during Summer or Regular semester.

2.2.3 Students will have to appear in the Sessional (s) and final semester examinations, if it is a regular semester and special examinations in the case of special semester during the summer.

2.2.4 Students will have to pay the normal fee for taking the special semester as per relevant university regulations.

2.2.5 Conduct of examination in the directed studies programme will be as per normal procedure and practices of the University.

2.2.6 The student (s) will also have to fulfill all other relevant rules and regulations of the University.

2.2.7 A detailed study plan will be submitted to the concerned Dean by the Faculty Member, who will ensure the proper conduct of the directed studies.

2.2.8 The concerned Dean/Chairman will regularly monitor the said programme.

3.0 The decision of the Council is notified for information and implementation by all concerned.

(Shagufta Haroon)

Director (Academics)/APC/
Secretary Academic Council

Distribution

1. All Deans of the Faculties
2. All Chairpersons/Incharges/Heads of the Departments – Male/Female
3. Engr. Haider Ali Khan, Chairman Department of Electronic Engineering, FET
4. Additional Director (Meetings)
5. Deputy Director-IT/Automation
6. All Deputy Directors in Examinations Section
7. Deputy Director (APC)

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IIU-D.Acad(08)/2008-1137

September 25, 2008

NOTIFICATION

Review of Deferment Rules (Agenda Item No. 18)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 considered and discussed ***Reviewed Rules pertaining to Deferment of Studies & Deferment of Admissions*** submitted by the following Committee constituted by the Council in its 48th meeting :-

Professor Farhat Mujtaba Director, Women Campus	Chairman
Ms. Qaiserah M. Alvi Provost Female	Member
Dr. Hussain Ahmad Piracha Provost (Male)	Member
Dr. Muhammad Irfan Head, Department of Environmental Sciences	Member/Secretary

2.0 The Council after thorough discussions, made some changes and approved the following rules:-

2.1 DEFERMENT OF STUDIES:

- 2.1.1 A student may be allowed to defer his/her studies for a period of not more than 2 semesters either consecutively or separately provided that he/she has successfully completed at least one semester with CGPA requisite for continuation of studies in the next semester.
- 2.1.2 Students enrolled in one year program of two semesters, shall be allowed deferment of one semester, if he/she has successfully completed the first semester with CGPA requisite for continuation of studies in the next semester.
- 2.1.3 A student wishing to avail deferment of his/her studies shall submit an application to the Director/Chairperson of the Department within one week before the mid term. On the recommendations of Director/Chairpersons, Dean of the Faculty shall forward the application to the Vice-President/Director (Academics) for approval which will be notified by the Director(Academics).
- 2.1.4 Deferment will be allowed subject to the condition that:-
- 2.1.4.1 The applicant's conduct remained satisfactory
- 2.1.4.2 He/she has paid all university dues; and
- 2.1.4.3 He/she Provides genuine and convincing reasons to defer his/her studies supported by documents.
- 2.1.5 Students availing hostel facility shall be required to vacate the hostel and his/her seat in the hostel will be cancelled. However, he/she shall apply as afresh candidate on resumption of studies.

Contd.....P/2



(2)

2.2 **DEFERMENT OF ADMISSION:**

Admission of a candidate who has been offered admission to any program may be deferred to a subsequent session provided that the candidate applied before joining and paying of University fee and dues and that the degree program is available in the subsequent session and eligibility criteria remains the same. Student shall pay admission fee of the program while applying for deferment of his/her admission.

Note: *Both deferment of studies and admissions shall be processed on the newly designed proforma.*

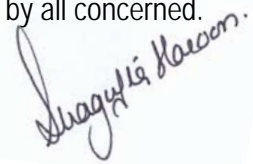
2.3 **FEE PER DEFERMENT OF EACH SEMESTER**

2.3.1 A student who joins the University, deposits fees and then request for deferment of studies will be required to pay the fees, given below, for the deferment of studies. They will however, be entitled for the refund of fees as per existing rules of the University. Students applying for deferment of studies before joining the University will pay fee, only for deferment of studies:-

