

TENDER NOTICE

Sealed Bids are invited from reputable quality firms/suppliers **registered with GST Deptt. and must be on active tax payer list (ATL)** for supply of **Computer Papers (A-4 Size), Quantity=1250 Ream and Legal Size Ream, Quantity=250,** Imported-70 Gram (ZAP, IK or equivalent) for International Islamic University, Islamabad

2. Tender documents can be downloaded from **www.ppra.org.pk** and **www.iiu.edu.pk**. Tender fee of Rs.5,00/- each (Non-refundable) will be deposited alongwith bid/tender in the shape of Call Deposit/Bank Draft in favour of IIUI.
3. Tenders valid for a period of 03 months on F.O.R. basis along-with earnest money @ 2% of the total value of tender (refundable) in the shape of Call Deposit/Bank Draft in the name of International Islamic University, Islamabad, must reach the undersigned on or before **24.09.2020 at 10:00 a.m.** which will be opened on the same date at **10:30 a.m.** in the presence of the bidders/their representatives who may like to attend the opening ceremony. The GST Registration No. issued by the Sales Tax Department must be mentioned in the bid, otherwise, tender shall not be considered. Price quoted must inclusive of General Sales Tax. Tenders without required earnest money or for lesser amount will be rejected as non responsive. The firms must attach sample of the papers duly signed by the authorized person with seal of the firm.
4. The University reserves the right to accept or reject any/all bid(s)/tender(s) in terms of Section-33 of Public Procurement Rules, 2004.

Mr. Muhammad Kamran, Superintendent (P&S), Phone # 9019259

**INTERNATIONAL ISLAMIC UNIVERSITY ISLAMABAD
(PURCHASE & STORES SECTION)**

No. 1/3/2015-P&S-

Dated: _____

M/s _____

SUBJECT: **TENDER DOCUMENTS FOR SUPPLY OF COMPUTER PAPERS**

Dear M/s,

You are invited to submit tender for supply of Computer (Papers) made in accordance with the following specifications:

NAME OF ITEM	SPECIFICATION	QUANTITY
Paper Ream (A-4 Size)	Imported 70 Gram (ZAP, IK or equivalent)	1250
Legal Size	Imported 70 Gram (ZAP, IK or equivalent)	250

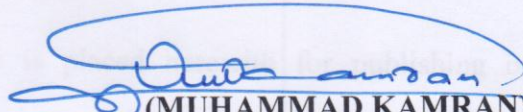
2. Sealed tenders valid for a period of 3 months alongwith Earnest Money @ 2% of the total value of tender in the shape of Call Deposit/Bank Draft in the name of "International Islamic University, Islamabad" must reach the undersigned on or before the date and time mentioned above at the office of Superintendent (P&S), Basement Room No.13. Tenders received after the due date and time will not be entertained.
3. Amendments/alteration/cutting and overwriting etc. in the tender must be signed in full by the person who has signed the tender. Changes or revisions in rates after the opening of tender will not be allowed.
4. Tenders must be in a sealed cover and on the envelope, it must be written in bold letter **"TENDER FOR SUPPLY OF COMPUTER PAPERS"** to be opened on **24.09.2020** & should be sent in the name of Superintendent (P&S), International Islamic University, Administration Block, New Campus, Sector H-10, Islamabad.
5. *Rates quoted must be inclusive of General Sales Tax and the total cost of the items. Tender without required earnest money or for lesser amount will be treated as non responsive.*
6. The General Sales Tax Registration No. issued by the Sales Tax Department must be quoted in the bid and **the firm must be active tax payer on ATL of FBR otherwise, tender shall not be considered.**

7. The firms must attach sample of the papers duly signed by the authorized person with seal of the firm.

8. The successful bidder shall have to supply the required items on F.O.R. basis strictly within the stipulated period mentioned in the Supply Order otherwise full Earnest Money will be forfeited.

9. The University reserves the right to accept or reject any/all bid(s)/tender(s) in terms of Section-33 of Public Procurement Rules, 2004.

Reference subject cited above, tender notice
University and PPRA website, please.


(MUHAMMAD KAMRAN)

Superintendent (P&S)
Phone # 051-9019259

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