

INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD (IIUI)

CORRIGENDUM

E-TENDER NOTICE-CORRIGENDUM

Procurement of 400 Gold Medals for 13th Convocation (2026)

The International Islamic University, Islamabad invites sealed E-bids through **EPADS** from Original Manufacturers / Authorized Distributors / Registered Suppliers for the supply of **400 Gold Medals** (300 for Undergraduate, 100 for Graduate) as per detailed specifications.

Item: Gold Medals (400 Nos.)

Tender Fee: Rs. 3,000/- (Non-refundable) via Call Deposit/Bank Draft in favor of *International Islamic University, Islamabad*.

Bid Security: Rs.32000/- (Thirty Two Thousand only) shall be via Call Deposit Receipt (CDR) or Bank Draft in favor of *International Islamic University, Islamabad*.

Key Requirements:

- Mandatory submission of physical sample with E-bid before closing date.
- Minimum 3–5 years of experience in manufacturing medals/trophies.
- Valid NTN, GST registration, and Active Taxpayer List (ATL).
- Delivery within 30 days of Purchase Order.

Bid Submission Deadline: Tuesday 17-03-2026 at 10:30 AM

Bid Opening: Tuesday 17-03-2026 at 11:00 AM at the Office of Deputy Director (P&S), Admin Block, IIUI, H-10, Islamabad.

Tender documents can be obtained through EPADS/ PPRA website and can also be downloaded from IIUI website. For clarification, contact:

-Sd-

Noman Mashal

Assistant Director-III (P&S)

Room #108, Admin Block, IIUI, H-10, Islamabad

Tel: 051-9019260

INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD

E-TENDER DOCUMENT FOR PROCUREMENT OF GOLD MEDALS FOR 13TH CONVOCATION (2026)

E-TENDER NOTICE- CORRIGENDUM

The International Islamic University, Islamabad invites sealed E-bids through **EPADS** from Original Manufacturers/Authorized Distributors/Registered Suppliers for the supply of **400 Gold Medals** for Undergraduate and Graduate students, as per the specifications given below.

Tender No: IIUI/P&S/GM/2026

Item: Gold Medals (400 Nos.)

Tender Fee: Rs. 3,000/- (Non-refundable) via Call Deposit/Bank Draft in favour of *International Islamic University, Islamabad.*

Bid Security: Rs.32000/- (Thirty Two Thousand only) shall be made via Call Deposit Receipt (CDR) or Bank Draft.

Bid Submission Deadline: Tuesday 17-03-2026 at 10:30 AM

Bid Opening: Tuesday 17-03-2026 at 11:00 AM at the Office of Deputy Director (P&S), Admin Block, IIUI, H-10, Islamabad.

PART 1: MANDATORY ELIGIBILITY CRITERIA (PASS/FAIL)

Bidders must submit proof of the following:

1. **Legal Status:** Valid NTN, GST Registration, and Active Taxpayer List (ATL) of FBR.
2. **Relevant Experience:** Minimum 3–5 years in manufacturing high-quality medals, trophies, or institutional insignia.
3. **Authorization:** Original Manufacturers or Authorized Distributors with valid authorization letter.
4. **Sample Submission:** Physical sample must be submitted with the bid, without providing sample bid will be not considered for further evaluation by the committee.
5. **Non-Blacklisting:** Affidavit on legal stamp paper confirming no blacklisting by any government/educational institution.

