



RENEWAL OF UNIVERSITY ID CARD

Respected Sir,

It is humbly requested that validity of my University ID Card has been expired. It is, therefore, requested that I may please be issued Re-newed ID Card. My particulars are as under:-

Name : _____ Designations: _____

Father's Name: _____

Program/Deptt: _____ Reg./Emp. # _____

Cell # _____ Office Phone # _____

Fee Rs. _____ deposited vide bank challan # _____ Dated. _____ (Copy attached)

In case of Emergency (ICE) # _____

Signature of Applicant

Date: _____

Old ID card or copy of police report/affidavit on stamp paper must be attached herewith.

2 Recommendations and remarks of the concerned
Dean/Director/HOD/Sectional Head.

(Signature with Stamp)

Dy. Dir (Admissions)/
I/c ID Card Section

3 (TO BE FILLED IN BY ID CARD SECTION)

ID Card has been renewed up to _____

(Asstt. Admin Officer)

(Receipt)

I have received my Re-newed ID Card accordingly

Signature of applicant

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**International Islamic University Islamabad
(ID CARD SECTION)**

Acknowledgement

Mr/Ms. _____ Degree program/Designation _____

Reg./ Emp # _____ has submitted an application for renewal of ID Card

in ID Card Section on _____. Expected date of receipt of new ID Card is _____.

(Signature with Stamp)