

TENDER NOTICE

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD (IIUI) invites sealed bids from the Original Manufacturer/ Authorized Distributors (With Valid Authorization/ Distribution Certificate)/ Suppliers registered with Income Tax and Sales Tax Departments and who are on **Active Taxpayers List (ATL)** of the Federal Board of Revenue for Purchase of following item(s)/equipment(s):

Sr. #	Items' Description	Tender Submission Date & Time (On OR Before)	Tender Opening Date & Time	Tender Fee (Rs.)
1.	<u>"Establishment of the Language Labs in Faculty of Arabic (FOA) and Faculty of Language & Literature (FLL)":</u> Advanced Digital Language Laboratory System (Software), High quality Headphones with mic & Sound proofed imported, Android Smart TV, Floor Standing AC's (Heat & Cool) DC Inverter 4D/5D with Installation & Accessories, Raised Flooring maintenance, 100% sound proofing of all walls of room, False Ceiling, Electric Work complete job, Networking Work complete job, Teacher Master console (as per approved design) 2 x side cabinets, Student booth with top glass with lamination, Desktops, LED lights, Complete Installation, Training (Comprehensive Hands on Training of the Teachers & Staff. <i>(Detailed specifications mentioned in Bidding Documents)</i>	16-11-2023 10:30 A.M	16-11-2023 11:00 A.M	5,000/-

02. Bidding Documents, containing detailed Terms & Conditions and specifications of the Equipment etc. can be downloaded from PPRA & IIUI websites.

03. Sealed bids, prepared in accordance with the instructions in the bidding documents must reach **on OR before** the above date & time at the following address:

Superintendent-II (P&S)
Room No. 213, 2nd Floor, Admin Block, New Campus, Sector H-10
International Islamic University Islamabad.
Tel: 051-9019255

04. Bids will be opened by the ***Bid Opening Committee*** as per above schedule/date & time in the Room 213, 2nd Floor, P&S Section, Admin Block, Sector H-10, New Campus, International Islamic University, Islamabad in the presence of bidders/their representative(s) who may like to attend the bid opening.

05. International Islamic University Islamabad reserves the right to accept or reject any or all bid(s) in terms of Rule-33 of Public Procurement Rules 2004.

Superintendent-II (P&S)
International Islamic University, Islamabad.
Tel: 051-9019255

BoQs for the “Establishment of the Language Labs in Faculty of Arabic (FOA) and Faculty of Language & Literature (FLL)”

A. Language Labs Faculty Block-1, Room Size 24 x 50 (Approximate)					
#	BoQs Equipment Name/Specifications	Qty.	Make/ Model & Country of Origin	FOR Price (with taxes)	
				Unit Price	Total Price
1	Advanced Digital Language Laboratory System (Software) (European Technology)/ Equivalent. Available in multiple languages including Urdu, Arabic, English. a) Real-time communication with students, Multiple media b) sources e.g. teacher, student, USB, CD and the internet. Test, Quizzes Builder, Exercises. Assignments, Roll Call, Screen Broadcast, Self-Access, Interactive Whiteboard. c) Audio Video Streaming, Voice Record with Audio Graph, Built-in Video Converter Multimedia recorder, File transfer, Discussion, Chat, One-way listening d) Application Launch Control, Remote access, Remote Control, Webcam Access, Internet Access Control e) Licensed Software One-time Software (No Annual Charges) One Teacher + 40 Student Desktop Environment	01			
2	High quality Headphones with mic & Sound proofed imported (sony or Equivelent)	41			
3	65” TCL/equivalent Smart 4k UHD Android TV & bracket + 20 Meter HDMI Original Cable with complete installation.	01			
4	Floor Standing AC's (Heat & Cool) DC Invertor 4D/5D with Installation & Accessories complete in all respect as directed by Engineer Inchage Capacity: 48000 Btu/Hr Make: Daikin/Midea/Green Air or Equivalent	02			
5	Raised Flooring maintenance: a) P/F Deodar wood planks for floor top 1' x 1½" thick including top surface cleaning and leveling, sand papering, hole for air ¼" dia after every tow panel left, venyle sheet 2mm thick Decora/marflex or Equivalent, agenda chemical applying with brush to wooden planks both sides complete in all respects as directed by Engineer Inchage. b) Existing floor wooden frame need to be repair where required. Remarks: Only required in one Lab size 24 x 50 Room as per actual basis.	One Job			
6	Sound Proofing: 100% sound proofing of all walls of room size comprising of a. 1" x 1-1/2" deodar wooden framing as bracing 18"c/c both ways including applying wooden foreservator on wooden frame with brush agenda chemical. b. Filling of Glass wool 1½" inch depth in the panels. c. Covering of glass wool with good quality Jute fabric d. Closing of windows with lasani sheet (Imported) ½" & wooden framing.	One Job			

