





أهلاً وسهلاً  
في كلية دراسة الأصولية  
(أصول الدين)



Welcome to Faculty of Usuluddin  
(Islamic Studies)

من يرد الله به خيراً يفقهه في الدين و  
قد من الله عليك

Thanks to your Lord he the Almighty  
has selected you for learning and  
understanding his beloved religion

نسأل الله أن يوفكناو أياكم لخدمة الاسلام  
والعلم اللهم انا نسألك علماً نافعاً

# New Students Joining

## ➤ Please Follow the Following Steps for Joining

### Step 1: Joining at Admission Office

1. Download and Print your Admission Offer Letter, Admission Form, Fee Challan and Joining Form and submit the same in Admission Office Admin Block.
2. Receive the Enrollment Slips from the same Office.

### Step 2: Joining at Faculty, Program Coordinator Office

1. All the Students admitted to any program have to check the list displayed for Language and courses. The Students are categorized into the following categories.

a. Arabic Language: (BS students will have to appear in the level Test- the Test date will be displayed on notice board in a few days) MS & Ph.D students have to register the language if intimated).

**b. Provisional Courses:** (The Students enrolled in MS Program and have no background of the specialization have to go through preparatory courses). List displayed on notice boards as well.

**c. Regular Courses:** Those who have qualified the test and interview and are eligible to join the course work in the same semester.

2. After checking the list the students will have to confirm the course registration from the faculty program office accordingly.
3. Fill up the Course Registration Form properly and get the form signed from the same Office.
4. Make a photocopy of Course Registration Form for your record.
5. Attach a Academic Copy of fee deposit and enrollment slip with the Course Registration Form (in original) and submit in the Program Office.

# SCHEME OF STUDIES

BS = 136 Credit Hour

## General Courses:

1<sup>st</sup> Semester - 6<sup>th</sup> Semester = 100 Credit Hour

## Specialization:

7<sup>th</sup> Semester - 8<sup>th</sup> Semester = 36 Credit Hour

## Area of Specialization:

- Tafseer & Quranic Sciences
- Hadith & Its Sciences
- Comparative Religions
- Dawah & Islamic Culture
- Seerah & Islamic History
- Aqeedah & Philosophy

## For Details:

<https://www.iiu.edu.pk/wp-content/uploads/downloads/faculties/fis/2016/BS-MA-MS-PhD-Scheme-of-Studies-Fall-2016-301216.pdf>



# Language/Preparatory Period

## **BS:**

All those students who have deficiency in any language (Arabic/English) will have to go through the language period as per their level decided in level test.

## **MS/PH.D:**

Students having deficiency in any language (Arabic/English) will have to go through special language (One Semester)

## **Provisional Courses:**

Students having shifted from any other specialization and have no background of the selected area or having deficiency will have to study preparatory courses as recommended by concerned department. They can not start course work till they complete language + preparatory course work.

## **MS/Ph.D**

### ➤ Course Work

## **Regular Two Semesters**

MS = 24 Credit Hour

Ph.D = 18 Credit Hour

## **Thesis:**

MS = 06 Credit Hour

Ph.D = 36 Credit Hour

# Rules and Regulations

- Registration Rules
- Attendance Rules
- Readmission Rules
- Deferment Rules
- Financial Assistance
- Hifz Test Requirement
- Extra Curriculum Activities
- Library Services



# Registration/Joining Rules

## BS:

- ❖ Students have to complete registration & fee submission in first week of every semester.
- ❖ Maximum 18 Credit Hours can be registered in each regular semester.
- ❖ Last semester students may register maximum 24 Credit Hours with the approval of Vice-President (Academics)
- ❖ Repeat Course also needs 75% attendance.
- ❖ Failure Courses can be registered Under Supervision/Direct Studies only in last semester only if the course is not offered.
- ❖ Maximum two courses can be registered Under Supervision.

# Attendance Rules

- ❖ Must have to maintain your attendance minimum 75%
- ❖ **Maximum 25%** relaxation in attendance is allowed including medical leave and any other unavoidable leave.
- ❖ **Below 75%** : You are not eligible to sit in exams.

