



## INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD

### SITUATIONS VACANT

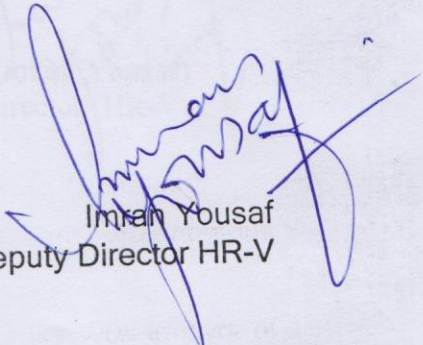
Applications are invited from qualified persons for the following Non-Academic positions for appointment on purely Temporary / Project Post basis:-

S.No	Name of Post	Gender	Required Qualification & Experience
1	Project Coordinator (Civil) Equivalent to BPS-19/ Fixed Salary of Rs. 110,000/- P.M	Male	<p>Ph.D (Civil Engineering) from HEC recognized University with 07 years experience in building projects designing, execution, construction supervision and management of Civil and maintenance works related to institutional buildings. Must have at least worked in management capacity for five years and registered member of PEC. Experience of preparing proposals for PSDP project will be an added advantage. Must have computer proficiency.</p> <p>OR</p> <p>M.Sc. (Civil Engineering) from HEC recognized University with 10 years experience in building projects designing, execution, construction supervision and management of Civil and maintenance works related to institutional buildings. Must have at least worked in management capacity for five years and registered member of PEC. Experience of preparing proposals for PSDP project will be an added advantage. Must have computer proficiency.</p> <p>OR</p> <p>BSc. (Civil Engineering) from HEC recognized University with 12 years experience in building projects designing, execution, construction supervision and management of Civil and maintenance works related to institutional buildings. Must have at least worked in management capacity for five years and registered member of PEC. Experience of preparing proposals for PSDP project will be an added advantage. Must have computer proficiency.</p>
2	Sub Engineer (Civil) Equivalent to BPS-14/ Rs. 38000 P.M	Male	DAE (Civil) from a recognized institution with Six Years relevant experience.
3	Sub Engineer (Electrical) BPS-14/ Rs. 38000 P.M	Male	DAE in Electrical from a recognized institution with Six Years relevant experience in the field of Operation & Maintenance of H.T and L.T (U/G) Distribution Networks & Installation etc.
4	Quantity Surveyor BPS-11 (Adhoc)	Male	DAE (Civil) from a recognized institution with Three Years relevant experience.

### GENERAL INSTRUCTIONS:

- 1) IIU reserves the right to shortlist the candidates and to reject any/all applications without assigning any reason.
- 2) Applications on the prescribed Application Form available on IIUI website [www.iiu.edu.pk](http://www.iiu.edu.pk) duly completed in all respect along-with attested copies of testimonials, experience certificates are required. The eligible candidates may be required to undergo short-listing process before test/interview by the selection committee.
- 3) Applicants lacking prescribed criteria and required qualification on closing date will not be entertained (required terminal degree must be completed on closing date). Foreign degree holders shall be required to submit equivalence of the degree from HEC, Islamabad.
- 4) Candidates already working in Government, Semi-Government and Autonomous Organizations in Pakistan should apply through proper channel.
- 5) Applications along-with crossed postal order/pay order/bank draft for Rs.300/- in favor of Director (Finance) IIU be submitted in HR-V Section, International Islamic University, Admin Block, New Campus Sector H-10, Islamabad. Last date for receipt of applications is November 10<sup>th</sup>, 2017. For further information please contact: 051-9019219 & 9019793.

**Note:** Errors and Omissions are accepted.

  
Imran Yousaf  
Deputy Director HR-V