



INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD

SITUATION VACANT

APPLICATIONS ARE INVITED FROM QUALIFIED PERSONS FOR THE FOLLOWING ACADEMIC AND NON-ACADEMIC POSTS:-

ACADEMIC POSTS

- PROFESSOR (BPS-21)/TTS  
COMPUTER SCIENCES; SOFTWARE ENGINEERING; MANAGEMENT SCIENCES; HISTORY; EDUCATION; ISLAMIC STUDIES; SOCIOLOGY

A. REQUIREMENT ON B.P.S. FOR ENGINEERING, INFORMATION TECHNOLOGY COMPUTING DISCIPLINES,

PH.D. DEGREE IN RELEVANT FIELD RECOGNIZED BY HEC IN CONSULTATION WITH PEC WITH 12 YEARS TEACHING/RESEARCH EXPERIENCE IN A RECOGNIZED INSTITUTION/UNIVERSITY AT POST GRADUATE LEVEL OR 12 YEARS PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION OUT OF WHICH 05 YEARS MUST BE TEACHING EXPERIENCE. MUST HAVE 15 RESEARCH PUBLICATIONS (WITH AT LEAST 05 PUBLICATIONS DURING LAST 05 YEARS) IN HEC/PEC RECOGNIZED JOURNALS.

OR

PHD DEGREE IN RELEVANT FIELD WITH 10 YEARS POST PH.D TEACHING/RESEARCH EXPERIENCE IN AN HEC RECOGNIZED UNIVERSITY OR A POST GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. MUST HAVE 15 RESEARCH PUBLICATIONS (WITH AT LEAST 05 PUBLICATIONS DURING LAST 05 YEARS) IN HEC/PEC RECOGNIZED JOURNALS

B. QUALIFICATION/EXPERIENCE ON B.P.S. OTHER THAN ENGINEERING, INFORMATION TECHNOLOGY, COMPUTING SCIENCES

PH.D. FROM AN HEC RECOGNIZED INSTITUTION IN THE RELEVANT FIELD WITH 15- YEARS TEACHING/RESEARCH IN HEC RECOGNIZED UNIVERSITY OR A POST-GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. 15 RESEARCH PUBLICATIONS (WITH AT LEAST 5 PUBLICATIONS IN THE LAST 5 YEARS), IN HEC RECOGNIZED JOURNALS.

OR

PHD DEGREE IN RELEVANT FIELD WITH 10-YEARS POST-PHD TEACHING/ RESEARCH EXPERIENCE IN A RECOGNIZED UNIVERSITY OR A POST-GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. 15 RESEARCH PUBLICATIONS (WITH AT LEAST 5 PUBLICATIONS IN THE LAST 5 YEARS), IN HEC RECOGNIZED JOURNALS.

C. REQUIREMENTS ON TTS FOR ALL DISCIPLINES OF PROFESSORS

- PH.D FROM A RECOGNIZED AND REPUTABLE INSTITUTION IN THE RELEVANT FIELD;
- I I-YEARS POST-PH.D EXPERIENCE OR  
7 YEARS POST-PH.D PLUS 12 YEARS OF EXPERIENCE BEFORE PH.D  
(3 YEARS BEFORE PH.D = ONE YEAR POST PH.D IN THE RELEVANT FIELD) IN A RECOGNIZED UNIVERSITY OR A POST-GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION;
- I5 RESEARCH PUBLICATIONS (WITH AT LEAST 5 PUBLICATIONS IN THE PAST 5 YEARS) IN INTERNATIONALLY ABSTRACTED JOURNALS RECOGNIZED FOR THE PURPOSE OF APPOINTMENT ON TENURE TRACK BY THE HEC.

- ASSOCIATE PROFESSOR (BPS-20)/TTS

COMPUTER SCIENCES; SOFTWARE ENGINEERING; MANAGEMENT SCIENCES; BIO-INFORMATICS (FEMALE); BIO-TECHNOLOGY (FEMALE); POLITICS & IR; EDUCATION (FEMALE); PSYCHOLOGY; ISLAMIC LAW (SHARIAH ACADEMY); ENVIRONMENTAL SCIENCES (FEMALE); MATHEMATICS; LAW; ARABIC; SOCIOLOGY