# Readmission Rules for BS

- ❖ Direct Ceased (admission cancellation): if your GPA is less than 1 for any reason (either you are absent or have failed the courses) in first semester, you will be ceased directly. You have to take fresh admission.
- ❖ If your CGPA less than 2 (Cumulative Grade Point Average), you will be given first warning in the form of POP (put on probation).
- ❖ In 2<sup>nd</sup> semester if you can't improve your CGPA upto 2, you will be given second warning in the form of PC-1 (Probation Case-1).
- ❖ In 3<sup>rd</sup> semester, if your CGPA is less than 2, you will be given last change in the form of PC-2 (Probation Case-2).
- ❖ After giving three chances for improving your CGPA, if your performance is still below the requirement, you will be ceased.
- ❖ After getting ceased status, you can take fresh admission.

## Re-Admission Rules for MS

- ❖ **Direct Ceased** (admission cancellation): if your CGPA is less than 1.7 for any reason (either you are absent or have failed the courses) in first semester, you will be ceased directly. You have to take fresh admission.
- ❖ If your CGPA is less than 2.7 (Cumulative Grade Point Average), You will be given first warning in the form of POP (Put on Probation).
- ❖ In 2<sup>nd</sup> semester if you can't improve your CGPA upto 2.7, you will given second warning in the form of PC-1 (Probation Case-1).
- ❖ After giving 2 chances for improving your CGPA, if you performance is still below the requirement, you will be ceased.
- ❖ After getting ceased status, you can take fresh admission.

### **Deferment Rules**

- ❖ Deferment of Studies:

You can take break in your studies for maximum two semesters.

#### ➤ Procedure

Receive Deferment form from Admission Office, Admin Block, fill the form properly after confirmation of your eligibility & fee payment, get it signed by the Chairperson.

## Financial Assistance

- ❖ You can avail this opportunity in 2<sup>nd</sup> semester.
- ❖ GPA must be greater than 3.
- ❖ Maximum financial assistance: 50% of fee.

Financial assistance will be given to needy and eligible students.

## Hifz Test Requirement

### BS:

- ❖ 29<sup>th</sup> & 30<sup>th</sup> Paras.

### M.A/MS

- ❖ 27<sup>th</sup> & 28<sup>th</sup> Paras.

### Ph.D

- ❖ 25<sup>th</sup> & 26<sup>th</sup> Paras.

## Co-Curricular Activities

❖ Students who are interested in Co-Curricular activities are requested to keep on visiting faculty notice boards for different events and activities.

❖ The students having skill in:

- Debates
- Qiraat
- Naat
- Calligraphy
- Arts

May register their names in program office.

## Library Services

❖ Full Library days:

Full Library services are offered to female patrons on Monday, Wednesday, and Friday while Male patrons are offered full library services on Tuesday, Thursday, and Saturday. Limited library services are offered to patrons on alternate days.

❖ For Library services you must have library card:

Receive Library enrollment Performa from Library desk, get it signed by the Chairperson FUD (after filling it up) submit back to library and receive the library card.



## Library Orientation:

Date will be displayed on Notice Board as soon as it will be intimated by the Library Management.

## General Information/Guidance

- ❖ Keep on visiting the notice boards for  
Schedules  
Updates  
Event announcements  
Attendance/Prevention Status  
Fee Clearance issues
- ❖ Always check your Registration/Exam permission form and Roll no slips carefully if you find any course missed contact to Program Office.
- ❖ Always keep a copy of your each fee slips, each Semester Registration/Permission Form & Roll no slips.
- ❖ You can be demanded any of your document. You may be asked to produce First Semester Fee slip copy even at the time of your PASSOUT so please save all your documents. For this purpose you may maintain a separate IIUI documents file.
- ❖ FUD teachers/faculty members are always keen to help and guide the students you can contact them in their office hours displayed on their offices at faculty. Never engage yourself in Political Activities during your stay at IIUI. It is a Golden time to learn. Be a good learner and prove your worth.

Let us share a learners recipe

اخلاص النبية

لزوم الأعمال الصالحة

التحلي بالفضائل و التخلي عن الرذائل  
ترك المعصية و إجهاد النفس على العمل

بموجبات العلم

احترام الاساتذة

إجتنب عن سوء القصد بالأسئلة

بذل الجهود وإغتنام الأوقات

تقييد العلم

مذاكرة العلم و مجالسة العلماء و طلاب العلم

وفقك الله لما يحبه ويرضاه ويسر لنا ولك  
الخير

Hope you will enjoy your stay here  
WISHING YOU ALL THE BEST

PROGRAM OFFICE  
FACULTY OF USULUDDIN (ISLAMIC STUDIES)