



PROGRAM SPECIFICATION PROFORMA

**INTERNATIONAL ISLAMIC UNIVERSITY
ISLAMABAD**

Program Name: BS in Sociology
Qualification Level : Undergraduate
Department: Sociology
Faculty: Social Sciences

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A. Program Identification and General Information

1. Program Name:		
BS in Sociology		
2. Department/Faculty Offering the Program:		
Department of Sociology, Faculty of Social Sciences		
3. Reasons for Establishing the Program (New Program Proposals):		
(Economic, social, cultural, and technological reasons, and national needs and development, etc.) BS Sociology was introduced in 2008 and is an ongoing Program of the department of Sociology. As a discipline Sociology is important as it goes beyond the taken for granted views of reality to provide deeper understanding of social life. Through its unique analytical approach, social theories and research methods it expands our understanding of human relationships, cultures and institutions that profoundly shape both our lives and human history.		
4. Total Credit Hours for Completing the Program: (129)		
5. Professional Occupations/Jobs:		
After completing BS in Sociology degree students are eligible to apply for the following governmental jobs.		
<ol style="list-style-type: none"> 1. Social mobilization officer, 2. Social welfare officer 3. Social counseling officer 4. Medical social officer 5. Deputy Superintendent Jail 6. Child protection officer 7. Projector Director 8. Community Development Officer 9. Gender monitoring officer 10. Asst. Director Local Government 		
Sociology graduates are also eligible for jobs in non-governmental organizations including; Monitoring and evaluation officers, project assistants and research officers.		
6. Major Tracks/Pathways (if any):		
Major track/pathway	Credit hours (For each track)	Professional Occupations/Jobs (For each track)
1. Sociology (Single Major)	129	As mentioned above
7. Intermediate Exit Points/Awarded Degree (if any):		
Intermediate exit points/awarded degree	Credit hours	
We are not proposing Associate Degree in Sociology	-	
-	-	
-	-	
8. Lateral Entry Structure and Bridging Courses (if any):		
1. Pathway for Associate Degrees Holders		
a) Students having completed Associate Degrees in Sociology shall be allowed admission in the fifth semester of the BS Sociology Program without any deficiency course.		
b) Where the disciplines of the Associate Degree and the undergraduate/equivalent degree program are different, students shall be required to complete deficiency courses through a bridging semester before the fifth semester.		
c) The minimum eligibility for admission in the fifth semester in above cases is 2.00/4.00		

CGPA in the prior qualification i.e., Associate Degree.

2. Pathway for Conventional Two-Year BA/BSc/Equivalent Degree Holders

- a) Students having completed conventional two-year BA/BSc/equivalent degree programs shall be allowed admission in the fifth semester of the undergraduate/equivalent degree program, in which case students shall be required to complete deficiency courses through a bridging semester before commencement of the fifth semester as determined by the admitting university.
- b) The minimum eligibility for admission in the fifth semester in this case is 45% cumulative score in the prior qualification i.e., conventional two-year BA/BSc/equivalent degree programs.
- c) In an endeavor to adopt the above entry structure, the following bridging courses (12 Credit Hours) will be offered to students who are interested to enter the BS in Sociology Program in the fifth semester through the above two pathways.
 - i. Sociology I (3 Credit Hours)
 - ii. Sociology II (3 Credit Hours)
 - iii. Introduction to Philosophy (3 Credit Hours)
 - iv. Development of Social Thoughts (3 Credit Hours)

The students will be able to take these courses with the regular batches of BS Sociology (Semester 1- Semester 4).

- 3. Minor (Optional):** As per HEC UG policy 2023, a minor is an option comprises of secondary concentration of courses, ordinarily in an academic discipline that complements the major. The requirements and prerequisites for a minor shall be determined by the concerned department provided that a minor must not be less than 12 credit hours.

While the BS Sociology is being offered as a Single Major, yet if students wish to undertake Sociology as a Minor along with any other major BS Program at IIUI, the following courses may be offered. The students will be able to undertake these courses along with regular batches of the BS Sociology Program.

1. Introduction to Sociology (3 Credit Hours)
2. Development of Social Thoughts (3 Credit Hours)
3. Sociological Theories (3 Credit Hours)
4. Quantitative Research (3 Credit Hours)
5. Qualitative Research (3 Credit Hours)

B. Mission, Goals, and Learning Outcomes

1. Program Mission:

The BS in Sociology program aims to train graduates to understand the social issues of the Pakistani society through a sociological lens. Towards this end we aim to impart essential skills and knowledge among the graduates through this program. The BS in Sociology program promotes competence based learning focusing on knowledge, skills, professional behavior and interpersonal attributes of students.