A. REQUIREMENT ON B.P.S. FOR ENGINEERING, INFORMATION TECHNOLOGY COMPUTING DISCIPLINES,

Ph.D. IN THE RELEVANT FIELD FROM INSTITUTION RECOGNIZED BY HEC IN CONSULTATION WITH PEC WITH 07 YEARS TEACHING/RESEARCH EXPERIENCE IN A RECOGNIZED INSTITUTION/UNIVERSITY AT POST GRADUATE LEVEL OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION OUT OF WHICH 02 YEARS MUST BE TEACHING EXPERIENCE. **MUST HAVE 10 RESEARCH PUBLICATIONS (WITH AT LEAST 04 PUBLICATIONS IN LAST 05 YEARS) IN HEC/PEC RECOGNIZED JOURNALS."**

OR

PhD DEGREE IN RELEVANT FIELD WITH 05 YEARS POST Ph.D TEACHING/RESEARCH EXPERIENCE IN AN HEC RECOGNIZED UNIVERSITY OR A POST GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. **MUST HAVE 10 RESEARCH PUBLICATIONS (WITH AT LEAST 04 PUBLICATIONS IN LAST 05 YEARS) IN HEC/PEC RECOGNIZED JOURNALS."**

B. QUALIFICATION/EXPERIENCE ON B.P.S. OTHER THAN ENGINEERING, INFORMATION TECHNOLOGY, COMPUTING SCIENCES

Ph.D IN THE RELEVANT FIELD FROM AN HEC RECOGNIZED UNIVERSITY/INSTITUTION WITH 10-YEARS TEACHING/RESEARCH IN AN HEC RECOGNIZED UNIVERSITY OR POST GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN RELEVANT FIELD IN NATIONAL OR INTERNATIONAL ORGANIZATION. **MUST HAVE 8 PUBLICATIONS (WITH AT LEAST 4 PUBLICATIONS IN LAST 5 YEARS).**

OR

PhD DEGREE IN RELEVANT FIELD WITH 5-YEARS POST PhD TEACHING/RESEARCH EXPERIENCE IN AN HEC RECOGNIZED UNIVERSITY OR POST GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. **MUST HAVE 8 PUBLICATIONS (WITH AT LEAST 4 PUBLICATIONS IN LAST 5 YEARS).**

C. QUALIFICATION FOR FIELD OF LAW/ISLAMIC LAW

Ph.D IN Law/ISLAMIC LAW OR EQUIVALENT FROM HEC RECOGNIZED UNIVERSITY/INSTITUTION WITH 10-YEARS TEACHING/RESEARCH EXPERIENCE IN HEC RECOGNIZED UNIVERSITY OR A POST-GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. **MUST HAVE 10 PUBLICATIONS (WITH AT LEAST 4 PUBLICATIONS IN LAST FIVE YEARS) IN HEC RECOGNIZED JOURNALS.**

OR

Ph.D IN Law/ISLAMIC LAW WITH 5-YEARS POST-PhD TEACHING/RESEARCH EXPERIENCE IN HEC RECOGNIZED UNIVERSITY OR A POST-GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN NATIONAL OR INTERNATIONAL ORGANIZATION. **MUST HAVE 10 PUBLICATIONS (WITH AT LEAST 4 PUBLICATIONS IN LAST FIVE YEARS) IN HEC RECOGNIZED JOURNALS.**

OR

LLM JD IN Law/ISLAMIC LAW OR EQUIVALENT DEGREE FROM AN HEC RECOGNIZED UNIVERSITY/INSTITUTION WITH 12-YEARS TEACHING/RESEARCH EXPERIENCE (WITH AT LEAST 4 YEARS EXPERIENCE AFTER THE POST TERMINAL DEGREE LEVEL) IN AN HEC RECOGNIZED UNIVERSITY OR POST GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. **MUST HAVE 10 PUBLICATIONS (WITH AT LEAST 4 PUBLICATIONS IN LAST FIVE YEARS) IN HEC RECOGNIZED JOURNALS.**

D. REQUIREMENT ON T.T.S. FOR ALL DISCIPLINES OF ASSOCIATE PROFESSORS

- (i) Ph.D FROM A RECOGNIZED AND REPUTABLE INSTITUTION IN THE RELEVANT FIELD;
- (ii) 6-YEARS POST-Ph.D EXPERIENCE

OR

4 YEARS POST-PH.D PLUS 6 YEARS OF EXPERIENCE BEFORE PH.D

(3 YEARS BEFORE PH.D = ONE YEAR POST PH.D IN THE RELEVANT FIELD) IN A RECOGNIZED UNIVERSITY OR A POST-GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION;

- (III) 10 RESEARCH PUBLICATIONS (WITH AT LEAST 4 PUBLICATIONS IN THE PAST 5 YEARS) IN INTERNATIONALLY ABSTRACTED JOURNALS RECOGNIZED FOR THE PURPOSE OF APPOINTMENT ON TTS BY THE HEC.

