

ISLAMIC RESEARCH INSTITUTE,
INTERNATIONAL ISLAMIC UNIVERSITY,
ISLAMABAD.

Subject: **TENDER DOCUMENT FOR PURCHASE AND INSTALLATION OF “FLOOR STANDING AIR CONDITIONERS” FOR DR. ISHTIAQ HUSSAIN QURESHI CONFERENCE HALL**

“TERMS & CONDITIONS”

1. Any addition, deletion or modification of any clause of the procurement terms & conditions of IRI, International Islamic University Islamabad (IIUI) by any vendor will not be acceptable and may lead to rejection of the bid.
2. Original manufacturers /authorized distributors (with valid Authorization/ Distribution Certificate)/ suppliers registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue are eligible to participate in tender.
3. Documents along with Pay Order/Call Deposit/Demand Draft amounting to Rs.2,000/- as a tender documents fee (Non-Refundable) shall be submitted in favor of International Islamic University, Islamabad to the address given below.
4. Part / Advance payment(s) is not allowed.
5. The exact completion/delivery time from the date of the purchase/work order will be maximum 60 days. The handing over / completion time is of critical importance.
6. After opening of bids, IRI, IIUI Islamabad will examine the bids for completeness as per tender document.
7. Purchase order(s) will be awarded to the lowest evaluated OR technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs/Compatibility requirements.
8. IRI International Islamic University, Islamabad will follow the PPRA rule of Single Stage One Envelope Procedure.
9. Bidders cannot challenge the findings of the evaluation or ask for reason of disqualification.
10. The bid should be submitted in a sealed envelope up to 15-06-2023 on or before 10:30 am and will be opened on the same date at 11:00 am in the presence of available bidders.
11. The envelope should be marked as under:-

**Deputy Director (A&F), Islamic Research Institute,
International Islamic University, Faisal Masjid Campus, Islamabad.
Tel: 051-9261734**

12. The envelope shall also bear the word “**CONFIDENTIAL**” and following identification quotation for “**Purchase of Floor Standing ACs**”.
13. If the vendor fails to deliver the goods to International Islamic University, Islamabad in time then the penalty will be charged as under:
 - a. 2% per month of the total Purchase Order value.
 - b. If the vendor fails to deliver the goods/services during the extended period (if granted) then the purchase/work order may be cancelled, and Earnest money may be forfeited.
14. If the delivered goods/services are not according to the required quality standards/specifications, the same shall be liable to be rejected after inspection. The bidder/vendor would be required to REPLACE as per requirements mentioned in our BoQs at no cost to the HUI, otherwise the purchase/work order will be cancelled after due date with confiscation of earnest money AND bidder will bear all cost and expenses thereof.
15. All prices should be quoted on FOR Basis (inclusive of all applicable taxes).
16. All prices should be valid for at least 120 days withdrawal or any modification of the original offer within the validity period shall entitle IIUI to forfeit the earnest money in favor of the IIUI and/or put a ban on such vendor participation in IIUI tenders/works.
17. It is the sole responsibility of the bidder/agent/supplier/manufacturer to comply with the applicable laws, be it national or international.
18. In case of any dispute, decision of the President, IIUI will be final and binding upon the parties.
19. The IIUI reserves the right to modify the quantities of goods/services at any time before the award of purchase/work order.
20. The bidder is required to furnish in form of “**Call Deposit**” @ 2% (Re-fundable) of total value of the bid as earnest money in favor of Islamic Research Institute, IIUI”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
21. Retention Money @ 10% of total value of supply order, shall be retained by the IIUI till the successful completion of the warranty period of the goods.
22. IRI, IIUI reserves the rights to accept or reject the bid if:-
 - i). Received later than the date and time fixed for tender submission.
 - ii). The tender is unsigned/ unstamped.
 - iii). The offer is ambiguous.
 - iv). The offer is conditional.
 - v). The offer is made by the unauthorized agent/ supplier/service provider of the original equipment manufacturer.
 - vi). The offer is from a firm which is blacklisted by any Govt. Office.
 - vii). The offer is received by telephone/telex/fax/telegram.