2. Program Educational Objectives (PEOs)

1. Able to articulate and evaluate their sociological insights to think critically about the social world and to inform commitment to social justice.
2. Exhibit essential skills like critical reading, writing, communication, and effective leadership to accomplish professional excellence.
3. Demonstrate high ethical standards, integrity and professionalism in their workplaces and

contribute to the society as responsible individuals.				
4. Participate actively in evidenced based knowledge for life-long learning and enrichment of personal and professional competencies.				
3. Relationship between Program Mission and Goals and the Mission and Goals of the Institution/College.				
This mission and goals of the BS Sociology program are strongly integrated with the mission and goals of the International Islamic University. The individual and social development of the graduates gained through the research and theoretical skills are strongly embedded within the values, ideals, principles and norms of Islam.				
Key Phrases from Vision of IIU	PEO 1	PEO 2	PEO 3	PEO 4
“Encourage and Promote Education and advance technology”	✓	✓		
“All Round and Harmonious Development of Individuals”			✓	
“Values, Ideals, Principles and Norms of Islam”			✓	
Key Phrases from Mission IIU				
“Contemporary Knowledge”				✓
“endeavors to achieve excellence”		✓	✓	
“Integration and Islamization”			✓	
4. Program Learning Objectives (PLOs)				
No.	Description			
PLO1	Apply knowledge of natural sciences, arts & humanities and social sciences to the understanding of sociology as a distinct discipline.			
PLO2	Trace the historical development of sociological theory and research.			
PLO3	Have substantive knowledge of various fields of sociology and their application and relevance in contemporary era.			
PLO4	Apply sociological perspective and sociological research in identifying social problems and their solutions.			
PLO 5	Apply quantitative & qualitative research designs, data collection procedures, analysis and write up.			
PLO 6	Demonstrate skills for effective report writing, communication, presentations taking into account cultural language and learning differences.			
PLO 7	Demonstrate professional behavior such as self-regulation, time management, personal integrity, leadership, intellectual curiosity and intellectual openness at workplace and society.			
PLO 8	Exhibit high ethical standards through interpersonal attributes such as empathy, self-efficacy, and teamwork at workplace and in society to contribute as active citizens of the country.			
PLO 9	Equipped with basic knowledge of the use of information and technology and its use in contemporary society.			
PLO 10	Demonstrate the ability for independent thinking, critical thinking and life-long learning and the need for diversity and inclusion.			

* Add a table for each track and exit Point (if any)

5. Mapping of PLOs to PEOs					
No.	PLOs	PEO1	PEO2	PEO3	PEO4
1	Relevance of Sociology with other disciplines	✓			
2	Tracing the historical development of Social theory and research	✓			
3	Knowledge of various fields of sociology and their application	✓			✓

4	Application of sociological perspective to identify and resolve social problems of the society	✓			✓
5	Application of Sociological Research Methods	✓			✓
6	Effective skills at workplace i.e. communication, report writing, presentation etc	✓	✓		
7	Professional behavior at workplace such as self-regulation, time management, personal integrity			✓	
8	Ethical standards such as empathy, self-efficacy, and teamwork			✓	
9	Basic knowledge of ICT and its use		✓		
10	Critical thinking, life-long learning, diversity and inclusion				✓

C. Curriculum

1. Curriculum Structure (table to be filled as per HEC guidelines)

1.1 An Overview of BS Sociology Structure

Program Structure	Required/ Elective	No. of courses	Credit Hours	Percentage
Institution Requirements (General Education/University Compulsory) (14)	Required	14	36	31%
		-	-	
Faculty Requirements (Allied/Interdisciplinary) (04)		04	12	8.8%
	Elective	-	-	
Program Requirements (Major) (24-28)	Required	25	75	55.5%
Capstone Course/Final Year Project (FYP) (1)	Required	1	3	2.2%
Field Experience/ Internship (1)	Required	1	3	2.2%
Others	-	-	-	
Total		45	129	100%

* Add a table for each track (if any)

1.2. Distribution of courses in reference to knowledge area

Knowledge Area	Sub Area	Name of Course	Cr. Hrs. (Th)	Cr. Hrs. (Lab)	Cr. Hrs. (Th)	Cr. Hrs. (Lab)	Total Cr. Hrs.	No. of Courses	% age
Humanities and Social Sciences	History, Society and Languages	Introduction to Social Sciences	2				32	12	27%
		Introduction to Arts and Humanities	2						
		Expository Writing (GEC 205)	3						
		Ideology and Constitution of Pakistan (GEC 206)	2						
		Civics & Community Engagement (GEC 207)	2						
		Functional Arabic (URC- 201)	3						
		Functional English	3						
		Islamic Studies	2						

