



HIGHER EDUCATION COMMISSION

H-9, ISLAMABAD, PAKISTAN

HEC APPROVED SUPERVISOR'S PROFORMA

☐

Already approved supervisor

☐

New applicant

Please click your concerned discipline

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☐
☐
☐

Agriculture & Veterinary Sciences

Biological & Medical Sciences

Physical Sciences

Engineering & Technology

☐
☐
☐

Business Education

Social Sciences

Arts & Humanities

Specialization: _____

1: PERSONAL INFORMATION

Name: (Mr/Ms/Mrs) _____ (Use all capital letters)

Home Address: _____

_____ City: _____

Phone (res): _____ E-Mail: _____

Cell: _____ Date of Birth: _____

		-			-				
(DAY)			(MONTH)			(YEAR)			

NIC: _____

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2: PROFESSIONAL INFORMATION (which will be used for official correspondence)

Designation: _____ Department: _____

University/Organization: _____

Phone (off): _____ Fax: _____

Office Address: _____

_____ City: _____

3: AREA OF INTEREST

4: QUALIFICATION

DEGREE	YEAR	SUBJECT	INSTITUTION
Post-Doc			
Ph. D			
M. Phil			
Masters			
Graduation			
Intermediate			
Matriculation			

5: TEACHING/RESEARCH EXPERIENCE (Please extend column if required)

S.NO	PERIOD		DESIGNATION	SUBJECT	LEVEL/CLASS	INSTITUTION
	FROM	TO				
1						
2						
3						
4						
5						

6 : (a) CONFERENCES/ SEMINARS/ WORKSHOPS ATTENDED IN PAKISTAN (Where presentations were made: Please extend column if required)

CONFERENCES				
S.No	PERIOD		TITLE	Place & Organizer
	FROM	TO		
1				
2				
3				
4				
5				

SEMINARS				
S.No	PERIOD		TITLE	Place & Organizer
	FROM	TO		
1				
2				
3				
4				
5				

WORKSHOPS				
S.No	PERIOD		TITLE	Place & Organizer
	FROM	TO		
1				
2				
3				
4				
5				

(b) CONFERENCES/ SEMINARS/ WORKSHOPS ATTENDED OUTSIDE PAKISTAN (Where presentations were made: Please extend column if required)

CONFERENCES				
S.NO.	PERIOD		TITLE	PLACE & ORGANIZER
	FROM	TO		
1				
2				
3				
4				
5				
SEMINARS				
S.NO.	PERIOD		TITLE	PLACE & ORGANIZER
	FROM	TO		
1				
2				
3				
4				
5				
WORKSHOPS				
S.NO.	PERIOD		TITLE	PLACE & ORGANIZER
	FROM	TO		
1				
2				
3				
4				
5				

7: PUBLICATIONS (NATIONAL & INTERNATIONAL)**I. RESEARCH PAPERS PUBLISHED IN PAKISTAN:** (please extend column if required)

S.NO.	PUBLIC ATION DATE	TITLE OF PAPER	COMPLETE NAME OF THE JOURNAL & ADDRESS	HEC CATEGORY (W,X,Y,Z) / IMPACT FACTOR	VOL. NO.	ISSUE NO.	PAGE NO.	
							FROM	TO
1								
2								
3								
4								
5								

II. RESEARCH PAPERS PUBLISHED OUT OF PAKISTAN: (please extend column if required)

S.NO.	YEAR	TITLE OF PAPER	COMPLETE NAME OF THE JOURNAL & ADDRESS	INDEXING / ABSTRACTING SERVICE / IMPACT FACTOR	VOL. NO.	ISSUE NO.	PAGE NO.	
							FROM	TO
1								
2								
3								
4								
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III. NATIONAL PROCEEDINGS: (please extend column if required)

S.NO.	YEAR	TITLE	NAME OF PUBLISHER & ADDRESS
1			
2			
3			
4			
5			

IV. INTERNATIONAL PROCEEDINGS: (please extend column if required)

S.NO.	YEAR	TITLE	NAME OF PUBLISHER & ADDRESS
1			
2			
3			
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V. BOOKS PUBLISHED: (please extend column if required)

S.NO.	YEAR	TITLE OF BOOK	NAME OF PUBLISHER & ADDRESS
1			
2			
3			
4			
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VI. BOOK REVIEW : (please extend column if required)

S.NO.	YEAR	TITLE OF BOOK	COMPLETE NAME OF THE JOURNAL & ADDRESS	VOL.NO.	ISSUE NO.	PAGE NO.	
						FROM	TO
1							
2							
3							
4							
5							

8: SUPERVISION EXPERIENCE**I. M.PHIL STUDENT SUPERVISED & AWARDED DEGREE** (please extend column if required)

S.NO.	NAME OF STUDENT	TITLE	NAME OF UNIVERISTY	REGISTRATION DATE - COMPLETION DATE
1				
2				
3				
4				
5				

II. M.PHIL STUDENTS IN PROGRESS (please extend column if required)

S.NO.	NAME OF STUDENT	TITLE	NAME OF UNIVERSITY	REGISTRATION DATE
1				
2				
3				
4				
5				

III. PH. D STUDENT SUPERVISED AND AWARDED DEGREE (please extend column if required)

S.NO.	NAME OF STUDENT	TITLE	NAME OF UNIVERISTY	REGISTRATION DATE - COMPLETION DATE
1				
2				
3				
4				
5				

IV. PH. D STUDENTS IN PROGRESS (please extend column if required)

S.NO.	NAME OF STUDENT	TITLE	NAME OF UNIVERSITY	REGISTRATION DATE
1				
2				
3				
4				
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09: RESEARCH PROJECTS (please extend column if required)

S. NO	TITLE AND PLACE OF RESEARCH	DONOR AGENCY	AMOUNT (RS/\$)	DURATION		ROLE AS	
				FROM	TO	PI	CO.PI
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4							
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UNDERTAKING BY THE APPLICANT

It is solemnly affirmed that all the information provided by me is correct up to my knowledge. In the event that any information provided by me contained herein is found to be untrue I shall be liable to disciplinary action as decided by the HEC.

Date: _____

Signature: _____

GUIDELINE

Please read the following guidelines before furnishing the information as required in the proforma :

1. Please read the form carefully before filling out the application form.
2. Please avoid the use of abbreviations and submit a typed form.
3. Please provide all information on the proforma as required. If you do not have the requisite information please write 'Not Applicable'.
4. In question number 6 of the form, please mention only those seminars/conferences where you have made any presentations. The conferences/ seminars or workshops other than those will not be considered.
5. Please DO NOT submit your C.V or enclosed any extra paper with the application form. All relevant information should be provided typed in the form.
6. Application form without the signature of the applicant will not be entertained.
7. You are requested to provide **two hard copies** of the proforma (through Proper Channel) and one soft copy (email to the concerned officer).

Dr.S.Mahmood Raza
Advisor (HRD)
Higher Education Commission
H-9, Islamabad

For queries related to Engineering & Technology, Agriculture, Veterinary, Biological, Medical and Physical Sciences please contact

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For queries related to Social Sciences, Arts, Humanities and Business Education please contact

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