	<p>e. Including deodar wood gola with liquor Polish wood strip for fixing on Fabric complete in all respects as directed by the Engineer In charge.</p> <p>Remarks: Room Size :-</p> <p>a. 24 x50 As per actual basis</p> <p>b. Complete in all respects as per specifications and directed by Site Incharge</p>				
7	<p>False Ceiling: P/F of 2' x 2' x ½ Inch mineral Fiber false ceiling acoustic materials revealed edge including hanging suspension system with Imported Tee, angle etc. Groove/Disco Tee upto 1" including hanger clip, jointing clip and GI wire etc. complete in all respects as per specification or as directed by Engineer Incharge</p> <p>Remarks: Room Size: 24 x50 As per actual basis</p>	One Job			
8	<p>Electric Work complete job: Conduit channel, Power cable Pakistan cables/ Newage/equivalent 2.5, 4 mm, power switch socket 15/20 amp. Main control panel MCCB 40amp TP, circuit breaker civil/hole work 4.0 Ton AC Wiring, Breakers, Computers Sockets and all other sockets inside the room with 3-Phase connectivity with Cables with main DB (as per site engineer).</p> <p>Remarks: Room Size: 24 x50 As per actual basis</p>	One Job			
9 a	<p>Networking Work complete job. D-Link/Equivelent IO Set (IO/BB/FP) (As per Actual Basis)</p>	41			
b	D-Link/Equivelent Cat-6 24 AWG Cable (As per Actual Basis)	06			
c	Adam G/Equivelent Duct 16 x 38 10 Feet Length (As per Actual Basis)	100			
d	Adam G Duct/Equivelent 40x40 (10 Feet Length) (As per Actual Basis)	30			
e	Adam G Duct/Equivelent 60 x 40 (10 Feet Length) (As per Actual Basis))	20			
f	PVC Pipe with all accessories 1" (10 Feet Length) (As per Actual Basis)	100			
g	9 U Switch Rack Extended (As per Actual Basis)	01			
h	D-Link/Equivelent 48 Port Cat-6 Panel (As per Actual Basis)	01			
i	Baynet/Equivelent 8 Ports wall Mounted ODF (As per Actual Basis)	01			
j	Layer-2 Managed Switch H3C 5130S/Equivelent with 2 x 10 GB SFP (As per Actual Basis)	01			
k	D-Link/Equivelent RJ 45 Connectors with boots (As per Actual Basis)	One Packet			
l	3 M Cable Manager (As per Actual Basis)	01			
m	PDU 6 Ports (As per Actual Basis)	01			
n	D-Link/Equivelent OM3 Multimode Cable in meter with Installation 8 Core in meters (As per Actual Basis)	300			
o	D-Link/Equivelent 1 Meter Patch Cords (As per Actual Basis)	48			
p	D-Link/Equivelent 3 Meters Patch Cords (As per Actual Basis)	48			