		Social Work	3							
		Introduction to Anthropology	3							
		World History and Civilization	3							
			Understanding Quran	3						
	Sociology	Sociology I	3				75	25	56%	
		Sociology II	3							
		Pakistani Culture and Society	3							
		Introduction to Quantitative research	3							
		Introduction to Qualitative research	3							
		Introduction to Philosophy	3							
		Development of Social Thoughts	3							
		Modern Sociological Theories	3							
		Criminology	3							
		Police & Policing	3							
		Social change and development	3							
		Urban Sociology	3							
		Sociology of Media	3							
		Globalization	3							
		Sociology of Politics	3							
		Social Psychology	3							
		Sociology of Human Emotions and Feelings	3							
		Sociology of Family	3							
			Gerontology & Aging	3						
			Sociology of Health	3						
			Sociology of Human Rights	3						
			Sociology of Gender	3						
			Sociology of Education	3						
			Sociology of Religion	3						
			Population Studies	3						
	Field/project	Internship	3				06	02	4%	
		Capstone project	3							
Management Sciences	Management	Principles of Management	3				05	02	4%	
		Entrepreneurship (GEC 216)	2							
Natural Sciences	Basic Science, reasoning and Information technology	Science of Global Challenges	3				11	04	9%	
		Quantitative Reasoning-I	3							
		Quantitative Reasoning-II	3							
		Application for Information and Communication Technology	2	1						
Total Credit, Contact Hours and Courses							129	45	100%	

2. Program Study Plan / Scheme of Studies*

Sr. No	Code	Course Title	Type	Cr. Hrs.		Ct. Hrs.	
				T	P	T	P
1st Semester							
1	GEC-102	Functional English	General Education	3	0	3	0

2	GEC-103	Islamic Studies/Ethics	General Education	2	0	2	0
3	GEC-101	Introduction to Arts & Humanities	General Education	2	0	2	0
4	GEC-114	Application of Information and Communication Technologies	General Education	2	1	2	1
5	GEC-111	The Science of Global Challenges (Sciences Stream)	General Education	2	1	2	1
6	SOC- 112	Sociology I	Major	3	0	3	0
			Sub Total	14	2	14	2
			Total Credit Hours	16		16	
2nd Semester							
1	GEC-112	Introduction to Social Sciences	General Education	2	0	2	0
2	ANT-111	Introduction to Anthropology	Interdisciplinary	3	0	3	0
3	GEC-113	Quantitative Reasoning I	General Education	3	0	3	0
4	SOC- 113	Sociology II	Major	3	0	3	0
5	MPM-111	Principles of Management	Interdisciplinary	3	0	3	0
6	HI-102	World History and Civilization	Interdisciplinary	3	0	3	0
			Sub Total	17	0	17	0
			Total Credit Hours	17		17	
3rd Semester							
1	URC-201	Functional Arabic	General Education	3	0	3	0
2	SOC-214	Pakistani Culture and Society	Major	3	0	3	0
3	GEC-206	Ideology and constitution of Pakistan	General Education	2	0	2	0
4	GEC-205	Expository writing	General Education	3	0	3	0
5	GEC-215	Quantitative reasoning II	General Education	3	0	3	0
6	SOC-231	Introduction to Philosophy	Major	3	0	3	0
			Sub total	17	0	17	0
			Total Credit Hours	17		17	
4th Semester							
1	GEC-207	Civics and community engagement	General Education	2	0	2	0
2	SOC-232	Development of Social Thoughts	Major	3	0	3	0
3	GEC-216	Entrepreneurship	General Education	2	0	2	0
4	SOC-261	Social Psychology	Major	3	0	3	0
5	SOC-241	Criminology	Major	3	0	3	0
6	SOC- 251	Social Change and Development	Major	3	0	3	0
			Sub total	16	0	16	0
			Total Credit Hours	16		16	
5th Semester							
1	SOC-371	Sociology of Family	Major	3	0	3	0
2	SOC-333	Sociological Theories	Major	3	0	3	0
3	SOC-362	Sociology of Emotions and Human feelings	Major	3	0	3	0
4	SOC-342	Sociology of Police and Policing	Major	3	0	3	0

5	URC-302	Understanding Quran	General Education	3	0	3	0
			Sub total	15	0	15	0
			Total Credit Hours	15		15	
6th Semester							
1	SOC-321	Introduction to Quantitative research	Major	3	0	3	0
2	SOC-381	Sociology of Human Rights	Major	3	0	3	0
3	SOC-352	Urban Sociology	Major	3	0	3	0
4	SOC-372	Gerontology & Aging	Major	3	0	3	0
5	SOC-382	Sociology of Education	Major	3	0	3	0
6	INT-399	Internship	Mandatory	0	3	0	3
				15	3	15	3
			Total Credit Hours	18		18	
7th Semester							
1	SOC-422	Introduction to Qualitative Research	Major	3	0	3	0
2	SOC-483	Sociology of Gender	Major	3	0	3	0
3	SOC-453	Sociology of Media	Major	3	0	3	0
4	SOC-474	Sociology of Health	Major	3	0	3	0
5	SOC-473	Population Studies	Major	3	0	3	0
			Sub-Total	15	0	15	0
			Total Credit Hours	15		15	
8th Semester							
1	SOC-454	Sociology of Politics	Major	3	0	3	0
2	FYP-499	Capstone Project	Mandatory	1	2	1	2
3	SOC-484	Sociology of Religion	Major	3	0	3	3
4	SOC-423	Social Work	Interdisciplinary	3	0	3	3
5	SOC-455	Globalization	Major	3	0	3	3
			Sub-Total	13	2	13	2
			Total Credit Hours	15		15	