S. No.	Degree programme	Fee for deferment (PS)
1.	All Self finance degree programmes	Rs.2000/=
2.	Ph.D degree programmes	Rs.1000/=
3.	M.Phil degree programme	Rs.900/=
4.	M.A/M.Sc degree programme	Rs.700/=
4.	B.A/B.Sc/LL.B	Rs.500/=

2.3.3 *The Council resolved that four cases of Faculty of Management Sciences regarding deferment should be taken up separately by the Faculty on case to case basis.*

3.0 The decisions of the Council are notified for information and implementation by all concerned.



(Shagufta Haroon)
Director (Academics)/APC/
Secretary Academic Council

Distribution

1. All Deans of the Faculties
2. All Chairpersons/Incharges/Heads of the Departments – Male/Female
3. Additional Director (Meetings)
4. Deputy Director-IT/Automation
5. Deputy Director (APC)

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IIU-D.Acad(08)/2008-1138

September 25, 2008

NOTIFICATION

Thesis Evaluation Fee of MS/Ph.D Programmes (Agenda Item No. 19)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 considered a *comparative statement of income and expenditure with regard to M.Phil/Ph.D programmes* submitted by Examinations Branch by implementing the decision of 48th meeting of the Academic Council.

2.0 The Council thoroughly discussed the in-consistency in fee charged for the research programmes in different Faculties. The Council observed that in many cases the actual expenditure on the evaluation process of M.Phil/Ph.D is much higher than what we receive from the students in the form of fee. **The Council decided as under:-**

- 2.1 *The present rate of fee charged from the students may remain the same. However, Faculties should encourage the students and guide them to seek scholarships from all possible resources, especially from HEC.*
- 2.2 *The Council recommended to increase the rate of evaluation of thesis by foreign experts at Ph.D level from US\$ 150.00 to US\$ 200.00 with effect from 1st September 2008.*

3.0 The decision of the Council is notified for information and implementation by all concerned.



(Shagufta Haroon)

Director (Academics)/APC/
Secretary Academic Council

Distribution

1. All Deans of the Faculties
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6. All Deputy Directors in Examinations Section – Male/Female
7. Deputy Director (APC)
8. All Assistant Directors (Audit)

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2. Vice-President (Academics)

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IIU-D.Acad(08)/2008-1139

September 25, 2008

NOTIFICATION

***Uniformity in Rates Payable to Part Time Faculty Members
(Agenda Item No. 20)***

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 observed that Faculties/ Departments usually engage part time teachers in addition to permanent/regular Faculty Members for teaching courses at different levels. Discrepancy was brought in the notice of the Council wherein the teachers of the same stature are paid differently in different Faculties.

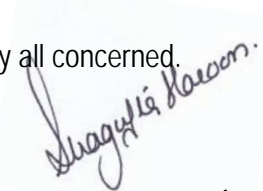
2.0 After thorough discussion, the Council resolved that:-

2.1 The numbers of part time Faculty members should be decreased.

2.2 Status-co shall be maintained as regards rates of payment.

3.0 Teachers of the University teaching in Faculties other than their own shall claim remuneration at the rate allowed in their parent Faculty.

4.0 The decision of the Council is notified for information and implementation by all concerned.


(Shagufta Haroon)

*Director (Academics)/APC/
Secretary Academic Council*

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7. All Assistant Directors (Audit)

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2. Vice-President (Academics)

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IIU-D.Acad(08)/2008-1140

September 25, 2008

NOTIFICATION

Refund of Fee (BS Economics)

(Agenda Item No. 21)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 considered and discussed thoroughly the matter of refund of fee for BS Economics students. These students were initially admitted in the University in M.Sc Economics programme in Fall 2007 semester. As per decision of the 46th Academic Council meeting, the programme was changed to BS leading to MS programme. There registration numbers were also changed to BS programme and Academic Council in its 48th meeting approved the same.

2.0 Academic Council in its 49th meeting reconsidered the request for refund of extra fee submitted by the Chairman, School of Economics for ***refund of fee to the students and allowed only adjustment of fee in the subsequent semester*** with the instructions that no such request will be entertained in future.

