



INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD

SITUATION VACANT

APPLICATIONS ARE INVITED FROM QUALIFIED PERSONS FOR THE FOLLOWING POST:-

1. LECTURER MECHANICAL (MALE) BPS-17 (WALK-IN TEST/INTERVIEW ON APRIL 08,2010)

M.S/M.PHIL FROM AN HEC RECOGNIZED UNIVERSITY/INSTITUTION (CANDIDATES WITH ONLY ONE 3RD DIVISION IN THE ENTIRE ACADEMIC CAREER ARE ALSO ELIGIBLE) IN THE RELEVANT FIELD (DISCIPLINE).

2. LAB ENGINEER MECHANICAL (MALE) BPS-17 (WALK-IN TEST/INTERVIEW ON APRIL 08,2010)

1ST CLASS IN ANNUAL EXAM SYSTEM OR B-GRADE BACHELOR DEGREE WITH AT LEAST 65% MARKS IN SEMESTER SYSTEM FROM HEC RECOGNIZED INSTITUTION. (SHOULD ALSO BE A MEMBER OF PAKISTAN ENGINEERING COUNCIL)

3. LAB-TECHNICIAN ELECTRONICS/ELECTRICAL BPS-14(MALE/FEMALE) (WALK-IN TEST/INTERVIEW ON APRIL 08,2010)

DAE (ELECTRONICS/ELECTRICAL) FROM GOVT. RECOGNIZED INSTITUTE WITH 2 YEARS POST QUALIFICATION EXPERIENCE IN MAINTENANCE OF EQUIPMENTS

4. LAB-TECHNICIAN BPS-14 MECHANICAL (MALE) (WALK-IN TEST/INTERVIEW ON APRIL 08,2010)

DAE (MECHANICAL) FROM GOVT. RECOGNIZED INSTITUTE WITH 2 YEARS POST QUALIFICATION EXPERIENCE IN MAINTENANCE OF EQUIPMENTS

5. LAB-ATTENDANT BPS-05 ELECTRONICS/ELECTRICAL /MECHANICAL (MALE/FEMALE) (WALK-IN TEST/INTERVIEW ON APRIL 08,2010)

MATRICULATE WITH SOME PRACTICAL KNOWLEDGE IN RELEVANT FIELD. MATRIC WITH SCIENCE WILL BE PREFERRED.

6. ASSISTANT ADMINISTRATIVE OFFICER (MALE) BPS-16

1ST CLASS MASTER DEGREE IN MANAGEMENT/ADMINISTRATIVE/SOCIAL SCIENCES OR COMPUTER SCIENCES FROM HEC RECOGNIZED INSTITUTION. PREFERENCE WILL BE GIVEN TO THE CANDIDATES HAVING EXPERIENCE OF ANY HOSPITAL/MEDICAL CENTRE. MUST BE COMPUTER PROFICIENT.

OR

1ST CLASS GRADUATE IN MANAGEMENT/ADMINISTRATIVE/SOCIAL SCIENCES & COMPUTER SCIENCES FROM HEC RECOGNIZED INSTITUTION WITH 2 YEARS EXPERIENCE IN ADMINISTRATIVE CAPACITY. PREFERENCE WILL BE GIVEN TO THE CANDIDATES HAVING EXPERIENCE OF ANY HOSPITAL/MEDICAL CENTRE. MUST BE COMPUTER PROFICIENT.

7. ASSISTANT BPS-14 (MALE/FEMALE)

1ST CLASS MASTER DEGREE IN MANAGEMENT/ADMINISTRATIVE/SOCIAL SCIENCES OR COMPUTER SCIENCES FROM HEC RECOGNIZED INSTITUTION. MUST BE COMPUTER PROFICIENT.

OR

1ST CLASS GRADUATE IN MANAGEMENT/ADMINISTRATIVE/SOCIAL SCIENCES & COMPUTER SCIENCES FROM HEC RECOGNIZED INSTITUTION WITH 2 YEARS EXPERIENCE IN ADMINISTRATIVE CAPACITY. MUST BE COMPUTER PROFICIENT.

I. IIU RESERVES THE RIGHT TO SHORT LIST THE CANDIDATES AND TO REJECT ANY/ALL APPLICATIONS WITHOUT ASSIGNING ANY REASON.

II. FOR THE POSTS (FROM S.No.1 TO S.No.5) WALK-IN-TEST/INTERVIEW WILL BE HELD ON 8TH APRIL, 2010 AT 8:30 A.M. THE APPLICANTS ARE ADVISED TO HAVING ORIGINAL CNIC (NADRA), EDUCATIONAL & EXPERIENCE CERTIFICATE WITH ONE SET OF ATTESTED COPIES.

III. LAST DATE FOR RECEIPT OF APPLICATIONS DULY COMPLETED IN ALL RESPECT ALONG WITH ATTESTED COPIES OF TESTIMONIALS, EXPERIENCE CERTIFICATES AND NOC FROM THE PRESENT EMPLOYER (IF ANY) IS APRIL 8TH, 2010 FOR THE POSTS OF ASSISTANT ADMINISTRATIVE OFFICER

(MALE) AND ASSISTANT (MALE/FEMALE) IN THE OFFICE OF THE **DEPUTY DIRECTOR (PERSONNEL), INTERNATIONAL ISLAMIC UNIVERSITY, ADMIN BLOCK, NEW CAMPUS SECTOR H-10, ISLAMABAD.** APPLICANTS FOR THE ABOVE POST MAY APPLY ON PLAIN PAPER WITH CROSSED POSTAL ORDER/PAY ORDER/BANK DRAFT FOR RS.50/-

SYED NAVEED EHTISHAM
DEPUTY DIRECTOR (PERSONNEL)
051-9019290-9019219