* Detail in terms of core courses, elective courses, and specialization courses and research (if applicable)

** Course coding to be done as per HEC guidelines

3. Course Specifications

Insert hyperlink for all course specifications using IIUI template

Link to Google Drive

4. Mapping Matrix

4.1. Program Learning Outcomes Mapping Matrix

Align the program learning outcomes with program courses accordingly

Course		Program Learning Outcomes									
Code	Course Name	1	2	3	4	5	6	7	8	9	10
GEC-102	Functional English						✓				✓

GEC-103	Islamic Studies/Ethics								✓		
SOC-112	Sociology I		✓	✓							
GEC-101	Introduction to Arts & Humanities	✓									
GEC-114	Application of Information and Communication Technologies									✓	
GEC-111	The Science of Global Challenges (Sciences Stream)	✓									
GEC-112	Introduction to Social Sciences	✓									
ANT-111	Introduction to Anthropology	✓									
GEC-113	Quantitative Reasoning I					✓					✓
SOC-113	Sociology II		✓		✓						
MPM-111	Principles of Management							✓			
HI-102	World History and Civilization	✓									
SOC-232	Introduction to Philosophy		✓		✓						✓
GEC-206	Ideology and constitution of Pakistan	✓									
URC-201	Expository writing	✓									✓
GEC-215	Quantitative reasoning II					✓					
URC-201	Functional Arabic	✓							✓		
SOC-214	Pakistani Culture and Society			✓							✓
GEC-207	Civics and community engagement								✓		✓
SOC-233	Development of Social Thoughts		✓		✓						✓
SOC-261	Social Psychology			✓	✓						
SOC-241	Criminology			✓	✓						✓
GEC-216	Entrepreneurship							✓	✓		
SOC-371	Sociology of Family		✓	✓	✓	✓			✓		✓
SOC-381	Sociology of Human Rights			✓	✓						
SOC-333	Sociological Theories		✓		✓						
SOC-362	Sociology of Emotions and Human feelings		✓	✓	✓	✓			✓		
SOC-242	Sociology of Police and Policing			✓	✓						
URC-302	Understanding Quran								✓		
SOC-351	Social Change and Development			✓	✓	✓					✓
SOC-321	Introduction to Quantitative research				✓	✓					
SOC-352	Urban Sociology			✓	✓	✓					
SOC-372	Gerontology & Aging			✓	✓						
SOC-382	Sociology of Education		✓	✓	✓	✓					
SOC-373	Population Studies		✓	✓	✓	✓					

SOC-422	Introduction to Qualitative Research							✓			✓	✓			
SOC-483	Sociology of Gender		✓	✓											
SOC-453	Sociology of Media		✓	✓											
SOC-474	Sociology of Health		✓	✓											
SOC-426	Internship										✓				✓
SOC-454	Sociology of Politics			✓	✓						✓				✓
SOC-424	Capstone Project							✓			✓				✓
SOC-484	Sociology of Religion		✓	✓											✓
SOC-423	Social Work			✓											
SOC-455	Globalization		✓	✓	✓		✓								✓

* Follow the guidelines given by the relevant accreditation council (if applicable)

4.2. Taxonomy Mapping Matrix

Code	Taxonomy	C1	C2	C3	C4	C5	C6	S1	S2	S3	S4	S5	S6	S7	V1	V2	V3	V4	V5
	Title	Remember	Understanding	Applying	Analyzing	Evaluating	Creating	Perception	Set	Guided Response	Mechanism	Complex Overt Response	Adaptation	Origination	Receiving	Responding	Valuing	Organization	Characterization
Number of Subjects where Taxonomy is Used																			
Taxonomy Occurrence/frequency																			
GEC 101	Introduction to Arts & Humanities	✓	✓					✓											
GEC 102	Functional English			✓	✓	✓	✓			✓					✓	✓			
GEC 103	Islamic Studies	✓	✓									✓					✓		
GEC 111	Science of Global Challenges	✓	✓	✓															
GEC 112	Introduction to Social sciences			✓	✓	✓		✓									✓		
GEC 113	Quantitative Reasoning-I		✓	✓	✓													✓	
GEC 114	Application for Information and Communication Technology			✓			✓					✓		✓	✓			✓	
GEC 205	Expository Writing			✓	✓	✓	✓			✓					✓	✓			
GEC 206	Ideology and Constitution of Pakistan	✓	✓									✓	✓				✓		
GEC 207	Civics & Community Engagement	✓	✓									✓	✓				✓		
GEC 215	Quantitative Reasoning-II		✓	✓	✓						✓							✓	
GEC 216	Entrepreneurship	✓	✓	✓									✓					✓	
URC 201	Functional Arabic			✓	✓	✓				✓					✓	✓			
URC 302	Understanding Quran	✓	✓									✓	✓				✓		
MPM-111	Principles of Management		✓		✓			✓					✓	✓	✓		✓		
SOC-423	Social Work		✓	✓	✓	✓		✓											
ANT-111	Introduction to Anthropology		✓	✓	✓	✓													
HI-102	World History and Civilization	✓	✓	✓	✓	✓													
SOC-112	Sociology I	✓	✓	✓		✓													
SOC-113	Sociology II	✓		✓	✓	✓													