3.0 The decision of the Council is notified for information and implementation by all concerned.



(Shagufta Haroon)

Director (Academics)/APC/
Secretary Academic Council

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2. Chairperson, School of Economics – Male/Female
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4. Additional Director (Meetings)
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7. All Assistant Directors (Audit)

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IIU-D.Acad(08)/2008-1141

September 25, 2008

NOTIFICATION

Extension in Project period of BS Programme (Agenda Item No. 22)

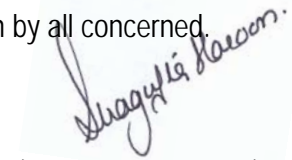
1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 considered the matter for the grant of extension in the project submission, as recommended by Head Department of Computer Science. It was noticed that as per rules, there is no provision for grant of extension at Bachelor level degree programme. The Council decided that in cases, where the students have not completed their course work within the programme duration, they may be advised to submit the project immediately before the expiry of the period of their degree programme.

2.0 In cases where the students have failed to submit their thesis and their programme duration has expired, they are allowed readmission and to carry forward 80% of their passed courses at BS level if otherwise eligible for readmission.

3.0 As decided by the Council, the Departments were advised to guide the students to submit their projects to before the examinations of their last semester, failing which they shall be required to register in next semester for submission of project (provided they have not exceeded their programme duration period).

4.0 Total degree completion period shall remain the same. The above procedure shall be applied on only those students, who could not submit their projects before the expiry of the degree completion period.

5.0 The decision of the Council is notified for information and implementation by all concerned.



(Shagufta Haroon)

Director (Academics)/APC/
Secretary Academic Council

Distribution

1. All Deans of the Faculties
2. All Chairpersons/Incharges/Heads of the Departments – Male/Female
3. Head, Department of Computer Science – *With reference to his request in the 49th meeting of Academic Council.*
4. Additional Director (Meetings)
5. Deputy Director-IT/Automation
6. All Deputy Directors in Examination Sections – Male/Female
7. Deputy Director (APC)

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2. Vice-President (Academics)

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IIU-D.Acad(08)/2008-1142

September 25, 2008

NOTIFICATION

Change of Codes

(Agenda Item No. 23)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 considered the ***change/revision in various course codes in accordance with international standards*** proposed by Department of Computer Science. The Council, after thoroughly discussions approved the new coding system in Department of Computer Science. The Council also urged the need to devise new coding system of international standards in all the Faculties/Departments of the University.

2.0 The Committee constituted in the 48th meeting of Academic Council (under Agenda Item No.18) was directed to make coordination with Dr. Sher Muhammad, Head, Department of Computer Science and design the coding system for all University programmes:-

1	Dr. Ijaz Mansoor Qureshi Dean, Faculty of Eng.& Technology	Chairman
2	Ms. Shagufta Haroon Director (Academics)	Member
3	Dr. Sher Muhammad	Coordinator
4	Dr. Zia ul Haq Professor, Faculty of Shariah & Law	Member/Secretary

3.0 The decision of the Council is notified for information and implementation by all concerned.

(Shagufta Haroon)

Director (Academics)/APC/
Secretary Academic Council

Distribution

1. All members of the Committee mentioned above
2. All Deans of the Faculties
3. All Chairpersons/Incharges/Heads of the Departments – Male/Female
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6. Deputy Director (APC)

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2. Vice-President (Academics)

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IIU-D.Acad(08)/2008-1143

September 25, 2008

NOTIFICATION

Revised Scheme of Studies for BS Programmes with the inclusion of 40% General Courses (Agenda Item no. 25)

1.0 Academic Council in its 2nd Session of 49th meeting held on August 23, 2008 considered ***Revised Scheme of Studies of BS Programmes*** duly approved by Faculty Boards of all the Faculties. The Departments of the Faculties were advised in 48th meeting of Council to submit Revised Courses Scheme of Studies with the inclusion of 40% general courses.

2.0 The Board of studies will have a second look at all courses and all the course contents should be so designed that their level is above HSSC.

