INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD (Provost Office, Male)

No. IIU (P)1/S12-7993

January 18, 2012

IMPORTANT NOTICE FOR STUDENTS ADMITTED IN FALL-2010

The Provost Office is initiating the process of making waiting list for allotment of hostel seats. The students admitted in Fall-2010 semester are advised to apply for hostel accommodation on the prescribed hostel forms. These forms will be issued from Monday, February 13, 2012 to Tuesday, February 14, 2012 from 9:00 AM to 1:00 PM. Hostel seats, as and when available, shall be allotted to Fall-2010 students on first come, first serve basis.

Obtaining the Hostel Forms

 Applicants will have to produce University Card and original CNIC or (Form-B / Refugee Card)

Submission of Hostel Forms

Duly filled in forms can be submitted <u>latest by Friday</u>, February 17, 2012 from 9:00 AM to 1:00 PM

(Muhammad Ibrar Anver)
Provost, Men's Hostels

Distribution

Notice Boards

Webmaster (with request to upload the notice on the University Website)

Copy for information

- PS to Rector
- PS to President
- PS to Vice President (AF&P)
- Director Academics
- Students' Advisor
- Provost, Female Hostels

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HOSTEL SEAT RENEWAL

The boarders intending to continue their hostel accommodation in Spring-2012 semester are advised to apply for *RENEWAL OF THEIR HOSTEL ALLOTMENT*.

RENEWAL FORMS

- Can be obtained from the Provost Office, Room No. 015, Faculty Block-III (Science Block) on showing Original Hostel Card.
- Will be issued to and received from the boarder <u>from Monday February 01, 2012 to</u>
 Friday February 17, 2012
- Will not be accepted from any one on behalf of the boarder.
- Shall be considered invalid in case of tempering / overwriting in <u>Student Name & Registration No.</u>
- Renewal Timings:

Monday to Thursday 09:00 a.m. to 01:00 p.m. and Friday 09:00 a.m. to 12:30 p.m.

DOCUMENTS TO BE ATTACHED

- · Original Hostel Card
- 02 Recent Photographs (1x1 inch size only)
- Original Bank Challan No.03 of paid Hostel Dues
- Attested copy of Course Registration Form by the concerned Dean / Chairman / HoD.
- Attestation of courses written overleaf of the Hostel Form by Dean/ Chairman / HoD.
- Original Receipt of latest Mess Bill

INTERCHANGE OF SEATS

• Schedule shall be given through a separate notice later on.

(Muhammad Ibrar Anver) Provost, Men's Hostels

Distribution

- Notice Boards (Hostels and Faculties)
- RHTs / Warden / Asstt. Warden with request to instruct the hostel clerks not to proceed on leaves during this period
- Assistant Director (Fee)
- Web Master (for release of Notice on the University Website)

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- · PS to Rector
- · PS to President
- PS to Vice President(AF&P)
- · All Deans
- Students' Advisor
- Provost, Female Hostels
- Director (Finance)
- Director (Academics)
- Chief Security Officer