

INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD
(Central Transport Unit)

June 07, 2022


2 (3)/2004-CTU-IIUI-28

CIRCULAR

The following Drivers are deputed on duty during Eid-ul-Azha Holidays w.e.f 08.07.2022 as per details given below:-

	Name of Driver	Vehicle No.	Duties	Timings
	Mr. Wali Samand S/O Zar Samand Khan	IDB-3651 (Ambulance) GE-940(Coaster)	Emergency Duty New Campus + Staff Pick & Drop (Taramri) 3651.)	08:00 a.m. to 02:00 p.m.
	Mr. Abdul Shakoor S/o Muhammad Siddiqe	-do-	-do-	02:00 p.m. to 08:00 p.m.
	Mr Shahid Ihsan S/O Muhammad Ihsan	-do-	With Night Shift Drop Taramri	08:00 p.m. to 08:00 a.m.
4	Mr. Adil Jehangir S/O Muhammad Khan	GD-078 (Ambulance) IDJ 7620(Coaster)	Emergency Duty Female Campus + Staff Pic & Drop Bhara kaho	08:00 a.m. to 02:00 p.m.
5	Mr. Liaqat Khan S/O Muhammad Ali	-do-	-do-	02:00 p.m. to 08:00 p.m.
6	Mr. Latif Butt S/O Noor Din	-do-	With Night Shift Drop Bhara Kahu	08:00 p.m. to 08:00a.m.
7	Mr. Saifullah Khan S/O Gul Shehzad Khan	GY-611(Suzuki Pic up) Coaster GE-941.	Security Cell +Staff Pic & Drop Tarnol GY-612(Carry),	08:00 a.m. to 02:00 p.m.
8	Mr. Yasir Arafat S/O Muhammad Rafiq	-do-	-do-	02:00 p.m. to 08:00 p.m.
9	Mr. Abdul Ghani S/O Fazal Kareem	-do-	-do-	08:00 p.m. to 08:00 a.m.
10	Mr. Nazakat Ali S/O Liaqat Ali	GD-076 (Ambulance)	Emergency Duty Old Campus	08:00 a.m. to 02:00 p.m.
11	Mr. Khalid Mehmood S/O Muhammad Yousaf	-do-	-do-	02:00 p.m. to 08:00 p.m.
12	Mr. Abdul Ghafoor (C) S/o Muhammad Ali	-do-	-do-	08:00 p.m. to 08:00 a.m.
13	Mr. Saeed Khan S/O Sada Khan	GU-534	Phone Attendant New Campus + Staff Pick & Drop Pindi	08:00 am to 02:00 pm
14	Mr. Nasir Javed S/O Muhammad khan	GU-534	Phone Attendant New Campus + Staff Pick & Drop Pindi	02:00 p.m. to 08:00 p.m.
16	Mr. Abdul Razzaq S/O Abdul Rehman	GG-036 (Shehzore)	Hostels Purchase Duty	08:00 a.m. to 04:00 p.m.

- I. All detailed drivers on night duty will perform their duty with security staff also at early Morning.
- II. To meet any emergency, Mr. Zamurrad Khan, Transport Supervisor (M) will be available and may be contacted on Mobile No. (0300-5240760).
- III. Mr. Saeed Ahmad S/O Hafiz Abdul Majeed contact No. 0331-5183592 will remain available in Transport Office from 08 am to 04 pm to perform duty as per instructions of Transport Supervisor.




To meet any emergency, following Drivers will remain in the office:-

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|--|--------------------------|
| i) Mr. Muhammad Arshad S/O Abdul Ghani | 08.00 a.m. to 02.00 p.m. |
| ii) Mr. Banaras Khan S/O Allah Dad | 08.00 a.m. to 02.00 p.m. |
| iii) Mr. Muhammad Shoab S/O Ashraf Khan | 02.00 p.m. to 08.00 p.m. |
| iv) Mr. Ihsanullah Khan S/o Muhammad Ihsan | 02.00 p.m. to 08.00 p.m. |

Note: - Transport Supervisor (Maintenance) will depute the drivers other than above duties, on demand and in emergency (if needed).

2. Following mechanical staff will also remain on duty during the above holidays:-

- i) Mr. Muhammad Mushtaq (Auto Mechanic)
- ii) Mr. Gulraiz (Auto Electrician)
- iii) Mr. Saeed Khan (Auto Helper Mechanic)


(Zamurrad Khan) 07/07/02
Transport Supervisor (Maintenance)

Distribution:

1. Provost Hostels (Male & Female) IIU
2. Students Advisors (Male & Female) IIU
3. Chief Medical Officer, IIU
4. Chief Security Officer, IIU
5. Driver/Staff concerned
6. All Notice Boards
7. Relevant File

Copy To:-

- i. PS to President IIUI
- ii. PS to Vice President (AF&P) IIUI
- iii. In Charge Transport IIUI