3.0 The Council thoroughly discussed the *Scheme of studies* and the Faculty of Islamic Studies (Usuluddin) is advised to make following changes:-

- 3.1 Title of the courses should be clear
- 3.2 Title of courses should be according to the scheme of studies
- 3.3 Proper translation of courses according to their nomenclature

4.0 The Council emphasized that contents of each course may also be properly planned and presented in the next meeting of Academic Council. It was also decided that the Faculty of Islamic Studies ***will seek cooperation of Professor Dr. Tahir Mansoori, Dean, Faculty of Shariah & Law*** on their Faculty Board. The Council authorized the President to constitute a committee to review the **scheme of studies of Faculty of Islamic Studies (Usuluddin)** after they are reviewed by the Faculty Board.

5.0 Schemes of Studies of following BS programmes were approved by the Council with minor changes:-

Faculty of Languages Literature & Humanities <ul style="list-style-type: none">1. BS English (4 Years)2. BS English (2 Years)3. BS Persian (4 Years)4. BS Persian (2 Years)5. BS Urdu (4 Years)6. BS Urdu (2 Years)	Faculty of Islamic Studies (Usuluddin) <ul style="list-style-type: none">1. BS Islamic Studies (4 Years)2. BS Islamic Studies (2 Years)
Faculty of Shariah & Law <ul style="list-style-type: none">1. LLB (Hons) Shariah & Law2. LLB (Evening)	Faculty of Engineering & Technology BS Electronic Engineering (4 Years)
Faculty of Basic & Applied Sciences <ul style="list-style-type: none">1. BS Mathematics (4 Years)2. BS Mathematics (2 Years)3. BS Statistics (4 Years)4. BS Statistics (2 Years)5. BS Computer Sciences (4 Years)6. BS Computer Sciences (2 Years)7. BS Software Engineering (4 Years)8. BS Software Engineering (2 Years)9. BS Bio-informatics (4 Years)10. BS Bio-informatics (2 Years)11. BS Bio-technology (4 Years)12. BS Environmental Science (4 Years)13. BS Environmental Science (2 Years)	Faculty of Social Sciences <ul style="list-style-type: none">1. BS Psychology (4 Years)2. BS Psychology (2 Years)3. BS History (4 Years)4. BS History (2 Years)5. BS Politics & International Relations (4 Years)6. BS Politics & International Relations (2 Years)7. BS Education (4 Years)8. BS Media & Mass Communication9. BS Education (2 Years)10. BS Sociology (2 Years)11. BS Sociology (4v Years)

Shagufa Haroon

International Institute of Islamic Economics	Faculty of Management Sciences
1. BS Economics (4 Years)	1. BBA (Hons) 4 Years
2. BS Economics (2 Years)	2. BBA (Hons) ITM 4 Years
3. BS Economics & Finance (4 Years)	3. Faculty of Arabic & Islamic Civilization
4. BS Economics & Finance (2 Years)	4. BS Translation & Interpretation (4 Years)
5. BS Islamic Banking Finance (4 Years)	5. BS Arabic (4Years)
6. BS Islamic Banking Finance (2 Years)	6. BS Arabic (2 Years)

6.0 Director (Academics) shall compile all these courses/scheme of studies in the form of small Faculty wise book let and circulate to all concerned.

7.0 All the Faculties and Departments are bound to offer the courses according to their approved scheme of studies only.

8.0 Faculty shall not allow any registration in courses other than the approved scheme of studies.

9.0 These schemes of studies shall be implemented from Fall 2008 semester.

10.0 **COURSE CONTENTS OF GENERAL COURSES**

10.1 *Course contents regarding different general courses were considered by the Academic Council presented by Secretary, Academic Council. The Council decided that these course outlines shall be forwarded to Secretary, General Course Committee Professor Dr. Tahir Mansoori for discussing in the General Course Committee. The Council authorized President IIUI to approve the recommendations of the General Course Committee.*

10.2 *The Council also decided that if the Faculties and Departments want to include few other general courses in their scheme of studies, they may present along with the course contents in the next meeting of Academic Council.*

3.0 The decision of the Council is notified for information and implementation by all concerned.


(Shagufta Haroon)