q	Complete Installation (As per Actual Basis)	One Job			
r	Splicing with Pigtails (As per Actual Basis)	16			
s	D-Link/Equivalent 3 Meters LC SC Patch Cords OM3 (As per Actual Basis)	02			
t	Complete Installation (As per Actual Basis)	One Job			
u	Dahua/Equivalent 4 MP Indoor Dome PoE, IR Camera with two-way Sound with Installation	02			
v	4 Port PoE Switch/Equivalent	01			
10	Teacher Master console (as per approved design) 2 x side cabinets, teacher chair including wheels Hydraulic and machine, strong solid seat play with base imported <i>(Remarks: As per Site Engineer Recommendations The bidders must attach pictures of the imported student chair, teacher chair and console. The successful bidder(s) later before delivering must pass the sample from the university.)</i>	01			
11	Student booth with top glass with lamination designed side panels- Computer Chairs including wheels, Hydraulic and machine, strong solid seat plays with base imported. <i>(Remarks: The bidders must attach pictures of the imported student chair, teacher chair and console. The successful bidder(s) later before delivering must pass the sample from the university.)</i>	40			
12	Desktop (Dell Optiplex, HP 400 series or Equivalent) Intel Core i7, 12 Generations (10 Cores/ 32 GB RAM/ 512 SSD/ 512 GB SSD/ Same Brand Keyboard & Mouse & 20" LED Monitor Warranty 3 Years on Site	01			
13	Desktop/All-n-one for Students (Dell, HP, Lenovo or Equivalent) Intel Core i3, 12 Generations/ 8 GB RAM/ 256 SSD /Same Brand Keyboard & Mouse/ 19" LED Monitor	40			
14	LED lights (Paklite or Equivalent) 2ftx2ft size 40 watts (As per actual basis)	15			
15	Complete Installation in all respects with teacher stage fixation	One Job			
16	Training (Comprehensive Hands on Training of the Teachers & Staff.	One Job			

***Note: Required items must be of the same specs/brand/new/model or equivalent.
Before quoting the bid(s), the bidder must visit the site(s).***

B. Language Labs Shared Block Room Size 28 x 48

#	BoQs Equipment Name/Specifications	Qty.	Make/ Model & Country of Origin	FOR Price (with taxes)	
				Unit Price	Total Price
1	Advanced Digital Language Laboratory System (Software) (European Technology)/ Equivalent. Available in multiple languages including Urdu, Arabic, English. a) Real-time communication with students, Multiple media b) Sources e.g. teacher, student, USB, CD and the internet. Test, Quizzes Builder, Exercises. Assignments, Roll Call, Screen Broadcast, Self-Access, Interactive Whiteboard. c) Audio Video Streaming, Voice Record with Audio Graph, Built-in Video Converter Multimedia recorder, File transfer, Discussion, Chat, One-way listening d) Application Launch Control, Remote access, Remote Control, Webcam Access, Internet Access Control e) Licensed Software One-time Software (No Annual Charges) One Teacher + 40 Student Desktop Environment	01			
2	High quality Headphones with mic & Sound proofed imported (sony or Equivelent)	41			
3	65" TCL/equivalent Smart 4k UHD Android TV & bracket + 20 Meter HDMI Original Cable with complete installation.	01			
4	Floor Standing AC's (Heat & Cool) DC Invertor 4D/5D with Installation & Accessories complete in all respect as directed by Engineer Inchage Capacity: 48000 Btu/Hr Make: Daikin/Midea/Green Air or Equivalent	02			
5	Floor Cutting for cables laying & covering with Vinyl sheets as per site Engineer recommendations Remarks: as per actual basis.	One Job			
6	Sound Proofing: 100% sound proofing of all walls of room size comprising of a. 1" x 1-1/2" deodar wooden framing as bracing 18"c/c both ways including applying on wooden frame with brush agenda chemical. b. Filling of Glass wool 1 1/2" inch depth in the panels. c. Covering of glass wool with good quality Jute fabric d. Closing of windows with lasani sheet (Imported) 1/2" e. Including deodar wood gola with liquor Polish wood strip for fixing on Fabric complete in all respects as directed by the Engineer In charge. Remarks: Room Size :- a. 24 x50 As per actual basis a. Complete in all respects as per specifications and directed by Site Incharge	One Job			
7	False Ceiling:	One Job			