SOC-214	Pakistani Culture and Society	✓	✓	✓	✓	✓													
SOC-321	Introduction to Quantitative research	✓	✓	✓	✓	✓													
SOC-422	Introduction to Qualitative research	✓	✓	✓	✓	✓													
SOC-231	Introduction to Philosophy	✓	✓	✓	✓	✓													
SOC-232	Development of Social Thoughts	✓	✓	✓	✓	✓													
SOC-333	Modern Sociological Theories	✓	✓	✓	✓	✓													
SOC-241	Criminology	✓	✓	✓	✓	✓													
SOC-342	Police & Policing	✓	✓	✓	✓	✓													
SOC-251	Social change and development	✓	✓	✓	✓	✓													
SOC-352	Urban Sociology	✓	✓	✓	✓	✓													
SOC-453	Sociology of Media	✓	✓	✓	✓	✓													
SOC-455	Globalization	✓	✓	✓	✓	✓													
SOC-454	Sociology of Politics	✓	✓	✓	✓	✓													
SOC-261	Social Psychology	✓	✓	✓	✓	✓													
SOC-362	Sociology of Human Emotions and Feelings	✓	✓	✓	✓	✓													
SOC-371	Sociology of Family	✓	✓	✓	✓	✓													
SOC-372	Gerontology & Aging	✓	✓	✓	✓	✓													
SOC-474	Sociology of Health	✓	✓	✓	✓	✓													
SOC-381	Sociology of Human Rights	✓	✓	✓	✓	✓													
SOC-483	Sociology of Gender	✓	✓	✓	✓	✓													
SOC-382	Sociology of Education	✓	✓	✓	✓	✓													
SOC-484	Sociology of Religion	✓	✓	✓	✓	✓													
SOC-473	Population Studies	✓	✓	✓	✓	✓													
INT-399	Internship	✓	✓	✓	✓	✓													
FYP-499	Capstone project	✓	✓	✓	✓	✓													
Number of Subjects where Taxonomy is Used		34	40	39	34	35	3	4	0	3	2	5	5	2	5	3	6	4	0
Taxonomy Occurrence/frequency		76%	89%	87%	76%	77%	6%	7%	0%	6%	5%	11%	11%	5%	11%	6%	13%	7%	0%

4.3 Sustainable Development Goals (SDGs) Mapping Matrix

Code	Title	SDGs																
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
		No Poverty	Zero Hunger	Good Health and Well-being	Quality Education	Gender Equality	Clean Water and Sanitation	Affordable and Clean Energy	Decent Work and Economic Growth	Industry, Innovation and Infrastructure	Reduced Inequality	Sustainable Cities and Communities	Responsible Consumption and Production	Climate Action	Life Below Water	Life on Land	Peace & Justice Strong Institutions	Partnerships to achieve SDGs
GEC 101	Introduction to Arts & Humanities																	
GEC 102	Functional English																	
GEC 103	Islamic Studies																	

GEC 111	Science of Global Challenges	1	2	2	2	1						1	1	1				
GEC 112	Introduction to Social sciences	3		3	3	2					1	1					1	
GEC 113	Quantitative Reasoning-I																	
GEC 114	Application for Information and Communication Technology								3									
GEC 205	Expository Writing																	
GEC 206	Ideology and Constitution of Pakistan																	
GEC 207	Civics & Community Engagement																3	3
GEC 215	Quantitative Reasoning-II																	
GEC 216	Entrepreneurship								3									3
URC 201	Functional Arabic																	
URC 302	Understanding Quran																	
MPM-111	Principles of Management								3									
SOC-423	Social Work															3		
ANT-111	Introduction to Anthropology																	
HI-102	World History and Civilization																	
SOC-112	Sociology I					1	1											
SOC-113	Sociology II					1	1											
SOC-214	Pakistani Culture and Society							1										
SOC-321	Introduction to Quantitative research																	
SOC-422	Introduction to Qualitative research																	
SOC-231	Introduction to Philosophy																	
SOC-232	Development of Social Thoughts																	
SOC-333	Modern Sociological Theories																	
SOC-241	Criminology																	3
SOC-342	Police & Policing																	
SOC-251	Social change and development					3												3 3
SOC-352	Urban Sociology	3	3			3			3	3		3						
SOC-453	Sociology of Media					3						3						3
SOC-455	Globalization	3	4	4					3	3	3	3	3	3				3 3
SOC-454	Sociology of Politics			3					3					3				
SOC-261	Social Psychology																	
SOC-362	Sociology of Human Emotions and Feelings					3												
SOC-371	Sociology of Family					3	3	3										
SOC-372	Gerontology & Aging	3	4	4		3												
SOC-474	Sociology of Health	3	3	3	3					4	3	3				3	3	3
SOC-381	Sociology of Human Rights																	
SOC-483	Sociology of Gender	3	3			3					3	4						
SOC-382	Sociology of Education	4	3	4	4													
SOC-484	Sociology of Religion																	4
SOC-473	Population Studies	4	3			3						4						
INT-399	Internship									3								4
FYP-499	Capstone project																	4
Number of Subjects where SDG is Used		8	8	7	8	10	2	3	6	4	7	6	3	2	2	1	7	6