- **ASSISTANT PROFESSOR (BPS-19)/T.T.S.**

**ELECTRONICS ENGINEERING (FEMALE); COMPUTER SCIENCES; SOFTWARE ENGINEERING; MANAGEMENT SCIENCES; POLITICS & IR; PSYCHOLOGY (FEMALE)**

**A. REQUIREMENTS ON BPS-19 FOR ALL DISCIPLINES OF ASSISTANT PROFESSORS**

“PH.D IN THE RELEVANT FIELD FROM AN HEC RECOGNIZED UNIVERSITY/INSTITUTION.

OR

MASTER’S DEGREE (FOREIGN) OR M.S/M.PHIL WITH THESIS (PAKISTAN) OR EQUIVALENT IN THE RELEVANT FIELD FROM AN HEC RECOGNIZED UNIVERSITY/INSTITUTION WITH A MINIMUM OF 02 YEARS POST QUALIFICATION TEACHING/RESEARCH EXPERIENCE IN A RECOGNIZED UNIVERSITY OR A POST-GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. PERSONS WITH PhD AND/OR RESEARCH EXPERIENCE & PUBLICATIONS WILL BE PREFERRED.”

**B. REQUIREMENTS ON T.T.S. FOR ALL DISCIPLINES OF ASSISTANT PROFESSORS**

- (I) PH.D FROM A RECOGNIZED AND REPUTABLE INSTITUTION IN THE RELEVANT FIELD, PhD THESIS MUST HAVE BEEN EVALUATED BY TWO FOREIGN EXPERTS.
- (II) EXCELLENT WRITTEN COMMUNICATION SKILLS AS WELL AS EXCELLENT PRESENTATION SKILLS.

- **LECTURER (BPS-18)**

**MANAGEMENT SCIENCES; LAW (FEMALE); ISLAMIC LAW (SHARIAH ACADEMY); POLITICS & IR; SOCIOLOGY; PSYCHOLOGY (FEMALE)**

**QUALIFICATION/EXPERIENCE OTHER THAN FIELD OF LAW /ISLAMIC LAW**

M.S/M.PHIL FROM AN HEC RECOGNIZED UNIVERSITY/INSTITUTION WITH ONLY ONE 3<sup>rd</sup> DIVISION IN THE ENTIRE ACADEMIC CAREER IN THE RELEVANT FIELD (DISCIPLINE).

**QUALIFICATION FOR FIELD OF LAW/ISLAMIC LAW**

LLM IN LAW/ISLAMIC LAW DEGREE (WITH ‘B’ GRADE IN THE SEMESTER SYSTEM)/FIRST CLASS IN (UNDER ANNUAL EXAM SYSTEM) FROM AN HEC RECOGNIZED UNIVERSITY/INSTITUTION WITH NO 3<sup>rd</sup> DIVISION IN THE ACADEMIC CAREER (STARTING FROM BACHELOR DEGREE)

- **TEACHING/RESEARCH ASSOCIATE (BPS-17)**

**MATHEMATICS (FEMALE); ARABIC (FEMALE)**

FIRST CLASS MASTER’S DEGREE (AT LEAST 65% MARKS IN SEMESTER SYSTEM) OR EQUIVALENT (16 YEARS EDUCATION) IN THE RELEVANT SUBJECT WITH NO THIRD DIVISION IN THE ACADEMIC CAREER

- **PROGRAMME COORDINATOR (BPS-17)**

**COMPUTER SCIENCES (FEMALE); ENVIRONMENTAL SCIENCES (MALE); EDUCATION (FEMALE)**

“MASTER’S DEGREE (B-GRADE IN SEMESTER SYSTEM AT LEAST 65% MARKS/1ST DIVISION IN ANNUAL EXAM. SYSTEM) IN THE RELEVANT FIELD, PREFERABLY WITH SOME EXPERIENCE AS PROGRAM COORDINATOR/TEACHING/RESEARCH ASSISTANT IN A FACULTY OF A RECOGNIZED UNIVERSITY. MUST HAVE CERTIFIED COMPUTER PROFICIENCY.” OR MASTER’S DEGREE OR EQUIVALENT IN MANAGEMENT SCIENCES (B-GRADE IN SEMESTER SYSTEM AT LEAST 65% MARKS/1ST DIVISION IN ANNUAL EXAM. SYSTEM) PREFERABLY WITH SOME EXPERIENCE, WITH CERTIFIED COMPUTER PROFICIENCY.