	P/F of 2' x 2' x ½ Inch false ceiling acoustic materials including hanging suspension system with Imported Tee Groove/Disco Tee upto 1" including hanger clip, jointing clip and GI wire etc. complete in all respects as per specification or as directed by Engineer Incharge Remarks: Room Size: 24 x50 As per actual basis				
8	Electric Work complete job: Conduit channel, Power cable Pakistan cables/ Newage/equivalent 2.5, 4 mm, power switch socket 15/20 amp. Main control panel MCCB 40amp TP, circuit breaker civil/hole work 4.0 Ton AC Wiring, Breakers, Computers Sockets and all other sockets inside the room with 3-Phase connectivity with Cables with main DB. Remarks: Room Size: 24 x50 As per actual basis	One Job			
9	Networking Work complete job.				
a	D-Link/Equivelent IO Set (IO/BB/FP) (As per Actual Basis)	41			
b	D-Link/Equivelent Cat-6 24 AWG Cable (As per Actual Basis)	06			
c	Adam G/Equivelent Duct 16 x 38 10 Feet Length (As per Actual Basis)	100			
d	Adam G Duct/Equivelent 40x40 (10 Feet Length) (As per Actual Basis)	30			
e	Adam G Duct/Equivelent 60 x 40 (10 Feet Length) (As per Actual Basis))	20			
f	PVC Pipe with all accessories 1" (10 Feet Length) (As per Actual Basis)	100			
g	9 U Switch Rack Extended (As per Actual Basis)	01			
h	D-Link/Equivelent 48 Port Cat-6 Panel (As per Actual Basis)	01			
i	Baynet/Equivelent 8 Ports wall Mounted ODF (As per Actual Basis)	01			
j	Layer-2 Managed Switch H3C 5130S/Equivelent with 2 x 10 GB SFP (As per Actual Basis)	01			
k	D-Link/Equivelent RJ 45 Connectors with boots (As per Actual Basis)	One Packet			
l	3 M Cable Manager (As per Actual Basis)	01			
m	PDU 6 Ports (As per Actual Basis)	01			
n	D-Link/Equivelent OM3 Multimode Cable in meter with Installation 8 Core in meters (As per Actual Basis)	300			
o	D-Link/Equivelent 1 Meter Patch Cords (As per Actual Basis)	48			
p	D-Link/Equivelent 3 Meters Patch Cords (As per Actual Basis)	48			
q	Complete Installation (As per Actual Basis)	One Job			
r	Splicing with Pigtails (As per Actual Basis)	16			
s	D-Link/Equivelent 3 Meters LC SC Patch Cords OM3 (As per Actual Basis)	02			
t	Complete Installation (As per Actual Basis)	One Job			
u	Dahua/Equivelent 4 MP Indoor Dome PoE, IR Camera with two-way Sound with Installation	02			
v	4 Port PoE Switch/Equivelent	01			
10	Teacher Master console (as per approved design) 2 x side cabinets, teacher chair including wheels Hydraulic and machine, strong solid seat play with base imported (Remarks: As per Site Engineer Recommendations	01			

	<i>The bidders must attach pictures of the imported student chair, teacher chair and console. The successful bidder(s) later before delivering must pass the sample from the university.)</i>				
11	Student booth with top glass with lamination designed side panels- Computer Chairs including wheels, Hydraulic and machine, strong solid seat plays with base imported. <i>(Remarks: The bidders must attach pictures of the imported student chair, teacher chair and console. The successful bidder(s) later before delivering must pass the sample from the university.)</i>	40			
12	Desktop (Dell Optiplex, HP 400 series or Equivalent) Intel Core i7, 12 Generations (10 Cores/ 32 GB RAM/ 512 SSD/ 512 GB SSD/ Same Brand Keyboard & Mouse & 20" LED Monitor Warranty 3 Years on Site	01			
13	Desktop/All-n-one for Students (Dell, HP, Lenovo or Equivalent) Intel Core i3, 12 Generations/ 8 GB RAM/ 256 SSD /Same Brand Keyboard & Mouse/ 19" LED Monitor	40			
14	LED lights (Paklite or Equivalent) 2ftx2ft size 40 watts (As per actual basis)	15			
15	Complete Installation in all respects with teacher stage fixation	One Job			
16	Training (Comprehensive Hands on Training of the Teachers & Staff.	One Job			

***Note: Required items must be of the same specs/brand/new/model or equivalent.
Before quoting the bid(s), the bidder must visit the site(s).***

For any IT/Networking Technical queries; please contact:

Mr. Shahid Mehmood, Dy. Director (Networks)
Phone No: 051-9019570
Email: shahid@iiu.edu.pk

For any HVAC related technical queries; please contact:

Mr. Sajjad Ahmed, Dy. Director (HVAC)
Phone No: 051-9019933/9019333
Email: sajjad.ahmad@iiu.edu.pk

For any Electrical related Technical queries; please contact:

