

## **TENDER NOTICE**

International Islamic University, Islamabad (IIUI) invites sealed bids from the *original manufacturers / authorized distributors* (With Valid Authorization/ Distribution Certificate)/*suppliers* registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue (FBR) for supply of Office Equipment and other items briefly elaborated below:

#	Brief Description of Items	Tender Submission Date & Time (On <b>OR</b> Before)	Tender Opening Date & Time	Tender Fee (Rs.)
1.	Procurement of “ <b>IT Equipment</b> ” (Desktop Computers, Laptops, Printers, LED TVs, Video Conferencing System, MM Projector & Screen, DSLR Camera and Sound System)	<b>17-02-2022</b> <b>10:30 A.M</b>	<b>17-02-2022</b> <b>11:00 A.M</b>	<b>2,000/-</b>

02. Bidding Documents, containing detailed specifications, item descriptions, terms & conditions etc. can be obtained/ downloaded from [www.iiu.edu.pk](http://www.iiu.edu.pk) and [www.ppra.org.pk](http://www.ppra.org.pk) Price of bidding documents is Rs. 2,000/- (Rupees two thousand only) (Non-Refundable) in shape of P.O/CDR/B.C in favor of IIUI.

03. Sealed bids, prepared in accordance with the instructions in the bidding documents, must reach **on OR before** the date & time mentioned above at the same address as mentioned below.

04. Bids will be opened by the ***Bid Opening Committee*** in the **Room 213, 2<sup>nd</sup> Floor, P&S Section**, Admin Block, Sector H-10, International Islamic University, Islamabad in the presence of bidders/their representative(s) who may like to attend the bid opening as per above date and time.

05. International Islamic University Islamabad reserves the right to accept or reject any or all bid(s) in terms of Rule-33 of Public Procurement Rules 2004.

Asstt. Director-II (P&S)  
Room No. 213, 2<sup>nd</sup> Floor, Admin Block,  
Sector H-10, New Campus  
International Islamic University, Islamabad.  
Tel: 051-9019255

**INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD**

Purchase & Store Section, Admin Block, New Campus, Sector H-10, Islamabad.

Tel: 051-9019255 Fax: 051-9258073

Tender No. 2/1/2022/P&S-9314

Sub: **Tender Document for Purchase of "IT Equipment" for DCS&SE**  
**"TERMS AND CONDITIONS"**

1. Any addition, deletion or modification of any clause of the procurement terms & conditions of International Islamic University Islamabad (IIUI) by any vendor will not be acceptable and may lead to rejection of the bid.
2. Original manufacturers / authorized distributors (With Valid Authorization/ Distribution Certificate)/ suppliers registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue are eligible to participate in tender.
3. Documents along with Pay Order/Call Deposit/Demand Draft amounting to **Rs.2,000/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of International Islamic University, Islamabad, to the address given below.
4. Part / Advance payment(s) is not allowed.
5. The exact completion/delivery time from the date of the purchase / work order will be maximum **60 days**. The handing over / completion time is of critical importance.
6. After opening of bids, International Islamic University Islamabad will examine the bids for completeness as per tender document.
7. Purchase order(s) will be awarded to the lowest evaluated OR technically recommended bidder(s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs/Compatibility requirements.
8. International Islamic University Islamabad, will follow the PPRA rule of **Single Stage One Envelope procedure**:
9. Bidders cannot challenge the findings of the evaluation or ask for reason of disqualification.
10. The bid should be submitted in a sealed envelope up to **17-02-2022** on or before **10:30 a.m** and will be opened on the same date at **11:00 a.m** in the presence of available bidders.
11. The envelope should be marked as under;

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12. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation for "**Purchase of IT Equipment for DCS&SE**".
13. **If the vendor fails to deliver the goods to International Islamic University, Islamabad in time then the penalty will be charged as under:**
  - a. 02% per month of the total Purchase Order value.
  - b. If the vendor fails to deliver the goods / services during the extended period (if granted) then the purchase / work order may be cancelled and Earnest money may be forfeited.
14. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The bidder/vendor would be required to REPLACE as per requirements mentioned in our BoQs at no cost to the IIUI, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money AND bidder will bear all cost and expenses **thereof**.
15. All prices should be quoted on **FOR Basis (inclusive of all applicable taxes)**

16. All prices should be valid for at least **120 days** Withdrawal or any modification of the original offer within the validity period shall entitle IIUI to forfeit the earnest money in favor of the IIUI and / or put a ban on such vendor participation in IIUI tenders / works.

17. It is the sole responsibility of the bidder / agent / supplier / manufacturer to comply with the applicable laws, be national or international.