SDG Occurrence	18%	18%	27%	18%	22%	4%	16%	13%	22%	16%	13%	22%	4%	4%	2%	16%	13%
1 = indirectly or unknowingly including topics related to the SDG 2 = provides insight into the SDG from the perspective of one's own discipline 3 = uses inter- or trans-disciplinary approach to address at least one SDG Target (specific sub-goal) 4 = assessment of SDG knowledge or skills in relation to course and/or program learning outcomes 5 = Students act to address the SDGs with community or industry partners																	

5. Teaching and learning strategies to achieve program learning outcomes

Describe policies, teaching and learning strategies, learning experience, and learning activities, including curricular and extra-curricular activities, to achieve the program learning outcomes.

Policies

1. The department follows university policies for the implementation of BS Sociology program.
2. A standard 3 credit course is spread over 32 classes in one semester.
3. Mid-term exams are held in week 8.
4. Quiz and assignments are assigned and final exams are held after completion of 32 classes.
5. Classes which fall on public holidays are rescheduled. Attendance policy of the university 75% attendance is strictly followed.
6. Consultancy hours are available for all students other than the class teaching hours. In addition, some courses have field component (such as social work, internships etc).

Teaching and Learning Strategies

1. Group discussions along with lectures
2. Flip class room methods used for students in advance courses
3. Encouraging team work
4. Encourage critical thinking/ reflection
5. Frequent feedback

Learning activities/experiences

7. Workshops and seminars are organized in each semester on different topics.
8. Students are also encouraged to engage in co-curricular activities such as debates, societies, sports etc.
9. Class presentations are held in every class
10. Cultural events are held for courses such as Pakistani culture and society.
11. All these activities contribute to achieving the course learning outcomes of each course and program learning outcomes in general.

6. Assessment Methods for program learning outcomes.

Describe assessment methods (Direct and Indirect) that can be used to measure achievement of program learning outcomes in every domain of learning.

Student evaluation, course evaluation, monitoring by HOD/Program Office/Dean office

Monitoring if study packs by departmental QAD team

S. N	Type	Measurement Tool	Domains	Threshold
1	Direct (assessed through assignments, exams & quiz)	Course attainment Student's understanding of the basic concepts in historical perspective Students ability to demonstrate the application of concepts and theories Students ability to think and write critically Project attainment Student's ability to develop projects and conduct mini sociological researches Industrial training attainment: Ability to use sociological lens Students ability to present, communicate effectively	Cognitive/ Affective Cognitive/ Affective Cognitive/ Affective	50% 50% 50%
2	Indirect (through	Feedback through alumni survey	Cognitive/ Affective	50%

observations and assessments by peers/ instructors/ Employers)	Feedback from employers	Cognitive/ Affective	50%
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D. Student Admission and Support:

1. Student Admission Requirements

The minimum eligibility for admission in this program is as follows:

HSSC or equivalent with minimum 50% marks.

The online link as provided below

<https://admission.iu.edu.pk/programmes>

2. Guidance and Orientation Programs for New Students

1. An orientation session is held for all new students at the beginning of the semester.
2. The HOD and all regular teachers attend the event.
3. The students are given an overview of the university, facilities such as Banks, Gym, Hostels.
4. All program coordinators and administrative staff are introduced.
5. The rules and regulations of the university and department are shared with the students.
6. Academic matters such as attendance policy, mid exams, final exams and assignments policies are discussed. Students are also informed about dress code and ethics.

3. Student Counseling Services

(academic, career, psychological and social)

1. The department has a student affair committee which deals with student's needs and requirements. It assists students in developing academic plans that aligns with their goals.
1. The committee also provides guidelines on classroom habits, dress code, effective communication skills.
2. The academic advising committee addresses the issues of students related to courses allocation and conflict during supervision.
3. Each batch of the program has a dedicated coordinator appointed from the available regular faculty members which also address issues of students other than academics.
4. Students who are in need are sent to the psychological committee of the University for dealing with more serious issues related with their mental health.
5. For career counseling services students are connected with the career counseling center where they get useful information.
6. Social counseling is an ongoing activity and all regular faculty members in the department provide counseling at their own levels.