Muhammad Nisar, Dy. Director (Electrical)
Phone No: 051-9019444/9019334
Email: muhammad.nisar@iiu.edu.pk

For any Civil Works related Technical queries; please contact:

Muhammad Tazhar Qureshi, Dy. Director (Civil)
Phone No: 051-9019526/9019531
Email: m.tazher@iiu.edu.pk

For any Labs/Software Related queries; please contact:

Dr. Zaheer Ahmad, AP (Faculty of Arabic)
Phone No: 051-9019535/9019334
Email: zaheer.ahmad@iiu.edu.pk

For any Labs/Software Related queries; please contact:

Dr. Akhtar Aziz, AP (Faculty of Languages & Literature-FLL)
Phone No: 051-9019447
Email: akhtar.aziz@iiu.edu.pk

INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD

Purchase & Store Section, Admin Block, New Campus, Sector H-10, Islamabad.

Tel: 051-9019255 Fax: 051-9258073

No. 2/1/2023/P&S-

“TERMS AND CONDITIONS”

1. All clauses of the terms and conditions shall be binding on the bidder.
2. Original Manufacturer Or Authorized Distributors (*with valid authorization/distribution certificate*) Or Suppliers registered with Income Tax, Sales Tax Department and who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.
3. **Purchase Procedure:** Single Stage - One Envelope Procedure.
4. **Submission of Bids:** The bid should be submitted in sealed envelope up to the specified deadline and Bids will be opened as per schedule in the presence of available bidders or their representatives who may like to attend the bid opening.
5. The envelope should be addressed to:

Superintendent-II (P&S)
Room No. 213, 2nd Floor, Admin Block, New Campus, Sector H-10, Islamabad.
International Islamic University, Islamabad (Tel: 051-9019255)
6. The envelopes shall clearly bear the words “**Confidential**” and accompanied by identification worded as Tender For “**Establishment of the Language Labs in Faculty of Arabic (FOA) and Faculty of Language & Literature (FLL)**”.
7. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
8. **Tender Fee:** Bidders are required to submit a Pay-Order/CDR/BC as per tender fee **Rs.5,000/-** (non-refundable) mentioned in Tender Notice along with Proposal.
9. **Earnest Money:** The bidder is required to furnish (in sealed envelope) in form of “CDR” equivalent to **03%** of the total Bid price (in PKR) as Earnest Money (Refundable) in favor of “International Islamic University Islamabad”. **Any bid not accompanied by the Earnest Money shall be rejected without any right of appeal.**
10. After opening of bids, International Islamic University Islamabad will examine the bids for completeness as per tender document’s Terms & Conditions AND Technical Specifications as per BoQ.
11. Installation, testing and commissioning etc. of supplied Item(s)/Equipment(s) is the sole responsibility of the vendor without any additional cost/charges.
12. **Delivery Time: Maximum up to 60 Days** after issuance of Supply/Purchase Order.
13. The bid proposal(s) should be inclusive of all taxes and duties prescribed by the government from time to time, on “**FOR Basis**” as per BoQs Format (Items deliverable to International Islamic University, New Campus, Sector H-10 Islamabad).
14. **Payment Terms:** Payment will be made after successful delivery of the items, installation at respective lab/place and inspection by the Inspection Committee.
15. *Performance Guarantee/Security @ 10% of total value of supply order shall be retained by the IIU till the successful completion of the warranty period of the goods/services/works.*
16. Earnest Money of the successful bidder(s) will be released upon deposit of Performance Guarantee/Security.
17. Supply order(s) will be awarded to the lowest evaluated and technically recommended bidder(s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs/Compatibility requirements.
18. The finding(s) of the Evaluation Committee shall be final for which clarification can be sought in terms of Rule-33 of PPRA Rules 2004.

19. **If the vendor fails to deliver the goods / services to International Islamic University, Islamabad or delays the supply without a cogent reason, the following actions will be taken in the best interest of IIUI:**

- a. Late Delivery Charges will be charged @ 02% per month of the total Purchase Order value and up to the maximum limit of 10%/equal to performance security; LD Charges will be deducted from the invoice of firm concerned.
- b. If the vendor fails to deliver the goods/services during the extended period (*if allowed*) then the purchase/work order may be cancelled, Performance Security will be forfeited and the IIUI also reserves the right to blacklist the defaulter.