Director (Academics)/APC/
Secretary Academic Council

Distribution

1. All Deans of the Faculties
2. All HODs/Chairpersons/Incharges of Departments – Male/Female
3. Additional Director (Meetings)
4. Deputy Director-IT/Automation
5. All Deputy Directors in Examinations Section – Male/Female
6. Deputy Director (APC)

cc: 1. PS to President, IIU
2. Vice-President (Academics)

International Islamic University, Islamabad

(Office of the Director (Academics)/APC)

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IIU-D.Acad(08)/2008-1144

September 25, 2008

NOTIFICATION

General Decisions

(Agenda Item no. 25)

1.0 Academic Council in its 2nd Session of 49th meeting held on August 23, 2008 made following **General Decisions:-**

- 1.1 The Council approved the proposal of Dean, Faculty of Shariah & Law regarding merger of Department of Usul al Fiqh and Department of Fiqh into Department of Shariah (Islamic Law).
 - 1.2 A problem highlighted from Finance Department that Challan for the continuing students cannot be generated as many of the students have not yet registered in Fall 2008 semester. The computerized option can only be utilized if they know the exact number of courses in which the students register. **It was resolved that the students will be required to register in the first week of September and pay the dues for Fall Semester 2008 till 15th September, 2008.**
 - 1.3 The Council also advised to omit Hons from nomenclature of BBA (Hons) Scheme of Studies and approved that simple BBA shall be used with effect from September, 2008 programme.
 - 1.4 Students who fail in Language proficiency test of English & Arabic shall be required to undergo comprehensive language proficiency programme/courses and this period shall not be counted towards their degree duration.
 - 1.5 The courses of Arabic-I&II mentioned in the list of General Courses will be read as Understanding Quran-I and Understanding Quran-II.
 - 1.6 While discussing the issue of M.Phil/Ph.D theses, Council also discussed the low ranking of IIUI on the basis of comparatively less research work being done at the post graduate level. Faculties highlighted that many research papers have been published but have not been reported or consolidated in any office. It was decided that the office of the Director (Academics) will compile complete records of all research papers published by the Faculty members during the last three years. **Dr. Rehmat Ellahi** was assigned the task to coordinate with HEC and all Faculties for up gradation of IIUI ranking. ***He was nominated as a focal person of IIUI for HEC on this matter.***
- 2.0 The decision of the Council is notified for information and implementation by all concerned.

(Shagufta Haroon)

Director (Academics)/APC/
Secretary Academic Council

Distribution

1. All Deans of the Faculties
2. All HODs/Chairpersons/Incharges of Departments – Male/Female
3. Dr. Rehmat Elahi, Head, Department of Mathematics, FB&AS
4. Additional Director (Meetings)
5. Deputy Director-IT/Automation
6. All Deputy Directors in Examinations Section – Male/Female
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IIU-D.Acad(08)/2008-1145

September 25, 2008

NOTIFICATION

Ratification of actions taken by the President IIUI - Revision of Fee Tariff of Professional Diploma in Environmental Management, BS Bio Technology & BS Statistics (Agenda Item No. 27)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 ratified the action by the President, IIU regarding "Revision of fee tariff of Professional Diploma in Environmental Management, BS Bio Technology and BS Statistics" :-

Degree Programme	Admission Fee (Once+non refundable)	Registration Fee (Per Semester)	Tuition Fee	Final Examination Fee	Refundable Securities	University Development Charges (Per Semester)
Professional Diploma in Environmental Management	Rs.7000/-	Rs.2000/-	Rs.2100/ PCR	Rs.1000/-	Rs.5500/-	Rs.3500/-
BS Bio Technology	Rs.7000/-	Rs.2000/-	Rs.1800/ PCR	Rs.1000/-	Rs.5500/-	Rs.3500/-
BS Statistics	Rs.7000/-	Rs.2000/-	Rs.900/ PCR	Rs.1000/-	Rs.5500/-	Rs.3500/-

2.0 The Council approved the action taken by the President, IIU in anticipation of approval of Academic Council.

(Shagufta Haroon)

Director (Academics)/APC/
Secretary Academic Council

Distribution

1. All Deans of the Faculties
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6. Deputy Director (Finance), Women Campus
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8. Deputy Directors (Admissions) – Male/Female
9. Deputy Director (APC)
10. All Assistant Directors (Audit)

cc: 1. PS to President, IIU
2. Vice-President (Academics)