18. In case of any dispute, decision of the President, IIUI will be final and binding upon the parties.

19. The IIUI reserves the right to modify the quantities of goods / services at any time before the award of purchase/ work order.

20. **The bidder is required to furnish in form of “Call Deposit” @ 2% (Re-fundable) of total value of the bid as Earnest Money in favor of “International Islamic University Islamabad”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**

21. Earnest Money of the successful bidder(s) shall be retained by the IIU till the successful completion of the warranty period of the goods.

22. International Islamic University Islamabad reserves the rights to accept or reject the bid if;

- i. Received later than the date and time fixed for tender submission
- ii. The tender is unsigned/ unstamped
- iii. The offer is ambiguous
- iv. The offer is conditional
- v. Offer is made by the unauthorized agent/ supplier/service provider of the original equipment manufacturer.
- vi. The offer is from a firm, which is black listed by any Govt. Office.
- vii. The offer is received by telephone/telex/fax/telegram.
- viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
- ix. The Company Profile, client list and detail of similar projects/works is not attached.

23. The bidder should furnish a **CERTIFICATE** on judicial STAMP PAPER worth Rs. 100 as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.

I / We

- **Company / Vendor Name:** \_\_\_\_\_
- **Postal Address:** \_\_\_\_\_
- **Tel. No:** \_\_\_\_\_ **Mob No.** \_\_\_\_\_
- **NTN# :** \_\_\_\_\_ **GST#:** \_\_\_\_\_

The undersigned certify that our above named Firm/Company is not blacklisted by any Govt. Office and the terms and conditions as contained in this document, viz “**Terms and Conditions**” are accepted unconditionally.

\_\_\_\_\_  
**Sign & Stamp**

**Note:**

1. Please quote the rates on our BoQs and clearly mention the quoted item(s) Make / Model / Country of Origin and Guarantee/Warranty, otherwise your bid / items may lead to rejection.
2. The quoted item(s) should be of the same specs, make/model or their equivalent.
3. In Addition to filling of the attached BoQs, supporting literature of the quoted model must be attached for verification & technical evaluation of the required specification by the bid evaluation committee. In case of any clash found between the quoted model and the literature model, the item/bid may be rejected.
4. Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

## **BOQ FOR PROCUREMENT OF “IT EQUIPMENT FOR DCS&SE”**

<b>1. Branded Desktop Computers (HP/Dell/Lenovo or Equivalent) (Qty=40)</b>		<b>Unit Price with applicable taxes (Rs.)</b>	<b>Total Price with applicable taxes (Rs.)</b>
<b>Processor</b>	10 <sup>th</sup> /11 <sup>th</sup> Generation Intel® Core™ i5-10400 or higher		
<b>RAM</b>	8GB DDR4 supports up to 64GB or higher		
<b>Chipset</b>	Intel B460/Q570 Chipset or higher		
<b>SSD Flash Drive</b>	M.2 256GB SSD		
<b>WIFI</b>	Built-in		
<b>Display</b>	Up to 4096x2160@60Hz		
<b>Operating System</b>	Linux & Windows 10 Supported		
<b>Keyboard &amp; Mouse</b>	USB Keyboard & Mouse (same brand)		
<b>Display</b>	19” or higher LED		
<b>Warranty</b>	03 Years Local		
<b>Installation</b>	On delivery all units and all the allied cables included		

<b>2. Laptops (Qty=02)</b>		<b>Unit Price with applicable taxes (Rs.)</b>	<b>Total Price with applicable taxes (Rs.)</b>
<b>Model</b>	HP/Dell/Lenovo or Equivalent		
<b>Processor Type</b>	Core i5 11th Generation 1135G7 or higher		
<b>Processor Speed</b>	2.4 GHz Turbo Boost 4.2 GHz (4 Cores - 8 Threads)		
<b>RAM</b>	8GB DDR4 supports up to 32GB		
<b>SSD Drive</b>	512 GB PCIe NVME SSD		
<b>Graphics</b>	NVIDIA MX350/MX450 (2 GB dedicated) or Equivalent		
<b>Screen size</b>	15.6" (16:9), diagonal FHD (1920 x 1080) or Higher		
<b>Others</b>	Camera, DOS, Carrying Case included		
<b>Warranty</b>	1 Year Local and Carrying Case included		

<b>3. Printers (Qty=02)</b>		<b>Unit Price with applicable taxes (Rs.)</b>	<b>Total Price with applicable taxes (Rs.)</b>
<b>Brand &amp; Model</b>	HP LaserJet Pro MFP M428FDW or Equivalent		
<b>Connectivity</b>	USB, Ethernet, Mobile and Wi-Fi		
<b>Functions</b>	Print, Copy, Scan, Fax, Email		
<b>Printer Type</b>	Black & White (Laser)		
<b>RAM</b>	128MB RAM or more		
<b>Warranty</b>	1 Year Local Warranty		