20. If the delivered goods/services are not according to the required quality standards/specifications, the same shall be liable to be rejected after inspection. The bidder/vendor will be required to REPLACE as per requirements mentioned in our Supply Order at no cost to the IIUI within thirty (30) days, otherwise the Supply Order will be cancelled after due date with confiscation of Performance Security AND bidder will bear all cost and expenses thereof including actions proposed above.

21. **Bid Validity:** All prices should be valid for at least **120-days**. Withdrawal or any modification of the original offer within the validity period shall entitle IIUI to forfeit the earnest money and put a ban on such vendor(s) for participation in IIUI tenders/works.

22. It is the sole responsibility of the agent/supplier/manufacturer/vendor to comply with all the applicable laws.

23. Any dispute between the supplier and the IIUI, which cannot be settled amicably within 30 days after one party receives request of the other party shall be settled in accordance with the provisions of the Arbitration Act 1940. The President, IIUI shall appoint appropriate fora as Sole Arbitrator whose decision shall be and binding on both parties.

24. The IIUI reserves the right to modify the quantities of goods / services at any time before the award of Supply Order and that shall not invalidate the quoted rates, terms & conditions.

25. The bidder is also required to furnish Company Profile, Client List and Detail of similar Projects/Works along with their proposals.

26. **International Islamic University Islamabad reserves the rights to reject the bid(s), if;**

- Received without Earnest Money or Tender Fee.
- Received later than the due date and time fixed for tender submission.
- The tender is unsigned/ unstamped.
- The offer is ambiguous.
- The offer is conditional.
- Offer is made by the unauthorized agent/ supplier of the original manufacturer.
- The firm is black listed by any Govt. Office/Public Sector Organization.
- Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
- Received without Company Profile, Client List and Detail of similar Projects/Works with evidence.
- Without Guarantee / Warrantee of the quoted equipment(s).

27. The bidder should furnish a **CERTIFICATE** on judicial STAMP PAPER worth minimum Rs.100 or above as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise, the tender will not be considered under any circumstances.

I / We

- **Company / Vendor Name:** _____
- **Postal Address:** _____
- **Tel. No:** _____ **Mob No.** _____
- **NTN# :** _____ **GST#:** _____

The undersigned certify that our above named Firm/Company is not blacklisted by any Government or Semi Government Department in Pakistan and the terms and conditions as contained in this document, viz "**Terms and Conditions**" are accepted unconditionally and in the event of selection of my/our bid/s; the agreement will be entered into, in the prescribed format attached as **Annex-I**.

28. The bidder(s) should furnish Data Form **(Annex-II)** and Bid Form **(Annex-III)** (attached) on their letter head.

Sign, Stamp duly authorized for and on behalf of

Note:

1. Please make a copy of the BoQ and mention the quoted make, model, country of origin and detailed specifications without mentioning quoted rate for evaluation. Supporting literature of the quoted model must be attached for verification & evaluation of the required specification by the bid evaluation committee. In case of any clash found between the quoted model and the literature model, the item/bid may be rejected.
2. Quote the rates on our BoQs for evaluation, place in sealed envelope.
3. Terms & Conditions should be attached with the proposal; otherwise your tender/bid(s) may lead to rejection.
4. All pages of BoQs and Terms and Conditions should be signed and stamped by the authorized person / bidder.

CONTRACT/AGREEMENT

THIS CONTRACT/ AGREEMENT is made on the _____, 2023
BETWEEN

INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD, a Public Sector University of the Government of Pakistan incorporated under the laws of Islamic Republic of Pakistan and having its principal place at Sector H-10 Islamabad (hereinafter called “the Purchaser”),

AND

M/s _____ incorporated under the laws of Pakistan and having its principal place of business at _____, Pakistan (hereinafter called “the Supplier”).