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IIU-D.Acad(08)/2008-1146

September 25, 2008

NOTIFICATION

Ratification of actions taken by the President IIUI - Rules for Tabulation of Results for Non-credit Courses & Re-admission from Spring Semester 2008 onward (Agenda Item No. 27)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 ratified the action by the President, IIU regarding "Rules for tabulation of results for non-credit courses & re-admission from spring semester 2008 onward" :-

S. No.	Degree/Category of Students	Passing Marks	Probation Range	No. of Semester allowed to clear Probation	CGPA for Award of Degree	Remarks
1.	Under Graduate Program (BS, BBA & LLB etc.)	60%	1.00 – 2.00	3 Semesters (POP, PC-1, PC-2, PC-3 Ceased)	2.00	Same pass marks for non credit courses
2.	Post Graduate Program (Masters) (MBA, MCS, MSC & MA)	60%	1.00 – 2.50	2 Semesters (POP, PC-1, PC-2 Ceased)	2.50	Same pass marks for non credit courses
3.	MS/M. Phil/LL. M. Programs	65%	2.00 – 2.50	2 Semesters (POP, PC-1, PC-2 Ceased)	2.70	For provisional/preparatory courses pass marks will be 60%
4.	Ph. D Programs	70%	2.00 – 3.00	2 Semesters (POP, PC-1, PC-2 Ceased)	3.00	For provisional/preparatory courses pass marks will be 65%

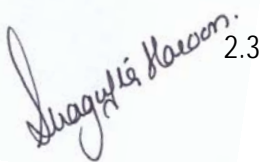
2.0 RE-ADMISSION

2.1 A student whose admission is cancelled for a reason other than disciplinary action may apply for re-admission from a subsequent regular semester provided his CGPA falls in the above minimum range of probation in any program.

2.2 He will be allowed to carry forward 60% of his passed courses (excluding UR/Non-Credit Courses which will be exempted 100%) if these courses fall in the scheme of study of the year in which he is being re-admitted. In case of change of scheme, the re-admitted student shall be treated according to new scheme.

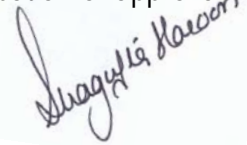
2.3 This Re-admission chance will be allowed once during the entire course of study in respective program.

Contd.....P/2



(2)

- 2.4 No additional/special chance will be given for clearing probation other than mentioned above.
- 2.5 In case a student has completed his Program requirements but could not secure minimum required level of CGPA for an award of degree, he shall be allowed to take maximum 4 Elective Courses (failed, new, passed) in the next regular semester. If a student gets better/improved grade, the same may be replaced by previous grades in failed or already passed courses with poor grades.
- 2.6 This will require the recommendation of Dean/Director of the Faculty and approval of Director (Academics).
- 2.0 The Council approved the action taken by the President, IIU in anticipation of approval of Academic Council.



(Shagufta Haroon)
*Director (Academics)/APC/
Secretary Academic Council*

Distribution

1. All Deans of the Faculties
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5. Deputy Director (Finance), Women Campus
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7. Deputy Directors (Admissions) – Male/Female
8. Deputy Director (APC)
9. All Assistant Directors (Audit)

cc: 1. PS to President, IIU
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IIU-D.Acad(08)/2008-1147

September 25, 2008

NOTIFICATION

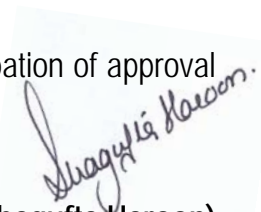
Ratification of actions taken by the President IIUI - Nominations on the Board of Faculty for the Faculty of Arabic Language & Islamic Civilization (Agenda Item No. 27)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 ratified the action by the President, IIU regarding **Nominations on the Board of Faculty for the Faculty of Arabic Language & Islamic Civilization**