- viii). Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
- ix). The Company Profile, client list and detail) of similar projects/works is not attached.

23. The bidder should furnish a **CERTIFICATE** on judicial **STAMP PAPER** worth Rs.20 (or above) as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.

I/We

Company/Vendor Name:.....

Postal Address:.....

Tel. No:..... Mob No.....

NTN#: GST#:.....

24. The undersigned certify that our above-named Firm/Company is not blacklisted by any Govt. Office and the terms and conditions as contained in this document, viz “**Terms and Conditions**” are accepted unconditionally.

Sign & Stamp

Note:-

- a) Please quote the rates on our BoQs and clearly mention the quoted item(s) Make/Model/ Country of Origin and Guarantee/Warranty, otherwise your bid/items may lead to rejection.
- b) The quoted item(s) should be of the same specs, make/model or their equivalent.
- c) In Addition to filling of the attached BoQs, supporting literature of the quoted model must be, attached for verification & technical evaluation of the required specification by the bid evaluation committee, in case of any clash found between the quoted model and the literature model, the item/bid may be rejected.
- d) Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

ISLAMIC RESEARCH INSTITUTE,
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FAISAL MASJID CAMPUS,
ISLAMABAD.

SPECIFICATIONS OF FLOOR STANDING AIR CONDITIONERS

S.#.	Description of Items	Capacity	Rate with all taxes					
			Daikin	Green Air	Media	Haier	PEL	Equivalent
A.	<i>Split Air Conditioners</i>							
1.	Floor standing AC's, DC inverter (Heat & Cool) QTY=04, DC Inventor 4D/5D	4.0 TR						
B.	<i>Installation charges</i>							
2.	Installation of Indoor & Outdoor Units INVERTER Floor Standing (Revs)	4.0 TR						
C.	<i>Extra Materials</i>							
3.	Supply and Installation of Floor/Wall brackets for outdoor fixing made of Angle Iron, covered with anti-rust paint	4.0 TR						
4.	Supply and Installation of Floor brackets for indoor fixing made of angle iron, covered with anti-rust paint	4.0 TR						
5.	Supply and Installation of Extra Refrigerant pipes with aero flux insulation, raping tape & Control Wiring (RFT)	4.0 TR						
6.	Supply and Installation of Power Cable Single Phase 110/76 (3/C) Pakistan cable or approved equivalent (RFT)	4.0 TR						
7.	Supply and Installation of Power Cable Three Phase 6mm (4/C) Pakistan cable or approved equivalent in (RFT)	4.0 TR						
8.	Supply and Installation of G.I Tray for outdoor piping if required in RFT	4.0 TR						

9.	Supply and Installation of PVC duct for covering refrigerant pipe (Dura) in RFT	4.0 TR	
10.	Supply and Installation of Duct for covering of Power cable (Dura) in RFT	4.0 TR	
11.	Supply and Installation of Circuit Breaker MCB 32 A (3-Pole) Schneider or approved equivalent with DB	4.0 TR	
12.	Supply & Installation of UPVC Condensate Drainpipe ¾” in RFT	4.0 TR	
13.	Core cutting and Finishing Per hole	4.0 TR	
14.	Civil Works Groove RFT	4.0 TR	

Note:

- (i) 10-Year compressor, one-year parts/gas warranty and free complaint visits for one year are required.
- (ii) The bidder must own customers/Services Centre in Rawalpindi/Islamabad area and give complete detail of equipment(s), technicians which will be verified by the committee etc.

For any technical query, please contact:

Mr. Sajjad Ahmad, Deputy Director (HVAC),
sajjad.ahmad@iiu.edu.pk, 051-9019933

&

Dr. Rustam Khan, Deputy Director (A&F),
rustam.khan@iiu.edu.pk, 051-9261734