

INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD  
(HUMAN RESOURCE-II SECTION)

No. HR-II.16(20)/2018-IIU-3953

September 19, 2018

**IMPORTANT NOTICE**

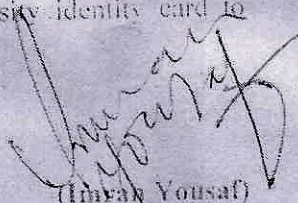
All the University Employees working in BPS-01 to 08 (female) are informed that some vacant posts of LDC's (BPS-09), Female are to be filled. Interested candidates are advised to appear for typing test as per following schedule:-

Date	Time & Venue
10.10.2018 (Wednesday)	11:30 am Computer Lab (FMS) Female, Dawah Center, FC IIU Main

02. Please note that the eligibility Criteria/qualification for the post of LDC is as under:-

**“At least 2<sup>nd</sup> Division Intermediate with typing speed 35 words per minute and computer proficient (MS Office)”.**

03. All the eligible employees are directed to apply for the said post by filling the application form available at the University website and HR-II section as well, and submit the same to **Mr. Tahir Abdul Rauf, Superintendent, Coordination (HR-II)** before **04.10.2018** failing which you will not be allowed to appear for the test. All the employees are directed to bring their university identity card to appear in test.

  
(Imran Yousaf)  
Deputy Director (HR-II)



INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD  
(HUMAN RESOURCE-II SECTION)

{APPLICATION FORM FOR THE POST OF LDC (BPS-09), FEMALES}  
(INTERNAL CANDIDATES)

NAME: \_\_\_\_\_

FATHER/HUSBAND NAME: \_\_\_\_\_

CNIC #: \_\_\_\_\_

DESIGNATION: \_\_\_\_\_

BPS: \_\_\_\_\_

DEPARTEMNT/UNIT/FACULTY: \_\_\_\_\_

QUALIFICATION: \_\_\_\_\_

(attested FA/FSC certificate must be attached)

OFFICE NUMBER: \_\_\_\_\_

CELL NO: \_\_\_\_\_

APPLICANT SIGNATURES: \_\_\_\_\_

*Talib J. Khan*  
*(Supdt. HR)*

{FOR OFFICE USE ONLY}

Name of the applicant: \_\_\_\_\_ Designation & BPS: \_\_\_\_\_

Department: \_\_\_\_\_ Roll No. Issued: \_\_\_\_\_

Signed by: \_\_\_\_\_

{Applicant's copy}

Name of the applicant: \_\_\_\_\_ Designation & BPS: \_\_\_\_\_

Department: \_\_\_\_\_ Roll No. Issued: \_\_\_\_\_

Signed by: \_\_\_\_\_