<b>4. LED TVs (Qty=01)</b>		<b>Unit Price with applicable taxes (Rs.)</b>	<b>Total Price with applicable taxes (Rs.)</b>
<b>LED</b>	Branded 4K Smart LED TV – 75 inches		
<b>Warranty</b>	1 Year Local		
<b>Installation</b>	On delivery including all Items for Wall Mounting and 10 Meters HDMI 4K Cable (Site can be visited before bidding)		

<b>5. Multimedia Projector (Qty=01)</b>		<b>Unit Price with applicable taxes (Rs.)</b>	<b>Total Price with applicable taxes (Rs.)</b>
<b>Brand</b>	Panasonic/Sony/Casio/BenQ/ViewSonic or Equivalent		
<b>Brightness</b>	5000 Lumens or Higher		
<b>Resolution</b>	1920x1200 or Higher, WUXGA		
<b>Contrast</b>	5,000:1 or Higher		
<b>Ports</b>	Audio-In, HDMI, Serial-In, USB, Variable Audio Out, VGA		
<b>Warranty</b>	1 Years Local		
<b>Installation</b>	On delivery including roof mounting of cage with 20 Meters		

	Power and HDMI 4K Cables (Site can be visited before bidding)		
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6. Projector Screen (Qty=01)		Unit Price with applicable taxes (Rs.)	Total Price with applicable taxes (Rs.)
Screen	Hashmo Wall Mounted Motorized Projector Screen or Equivalent		
Screen Type	Motorized		
Screen Size	10x8 Feet		
Installation	On delivery including all Items for mounting/installation (Site can be visited before bidding)		

7. DSLR Camera (Qty=01)		Unit Price with applicable taxes (Rs.)	Total Price with applicable taxes (Rs.)
Model	Nikon D7500 DSLR Camera with 18-140mm Lens or Equivalent		
Maximum Resolution	5568 x 3712		
Sensor resolution	21+ megapixels		
Still shooting	8+ fps		
USB version	3.0		
Warranty	1Year local warranty		

8. Video Conferencing System (Qty=01)		Unit Price with applicable taxes (Rs.)	Total Price with applicable taxes (Rs.)
Model	Enterprise grade Video Conferencing System perfect for mid to large conference rooms/labs. Logitech/Aver/Ausdom or Equivalent		
Camera Features	Smooth motorized pan, Pan: ±170°,Tilt: +90° (up) -30° (down) or more, 12x Optical Zoom or Higher, 5+ Camera Presets, 90° Field of View or Higher		
Speakerphone Features	Full duplex microphone array with echo cancellation and Noise Reduction, Dual-omnidirectional microphone array, Controls for volume down/up, mute, phone input, call, and hang-up, 3.5 mm phone-in jack, 3.5 mm line out		
Cloud Compatible applications	Zoom, Microsoft® Teams, Skype for Business, Skype, Google Hangouts Meet, Cisco WebEx		
Control	IR remote control, Remote side: VISCA over IP, IP (RJ45), WebUI		
Expansion support	Extra speakerphones and Microphones can be added		
Warranty	1 Years Local		
Installation	On delivery, complete installation of Video Conference system along with integration with external Public addressing system. Including all Items for installation (Site can be visited before bidding)		

#### Accessories for Video Conference System

		Qty	Unit Price with applicable taxes (Rs.)	Total Price with applicable taxes (Rs.)
Keyboard & Mouse	Wireless Keyboard & Mouse, A4Tech or Equivalent	01		
Speakerphone	Expansion Speakerphone of same brand/model	02		
Microphone	Expansion Microphone of same brand/model	02		
Mixer Amplifier	Mixer Amplifier, 120watts	01		
Wall Mount Speaker	Wall Mount Speaker 30watts	03		
UHF Wireless Microphone System	UHF Wireless Microphone System having Minimum 1x handheld microphone + Minimum1x collar mic/Headgear	02		

9. Sound System (Qty=01)		Unit Price with applicable taxes (Rs.)	Total Price with applicable taxes (Rs.)
Model	Logitech Z607 5.1 Surround Sound Speakers with Bluetooth or Equivalent		
Warranty	1 Year local warranty		
Installation	On delivery, complete installation, and integration with Video Conference equipment with allied accessories and cables etc.		

**Note: Required Equipment/items must be of the same brand/specs as mentioned above or Equivalent.**

**For any technical queries; please contact:**

**Mr. Muhammad Imran,**  
Co-PI/Lecturer, DCS&SE, FBAS, IIUI

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