2.0 Following three members have been included in the Board of Faculty of Arabic Language & Islamic Civilization:-

- 2.1 Dr. Haroon ur Rashid,
Assistant Professor, Faculty of Islamic Studies (Usuluddin), IIUI
- 2.2 Dr. Abdul Hayee Abro,
Assistant Professor, Faculty of Shariah & Law, IIUI
- 2.3 Mr. Munawar Iqbal Gondal
Associate Professor/Chairperson
Department of English,
Faculty of Languages, Literature & Humanities, IIUI

2.0 The Council approved the action taken by the President, IIU in anticipation of approval of Academic Council.


(Shagufta Haroon)

*Director (Academics)/APC/
Secretary Academic Council*

Distribution

- 1. Dean, Faculty of Arabic Language & Islamic Civilization
- 2. Deputy Deans/Chairpersons/HODs Faculty of Arabic Language & Islamic Civilization – Male/Female
- 3. Members of the Faculty Board – referred above
- 4. Additional Director (Meetings)
- 5. Deputy Director-IT/Automation
- 6. Deputy Director (APC)

cc: 1. PS to President, IIU
2. Vice-President (Academics)

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IIU-D.Acad(08)/2008-1148

September 25, 2008

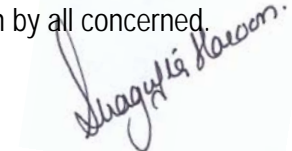
NOTIFICATION

***Conduct of Admission Test through National Testing Services (NTS)
(Additional Item No.1)***

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 observed increasing number of applications (around 20,000) and lack of space for new admissions in IIU. The Council considered the proposal of the Director (Academics) for conducting admission tests of all the Faculties/Departments through NTS.

2.0 The Council decided that in the first phase the Department of Computer Science shall conduct its next semester admission test through NTS. Chairman, Department of Computer Science shall negotiate the matter with NTS authorities.

3.0 The decision of the Council is notified for information and implementation by all concerned.



(Shagufta Haroon)

*Director (Academics)/APC/
Secretary Academic Council*

Distribution

1. All Deans of the Faculties
2. Chairman, Department of Computer Sciences
3. Additional Director (Meetings)
4. Deputy Director-IT/Automation
5. Deputy Director (APC)

cc: 1. PS to President, IIU
2. Vice-President (Academics)

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IIU-D.Acad(08)/2008-1149

September 25, 2008

NOTIFICATION

Transfer of Credit Hours

(Additional Item No. 2)

1.0 The Council observed that previously it has been a practice in the University that Faculty transfer was allowed with the signature of Deans. On many occasions problems have been reported wherein the eligibility criteria and admission test of all Faculties and even the programmes in a Faculty differ from each other. The students apply in a programme get selected and later on request for the change of programme in which they could not qualify at the time of admission.

2.0 The Academic Council in its 49th meeting held on August 16 & 23, 2008 discussed this problem and decided that ***“no programme change may be allowed after getting admission in a semester and submission of joining in any Faculty”***. However, if a student wants to shift in a new programme he may apply afresh and seek admission on **qualifying /entrance test** of the programme.

3.0 While discussing the cases of transfer from other educational institutions, the Council decided that the following procedure be allowed

- 3.1 *Applicant shall have to appear in the entry test of IIUI and if he/she qualifies, he/she may apply to the Exemption Committee of the Faculty for exemption of already passed courses.*
- 3.2 *After thorough verification of the contents of the relevant courses Faculties may grant exemption upto a maximum of 60% passed courses having grade A & B only.*
- 3.3 *Regular scheme of studies shall be followed and no special arrangements will be made for any student coming from any institution.*

4.0 The decision of the Council is notified for information and implementation by all concerned.

(Shagufta Haroon)

Director (Academics)/APC/
Secretary Academic Council

Distribution

1. All Deans of the Faculties
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3. Additional Director (Meetings)
4. Deputy Director-IT/Automation
5. Deputy Directors (Admissions) – Male/Female
6. Deputy Director (APC)

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2. Vice-President (Academics)

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IIU-D.Acad(08)/2008-1150

September 25, 2008

NOTIFICATION

Elective Courses for Postgraduate & Under Graduate Programmes of the Department of Electronic Engineering (Additional Item No. 3)

