

**INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD  
OFFICE OF THE IN-CHARGE EXAMINATIONS**

IIUI/D. Exams/2021- 2830

June 01, 2021


**Furnishing of Date-sheet for Online Terminal Examination: Spring 2021.**

1. As per decision of the Apex Committee for Online Teaching/Learning, terminal Examination for Spring semester 2021, shall be held online, as per approved Academic Calendar, w.e.f. **21<sup>st</sup> June, 2021**. In this regard, all the departmental Heads/Chairpersons are hereby requested to prepare date-sheet(s) for the courses offered by their respective departments, **as per standardized format of date-sheet (attached herewith)** and share with the examination section both in soft and hard copy, through Dean of the Faculty. Departments should resolve all objections/clashes in the Papers before submission of final date-sheet to the examination section.
2. Time limit for attempting and submission of online examination for each exam/paper, as decided by Apex Committee shall remain same: i.e. 6 hours: 3 hours should be utilized in attempting answer sheet and rest of the 3-hours in uploading of responses/ answer sheets as per required format.
3. Mobile numbers of the members of the departmental examination committee and concerned teachers must be provided in the date-sheet (as mentioned in the date-sheet) with clear instructions to the examination committee members and concerned teachers to remain available till the finishing time of paper, in order to resolve the emerging queries during the online examination.
4. Exam officers, LMS Team and IT team shall also be available online and on campus to extend any support and facilitation to ensure smooth conduct of the terminal examination.
5. Following time schedule for conduct of examinations for morning and evening shifts may kindly be observed for preparation of date-sheet.

**Morning 08:00 a.m. to 02:00 p.m.**

**Evening 02:00 p.m. to 08:00 p.m.**

6. All the departments are advised to email the soft copy of date-sheets at **datesheets@iiu.edu.pk** for its onward transmission/uploading on LMS and furnish the same (hard copy) to the Conduct Section, Room No. 128, Admin Block, latest by **10<sup>th</sup> June 2021**.

  
**(NOSHEEN SYED)** 01/6/21  
In-charge Examinations

**Distribution:**

1. All the Deans of Faculties/DG IIIE /Chairpersons/In-charge of Deptts.
2. Director Academics/ In-charge IT/ LMS Team
3. All Assistant Director (Coordinators) Male/ Female
5. All Exams Officers, Male & Female

Cc: SPS to President IIU  
All Vice Presidents

# INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD

FACULTY:

DEPARTMENT: ( ) Male/Female

## Date Sheet: Terminal Examination Spring 2021

Sr	Date	Starting & Finishing Time		Course Code	Course Title	Course Teacher	Batch	Concerned Teacher on Duty with Cell No. and Duty Time	Member of Departmental Exam Committee on Duty and Duty Time
1	21-06-2021	08:00am	02:00pm	UG-1	Understanding of Quran	-----	BBA-ITM F19	Dr. Zahid (0333---) 08:00am-02:00pm	Dr. Ahmed (0333-)/ Dr. Zahid (0333-) (08:00am-02:00pm)
		02:00pm	08:00pm	BB-25	Business Ethics	-----	BBA-ITM S20	Mr. Ahmed (0332---) [2:00 pm – 8:00 pm]	-----
2	22-06-2021	08:00am	02:00pm	UG-2	Business Marketing	-----	BBA-ITM F19	-do-	-----
		02:00pm	08:00pm	BCL-35	Islamic Perspective of Business	-----	BBA-ITM F19	-do-	-----
3	23-06-2021	08:00am	02:00pm	CU-32	International Human Resource Management	-----	BBA-ITM S20	-do-	-----
		02:00pm	08:00pm	BBA-121	Human Resource	-----	BBA-ITM F19	-do-	-----
4	24-06-2021	08:00am	02:00pm	CUT-23	Principle of accounting	-----	BBA-ITM F19	-do-	-----
		02:00pm	08:00pm	UG-2	Marketing	-----	BBA-ITM F19	-do-	-----
5	25-06-2020	08:00am	02:00pm	ACD-14	Introduction to Finance	-----	BBA-ITM S20	-do-	-----
		02:00pm	08:00pm	UG-12	Cost Accounting	-----	BBA-ITM F19	-do-	-----

Prepared by

Assistant Director  
Coordination  
Department/Faculty

Reviewed by:

Chairman/ Chairperson  
Department/Faculty

Approved by:

Dean of the Faculty