WHEREAS the Purchaser invited bids for “**Establishment of the Language Labs in Faculty of Arabic (FOA) and Faculty of Language & Literature (FLL)**” and has accepted a bid/quotation No. _____ dated: _____ submitted by the Supplier for the supply of following item(s) against total **FOR Price** (_____) hereinafter called “the Contract Price” and the Purchaser agrees to pay the Supplier/Manufacturer the Contract Price or such other sum(s) as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

#	Item Name	Specifications	Qty.	Make/Model/ Country of Origin	Unit Price With taxes	Total Price With taxes
1						
2						

The Purchaser and the Supplier agree as follows:

- In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.
- The following documents shall be deemed to form and be read and construed as part of this Agreement:
 - The Tender Document “Terms & Conditions”
 - BoQ
 - The Certificates (*As referred at # 27 of Tender Document, Data Form & Bid Form*)
 - The Purchase Order
 - Check List
- In consideration of the payments to be made by the Purchaser to the Supplier/Manufacturer as indicated in this Agreement, the Supplier hereby covenants with the Purchaser to execute the Goods and Related Services and to remedy defects therein in conformity in all respects with the provisions of the Contract/Purchase Order.
- The Purchaser hereby covenants to pay the Supplier/Manufacturer in consideration of the supply of the Goods and Related Services therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract/Supply Order.

Agreement to be executed in accordance with the laws of Islamic Republic of Pakistan on the day, month and year indicated above.

Signed by:

Signed by:

For and on behalf of the Purchaser

Name: _____

CNIC: _____

In the presence of:

Witness 1:

Signature: _____

Name: _____

CNIC: _____

For and on behalf of the Seller

Name: _____

CNIC: _____

In the presence of:

Witness 2:

Signature: _____

Name: _____

CNIC: _____

DATA FORM
(Original Manufacture/Authorized Distributor/Supplier)

1. Name of company _____

Address (Local Office) _____

_____ Telephone _____

Head Office _____

2. Number of years in relevant business (in Pakistan) _____

3. Major clients: (May attach a separate sheet, if necessary) _____

4. Is repair facility available at local office, YES ☐ NO ☐

If yes, please provide the level of repair, maintenance and back-up facilities available at local office:

(Attach separate sheet, if necessary)

5. Biodata of the technical staff available in the local office to provide after-sale service: (Attach details on separate sheet) if necessary

6. Contact person for after-sale and service.

Name: _____

Designation: _____

Phone No: _____ Mobile _____ Fax _____

Email _____

BID FORM

Date: _____

Tender Ref: _____

To: *[name and address of Purchaser]*

Sir:

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver *[description of goods and services]* in conformity with the said bidding documents for the sum of *[total bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we hereby agree that our Bid Security as being provided herewith this "Bid Form" will remain with the Purchaser according Instructions to Bidders.

We also agree to abide by this Bid for a period of [number] days from the date fixed for Bid opening under Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 2023.

[Signature] [In the capacity of]

Duly authorized to sign Bid for and on behalf of

CHECK LIST

Tender for “Establishment of the Language Labs in Faculty of Arabic (FOA) and Faculty of Language & Literature (FLL)”

#	Tender “Terms & Conditions” Compliance	Yes/No (by the firm concerned)	Remarks (by the Chairman/DTC)
1.	Any Addition/Deletion/Modification in Terms & Conditions		
2.	Adoption “Single Stage-One Envelope Procedure”		
3.	Original Manufacturer / Authorized Distributions / Suppliers (<i>with valid authorization / distribution certificate</i>)		
4.	Registered with Income Tax / Sales Tax Department		
5.	Active Tax Payer on ATL of FBR / Certificate is attached		
6.	Tender Fee Rs. 5,000/- is attached with Proposal.		
7.	Completion/Delivery Time (60 Days)		
8.	Prices are quoted on FOR Basis with All taxes, installation/commissioning Charges Included		
9.	Bid/BoQ is Stamped & Signed.		
10.	Bid Validity is 120 Days.		
11.	03% Earnest Money is attached with Proposal.		
12.	Company Profile, Client List and Detail of similar Projects/Works are attached.		
13.	Firm is not Black Listed.		
14.	CERTIFICATE on Judicial Stamp Paper worth Rs. 100		
15.	Any unsigned / ambiguous erasing, cutting / overwriting etc is made		
16.	Rates quoted as per BoQ.		
17.	Supporting Brochures/Technical Literature is attached with Proposal.		
18.	Guarantee / Warranty of the quoted equipment		

Sign. & Stamp by the firm concerned

Sign. & Stamp by the Committee/DTC/ Chairman/
Dean of the concerned deptt/faculty