1.0 Academic Council in its 49th meeting held on August 16 & 23, 2008 considered and discussed five new post graduate courses and one undergraduate course. The courses were presented by Department of Electronics Engineering in their approved scheme of Post Graduate and Under Graduate programmes for inclusion in the respective list of elective courses in the approved curricula. Detail of the courses is as under :-

1.1 GRADUATE LEVEL

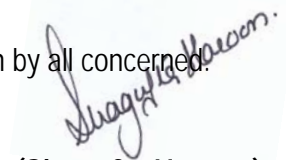
- Basic of Fuzzy Logic
- Advanced Linear Control Systems
- Non-Linear Control Systems
- Adaptive Control
- Fuzzy Control Systems

1.2 UNDERGRADUATE LEVEL

- Systems Identification

2.0 The Council approved the inclusion of above elective courses in the scheme of studies of the Department of Electronic Engineering.

3.0 The decision of the Council is notified for information and implementation by all concerned.



(Shagufta Haroon)

*Director (Academics)/APC/
Secretary Academic Council*

Distribution

1. Dean, Faculty of Engineering & Technology
2. Head Department of Electronic Engineering
3. Additional Director (Meetings)
4. Deputy Director-IT/Automation
5. All Deputy Directors in Examinations Section – Male/Female
5. Deputy Director (APC)

cc: 1. PS to President, IIU
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IIU-D.Acad(08)/2008-1151

September 25, 2008

NOTIFICATION

Launching of Language Programme for MS & Ph.D Programme Faculty of Islamic Studies (Usuluddin) (Additional Item No. 4)

1.0 In 49th meeting Academic Council held on August 16 & 23, 2008, Faculty of Islamic Studies proposed that most of the students admitted to MS & Ph.D programmes score high marks in admission/apptitude test but are not proficient either in Arabic or English language or both. In order to bring them at required level of language proficiency, language programme should be launched for these students.

2.0 The Council considered the matter and resolved as under:-

2.1 These students may be allowed to undergo one year language proficiency programme.

2.2 An undertaking to the effect will be sought from all these students stating that if they fail to get through language proficiency course, their provisional admission shall be liable to be cancelled.

2.3 The period spent for language proficiency courses shall not be calculated/counted towards their degree completion period in any way.

2.4 These language courses shall not be incorporated in the transcript.

3.0 The decision of the Council is notified for information and implementation by all concerned.


(Shagufta Haroon)

*Director (Academics)/APC/
Secretary Academic Council*

Distribution

1. Dean, Faculty of Islamic Studies (Usuluddin)
2. All HODs/Chairpersons/Incharges of Faculty of Islamic Studies (Usuluddin) – Male/Female
3. Additional Director (Meetings)
4. Deputy Director-IT/Automation
5. Deputy Director (APC)

cc: 1. PS to President, IIU
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IIU-D.Acad(08)/2008-1152

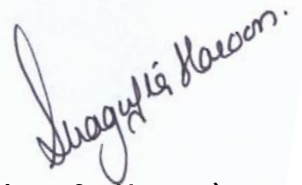
September 25, 2008

NOTIFICATION

***Admission of Mr. Mansoor Aftab in MS Leading to Ph.D –
Ratification of action taken by the President IIUI
(Additional Item No. 5)***

1.0 The President IIUI, in anticipation of approval of Council granted approval of admission in MS leading to Ph.D in Management Sciences *to Mr. Mansoor Aftab* under *HEC Indigenous Scholarship*.

2.0 The Council in its 49th meeting held on August 16 & 23, 2008 ratified the action taken by the President, IIU in anticipation of approval of Academic Council. The Department is advised to get his registration regularized in Ph.D programme from the Selection Committee of the Faculty in Fall 2008 Semester .



(Shagufta Haroon)

*Director (Academics)/APC/
Secretary Academic Council*

Distribution

1. Dean, Faculty of Management Sciences
2. Additional Director (Meetings)
3. Deputy Director-IT/Automation
4. Deputy Director (APC)
5. Mr. Zafar Malik, MS/Ph.D Program Manager, FMS
6. Mr. Aftab Mansoor, student of MS leading to Ph.D (Management Sciences)

cc: 1. PS to President, IIU
2. Vice-President (Academics)