4. Special Support

(low achievers, disabled, gifted and talented)

Special support is available for students who are low achievers, differently abled. The batch coordinators as well as the HOD office closely work with such students to make their learning experience smooth in the department in every possible way. While talented students are cherished and encouraged to keep up the great work and encourage other students for the same.

E. Teaching and Administrative Staff

1. Needed Teaching and Administrative Staff

Academic Rank	Specialty		Special Requirements / Skills (if any)	Required Numbers		
	General	Specific		M	F	T

Academic Rank	Specialty		Special Requirements / Skills (if any)	Required Numbers		
	General	Specific		M	F	T
Professors	-	Sociology		02	02	04
Associate Professors	-	Sociology		02	02	04
Assistant Professors	Sociology	Sociological theory, Rural Sociology Qualitative Research, Quantitative research, Criminology, Gender, Politics, Religion, Education, Human Rights	Besides being an effective teacher the instructor should have the ability to conduct independent research, develop course syllabus	04	04	8
Lecturers	Sociology	Sociology, Rural Sociology Qualitative Research, Quantitative research, Criminology, Gender, Politics, Religion, Education, Human Rights	Besides being an effective teacher the instructor should have the ability to conduct independent research, develop course syllabus	04	04	08
Teaching Assistants	Sociology	Sociology, Rural Sociology Qualitative Research, Quantitative research, Criminology, Gender, Politics, Religion, Education, Human Rights	The TA should be trained to assist in teaching, grading and conducting basic research	02	02	04
Technicians and Laboratory Assistants	-	-	-	-	-	-
Administrative and Supportive Staff	Coordinator (1 each) Office assistants (2 each) Naib qasid (1 each)	General administration	The coordinator should have sufficient skills to design time table, date sheets, draft day to day notes, draft minutes, coordinate	4	4	8

Academic Rank	Specialty		Special Requirements / Skills (if any)	Required Numbers		
	General	Specific		M	F	T
			among faculty and students and report to the concerned Chairperson.			
Others (specify)						

2. Professional Development

2.1 Orientation of New Faculty

Describe briefly the process used for orientation of new, visiting and part-time teaching staff

Orientation of new visiting faculty is held in the beginning of each semester. The HOD and QAD team participate in the meeting. The new faculty is given an overview of the department, rules and regulations and expectations. Sample course packs are shared with them and they are advised to prepare their course packs before the commencement of classes. The faculty members are also briefed about attendance policies, quiz, assignments, exams. For existing/returning visiting faculty members, feedback of the previous semester is taken and their suggestions are valued. They are informed to coordinate with the programme office and QAD team of the department.

For new regular faculty an orientation is held by the university and department.

2.2 Professional Development for Faculty

Describe briefly the plan and arrangements for academic and professional development of teaching staff (e.g., teaching & learning strategies, learning outcomes assessment, professional development, etc.)

Faculty members mostly update themselves through workshops, conferences and online training and foreign training. Nine faculty members have PhD degrees and two faculty members have completed post doctorate training from Germany and USA. Faculty members are recipient of prestigious awards such as Fulbright, Australian Award and DAAD. There is not professional development opportunities provided by the university as such as academic faculty.

F. Learning Resources, Facilities, and Equipment

1. Learning Resources.

Mechanism for providing and quality assurance of learning resources (textbooks, references and other resource materials, including electronic and web-based resources, etc.)

The university has given access to digital resources and students are given orientation about these resources from time to time. In each course the instructor provides a list of textbooks as well as digital resources.

2. Facilities and Equipment

(Library, laboratories, medical facilities, classrooms, etc.).

The University has a central library for male and female students. We also have a well-equipped medical center where doctors are available and care is provided to students instantly. Laboratories are also available in departments where it is a requirement. In Sociology department we do not have any laboratory as such but we do need a computer laboratory to train students in ICT and Quantitative sociology/social statistics. The department has 5 class rooms but to increase the number of enrollment in the department and to grow we need more class rooms.

3. Arrangements to Maintain a Healthy and Safe Environment (According to the nature of the program)

All measures are taken to maintain a healthy and safe environment in the department and university. There is on campus security available 24 hours a day. Cafeterias are available in male and female campuses to cater the needs of students and faculty. However, to provide a healthy environment for faculty more efforts are needed in terms of provision of independent office space, air conditioning

as the weather gets very hot and it becomes difficult for majority to work in a conducive environment.

G. Program Management and Regulations

1. Program Management

1.1 Program Structure

(including councils, boards, committees, etc.)

Following is the structure of the department

Chairman

Incharge programs

Incharge Academics

Committees' addressing the concerns of BS Program include

Student advising committee (dealing with needs of students related to courses or general issues)

Time table and course offering committee

QAD committee

Student affair committee (dealing with co-curricular activities)

Discipline committee

1.2 Stakeholders Involvement

Describe the representation and involvement of stakeholders in the program planning and development. (students, professional bodies, scientific societies, alumni, employers, etc.)