## NON ACADEMIC POSTS

- ASSISTANT SECURITY OFFICER (BPS-I6) (MALE)

EX-JUNIOR COMMISSIONED OFFICER OF ARMED FORCES NOT BELOW THE RANK OF SUBEDAR/CWO EX-POLICE OFFICER OF EQUIVALENT RANK WITH GOOD HEALTH. PREFERENCE WILL BE GIVEN TO PERSONS HAVING SSG/INTELLIGENCE & SECURITY BACKGROUND.

- LIBRARY ASSISTANT-IRI (BPS-I4) (FEMALE)

AT LEAST 2<sup>ND</sup> CLASS GRADUATE WITH CERTIFICATE IN LIBRARY SCIENCE FROM AN INSTITUTION RECOGNIZED AND NOTIFIED BY THE MINISTRY OF EDUCATION. MUST BE COMPUTER LITERATE.

OR

2<sup>ND</sup> CLASS BACHELORS DEGREE IN LIBRARY & INFORMATION SCIENCE FROM A RECOGNIZED UNIVERSITY. MUST BE COMPUTER LITERATE.

- SANITARY INSPECTOR (BPS-05/07)

INTERMEDIATE WITH AT LEAST THREE YEARS RELEVANT EXPERIENCE.

- HEAD GARDENER (MALI) (BPS-04) (MALE)

MATRIC WITH AT LEAST 3 YEARS EXPERIENCE IN RELEVANT FIELD.

## CORRIGENDUM

THE POST OF ADDITIONAL DIRECTOR (PERSONNEL & ADMINISTRATION) ADVERTISED ON NOVEMBER 15, 2009 MAY PLEASE BE READ AS ADDITIONAL DIRECTOR ACADEMICS (ADMISSION) AND ADDITIONAL DIRECTOR ACADEMICS (EXAMINATION) BPS-19 (MALE/FEMALE). CANDIDATES WHO APPLIED BEFORE NEED NOT APPLY AGAIN.

MASTER'S DEGREE (B-GRADE IN SEMESTER SYSTEM AT LEAST 65% MARKS/I<sup>ST</sup> DIVISION IN ANNUAL EXAM SYSTEM) OR EQUIVALENT FROM HEC RECOGNIZED UNIVERSITY WITH 12 YEARS RELEVANT EXPERIENCE IN BPS-17 AND ABOVE OR EQUIVALENT. MUST HAVE CERTIFIED COMPUTER PROFICIENCY (MS POWER POINT, EXCEL, INTERNET-BROWSING, MS ACCESS).

## NOTE:-

- I. FOR ALL POSTS, BOTH MALE/FEMALE CAN APPLY EXCEPT OTHERWISE SPECIFIED.
- II. IIU RESERVES THE RIGHT TO SHORT LIST THE CANDIDATES AND TO REJECT ANY/ALL APPLICATIONS WITHOUT ASSIGNING ANY REASON.
- III. APPLICATIONS ON PRESCRIBED FORMS (FOR POSTS IN BPS-17 & ABOVE) OBTAINABLE FROM THE PERSONNEL-V SECTION OR TO BE DOWN-LOADED FROM THE WEBSITE [WWW.IIU.EDU.PK](http://WWW.IIU.EDU.PK) DULY COMPLETED IN ALL RESPECTS ALONG-WITH ATTESTED COPIES OF TESTIMONIALS, EXPERIENCE CERTIFICATES AND NOC FROM THE PRESENT EMPLOYER (IF ANY) WITH CROSSED POSTAL ORDER/PAY ORDER/BANK DRAFT (IN FAVOUR OF ADDITIONAL DIRECTOR (FINANCE), IIU OF Rs.300/-
- IV. APPLICANTS FOR THE POSTS IN BPS-16 & BELOW MAY APPLY ON PLAIN PAPER WITH CROSSED POSTAL ORDER/PAY ORDER/BANK DRAFT FOR Rs.50/- ALONG WITH COPIES OF THE REQUIRED DOCUMENTS AS INDICATED ABOVE.
- V. THE LAST DATE OF RECEIPT OF APPLICATIONS IS **6<sup>TH</sup> JANUARY 2010** IN THE OFFICE OF THE **DEPUTY DIRECTOR (PERSONNEL), INTERNATIONAL ISLAMIC UNIVERSITY, ADMIN BLOCK, NEW CAMPUS SECTOR H-10, ISLAMABAD.**

SYED NAVEED EHTISHAM  
DEPUTY DIRECTOR (PERSONNEL)  
051-9019290-9019219