PART 2: TECHNICAL SPECIFICATIONS

No.	Feature	Specification
1	Quantity	400 Medals (300 for Undergraduate, 100 for Graduate)
2	Material	Brass medal, gold plated
3	Diameter	50 mm ± 1 mm (round shape)
4	Thickness	3 mm ± 0.5 mm
5	Type and weight per Medal	Type Gold with 25–30 grams weight
6	Front Design	Embossed IIUI Logo with "International Islamic University Islamabad" in circular inscription
7	Reverse Design	Engraved: "For Excellence in Academics" and year "2026"
8	Ribbon & Ribbon Attachment	Three colors (as per university identity) with metal clutch
9	Packaging	Individual box, velvet-lined, green color
10	Finish	High-polish gold plating, anti-tarnish coating

Additional Details:

Gold Plating: Minimum 18K gold finish Gold Plated (Minimum 18K Gold Finish) on Brass/Copper Alloy Base

- **Customization:** Back side to include awardee's name, session, and degree program
- **Quality Assurance:** Scratch-resistant, tarnish-free finish with certification of material authenticity

Special Requirements:

- Samples must match approved design from Directorate of Academics & Examination or can be checked at the Office of Assistant Director (Purchase & Store) Room No 208,

- Second Floor , Admin Block, H-10, International Islamic University Islamabad.
- Delivery must include certification of gold content/material authenticity.
- **At the time of issuance of the Purchase Order (PO), the final list duly signed by the concerned officer to be submitted the winner Bidder which include Gold Medal Awardee details to be printed on Gold Medals like Names, Session, Degree Program and University Logo etc.**

PART 3: TECHNICAL EVALUATION CRITERIA (100 MARKS)

Criteria	Marks
1. Sample Quality & Design Fidelity	50
• Material & Finish (30 Marks)	
• Engraving/Embossing Detail (10 Marks)	
• Ribbon & Clutch Quality (10 Marks)	
2. Manufacturing Experience	20
• Similar Projects for Universities (Documented Proof)(10 Marks)	
• Production Capacity & Lead Time (10 Marks)	
3. Quality Assurance	25
• Tarnish/Scratch Resistance (10 Marks)	
• Packaging & Presentation (15 Marks)	
4. Financial Stability	5
• Bank Statement & Turnover (5 Marks)	
Total	100

Minimum Passing Score: 70% For Next Step of Financial Evaluation Process

PART 4: FINANCIAL EVALUATION CRITERIA (LOWEST QUOTED AMONG TECHNICAL QUALIFIED BIDDER)

PART 5: DELIVERY & PAYMENT

- **Delivery Period:** 30 days from date of Purchase Order.
- **Delivery Location:** IIUI, H-10 Campus, Islamabad.
- **Inspection Committee:** Purchase Committee with co-opted members from Academics & Examination.
- **Payment Terms:** 100% after satisfactory delivery and inspection.
- **Performance Security:** 10% of contract value as Bank Guarantee, valid until 30 days after acceptance.

PART 6: MANDATORY DOCUMENTS

1. Company profile with ownership details
2. NTN, GST Registration, ATL Certificate
3. Authorization from manufacturer (if applicable)
4. Sample medal (as per specs)
5. Past performance certificates (min. 3 similar contracts)
6. Audited financial statements (last 2 years)
7. Affidavit of non-blacklisting

PART 7: SPECIAL CONDITIONS

- Bidding under **Single Stage Two Envelope** procedure.
- Technical and Financial bids to be submitted separately via EPADS.
- IIUI reserves the right to accept or reject any bid without reason.
- Warranty: 12 months against manufacturing defects.

8: CONTACT FOR CLARIFICATION

NOMAN MASHAL
Assistant Director-III (P&S)
Room #108, Admin Block, IIUI, H-10, Islamabad
Tel: 051-9019260

PART 7: ANNEXURE – PRICE SCHEDULE

Description	Quantity	Unit Price (PKR)	Total (PKR)	GST	Total with GST
Gold Medal (UG)	300				
Gold Medal (Graduate)	100				
Total	400				

I hereby solemnly affirm and undertake to deliver the entire lot of degree folders 100% in conformity with the sample approved by the International Islamic University Assessment Committee, as submitted by me. I further endorse and commit to abiding by every clause of the tender documents in both letter and spirit.

Name of Party/ Vendor: _____

Mailing Address with Contact Number: _____

Signature: _____

AFFIVATE BY VENDOR