1. All faculty members are important part of the program planning and development.
2. All departmental issues and concerns are discussed in the departmental board meetings and decisions are collectively taken with the consensus of all members.
3. Other than the faculty and administrative staff students are also key stakeholders in program planning and development.
4. We get constant feedback from our students regarding the courses, teaching methodologies and we engage them in various aspects of the program such as arrangement of events such as seminars, workshops, trainings.
5. Our students equally participate in scientific societies on campus.
6. We also have a strong connection with our Alumni and we keep track of the successful stories. We often engage with some of the alumni where we can and learn from their experiences.

2. Program Regulations

Provide a list of related program regulations, including their link to online version: admission, study and exams, recruitment, appeals and complaint regulations, etc.)

S. No.	Type	Link
1.	Program Regulations	https://www.iiu.edu.pk/?page_id=52324
2.	Admission	https://admission.iiu.edu.pk/programmes

H. Program Quality Assurance *

1. Program Quality Assurance System

Provide online link to quality assurance manual

- Monitoring of courses taught by other departments is carried out by the QAD committee of the department.
- All visiting teachers are given orientation in the beginning of the semester and they are advised to maintain course folders/study pack.
- These folders are checked by the Incharge QAD committee from time to time who works

<p>closely with the HOD to keep a record of the visiting teachers.</p> <ul style="list-style-type: none"> • The program office of the department also monitors the classes. • They also coordinate with the class representatives in this matter.
2. Program Quality Monitoring Procedures
<ul style="list-style-type: none"> • Course Folders are uploaded on a central online link along with the Course Review Reports by Instructors which are then forwarded to CRC where those are reviewed and changes are incorporated after discussion with relevant members/synergy in-charge.
3. Arrangements to Monitor Quality of Courses Taught by other Departments.
<ul style="list-style-type: none"> • Course Folders are uploaded on a central online link along with the Course Review Reports by Instructors which are then forwarded to CRC where those are reviewed and changes are incorporated after discussion with relevant members/synergy in-charge, which is the forwarded to relevant body for further approval.
4. Arrangements Used to Ensure the Consistency between Main Campus and Branches (including male and female sections)
<ul style="list-style-type: none"> • Our BS Program runs on main campus H-10 only. However, we do utilize the space in old campus for organizing seminars and conferences. In that case students are taken along with regular faculty using university transport and they are transported back to new campus on time. Safety of students is always considered during such events. • For consistency between the male and female campus at the new several measures are taken. Course Synergies are operational where the in-charge ensures that same contents and material is used along with the same assessments.
5. Arrangements to Apply the Institutional Regulations Governing the Educational and Research Partnerships (if any).
N/A

*** Programs under accreditation bodies/councils should use the relevant templates**

7. Program Evaluation Matrix *

Evaluation Areas/Aspects	Evaluation Sources/References	Evaluation Methods	Evaluation Time
Ongoing evaluation during the program			
Effectiveness of teaching & assessment	Students	Course evaluation	End of semester
Learning resources	Students	Course evaluation Teacher evaluation	End of semester
Evaluation after completion degrees			
Exhibits proficiency in application of sociological knowledge and research	Alumni employers	Survey	After 3 years of graduation
Effective communication presentation and writing skills			
High ethical standards in organizations and society			
Contribution to lifelong learning			

Evaluation Areas/Aspects (e.g., leadership, effectiveness of teaching & assessment, learning resources, partnerships, etc.)

Evaluation Sources (students, graduates, alumni, faculty, program leaders, administrative staff, employers, independent reviewers, and others (specify))

Evaluation Methods (e.g., Surveys, interviews, visits, etc.)

Evaluation Time (e.g., beginning of semesters, end of academic year, etc.)

* Programs under accreditation bodies/councils should use the relevant templates

8. Program KPIs*

The period to achieve the target (2024-2028) year

No	KPIs Code	KPIs	Target	Measurement Methods	Measurement Time
1	PEO 1	Graduates apply sociological insight at their workplaces	25%	Alumni Survey	3 Years after graduation
		Graduates are able to conduct independent research	25%		
		Employers should be agreeing to PEO1	50%	Employer Survey	
2	PEO 2	Graduates demonstrate critical reading, thinking and writing skills	50%	Alumni Survey	
		Employers are in agreement with PEO2	50%	Employer Survey	
3	PEO 3	Graduates exhibit Ethical standards, integrity and professionalism	50%	Alumni Survey	
		Employers should be agreeing to PEO3	50%	Employer Survey	
4	PEO 4	Graduates have participated in professional training related activities and/enrolled in higher education	50%	Alumni Survey	
		Employers should be agreeing to PEO 4	50%	Employer Survey	

* Programs under accreditation bodies/councils should use the relevant templates

I. Specification Approval Data

GRC/DB	SEPTEMBER 18, 2023 SEPTEMBER 20, 2023
BOS Approval	OCTOBER 24, 2023
BOF Approval	DECEMBER 11, 2023
Steering Committee Meeting	DECEMBER 21, 2023
Academic Council Approval	
Reference No.	
Date	