

TENDER NOTICE

Sealed Bids are invited from well reputed firms/suppliers **FOR SUPPLY OF STATIONARY ITEMS**) for, International Islamic University, Islamabad.

2- Tender documents can be downloaded from www.ppra.org.pk and www.iiu.edu.pk. Tender fee of **Rs.500/-** (Non-refundable) will be deposited along with bid/tender in shape of Call Deposit/Bank Draft in favour of IIUI.

3- Tenders valid for a period of 03 months on F.O.R. basis along with earnest money @ 2% of total value of tender (refundable) in the shape of Call Deposit/Bank Draft in the name of International Islamic University, Islamabad, must reach the undersigned on or before **26.09.2017 at 11:00 a.m.** which will be opened on the same date at **11:30 a.m.** in presence of the bidders/their representatives who may like to attend the opening ceremony. **The firm should be registered with the Sale Tax and Income Tax Department and must be on active tax payer/ATL**, otherwise, tender shall not be considered. Price quoted must clearly show whether it is inclusive or exclusive of General Sales Tax. Tenders without required earnest money or for lesser amount will be rejected as non responsive. For any query contact **N.9019258**

4- The University reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules, 2004

Mian Rohban Younas , Assistant Director (P&S)

Contact No.9019258

INTERNATIONAL ISLAMIC UNIVERSITY
(Purchase & Store Department)

Price of Tender Document

Rs. 500/-

No. 4/1/2017 -P&S-

Dated _____

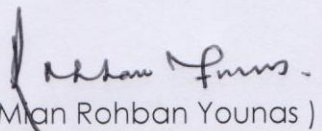
M/s _____

SUBJECT: TENDER DOCUMENTS FOR SUPPLY OF STATIONEARY ITEMS

Dear M/s,

You are invited to submit tender for supply of Stationary items in accordance with specifications as per Annexed

2. Sealed tenders valid for a period of 3 months along with Earnest Money @ 2% of the total value of tender in shape of Call Deposit/Security Receipt in the name of "International Islamic University, Islamabad" must reach the undersigned on or before **26.09.2017** up to **10:00 hours**. The tenders will be opened on the same day at 11:30 a.m. in the presence of the bidders/their representatives who may like to attend the opening.
3. Tenders received after the due date and time will not be entertained.
4. Amendments/alteration/ cutting and overwriting etc. in the tender must be signed in fully by the person who has signed the tender. Changes or revisions in rates after the opening of tender will not be allowed.
5. Tenders must be in a sealed envelope, it must be written in bold letter "Stationary Items" to be opened **on 26.09.2017** & should be sent in the name of Assistant Director (P&S), International Islamic University, Islamabad
6. The General Sales Tax Registration No. issued by the Sales Tax Department must be quoted in the bid, otherwise, tender shall not be considered.
7. Bid (s) without required earnest money or for lesser amount will be rejected as non responsive.
8. The successful bidder shall have to supply the required items on F.O.R. basis strictly within the stipulated period mentioned in the Supply Order otherwise Earnest Money will be forfeited.
9. The University reserves the rights to accept or reject any/all tenders without assigning any reason thereof.


(Mian Rohban Younas)
Assistant Director-I(P &S)
Phone # 9019258

ANNEXED

Sr. #	Description	Qty.
1.	Air Freshener 300ml (Cobra)	30 Nos
2.	Pointers (50 Nos Blue & 50 Nos Black) Dollar	100 Nos
3.	Correction Pen (DUX)	06 Nos
4.	Duster Cloth (White Color)	15 Nos
5.	Note Pad (Lucky) Small	06 Nos
6.	Duster White Board (Fine Quality)	30 Nos
7.	Dust Bin (Net)	06 Nos
8.	File Tags	05 Bundle
9.	File Separator (A4 Size)	10 Nos
10.	Gum Stick (Dollar Large)	20 Nos
11.	Gillnet	06 Nos
12.	Highlighter (Mercury Mixed Colors)	24 Nos
13.	Paper Basket (File Size)	06 Nos
14.	Paper Cutter	05 Nos
15.	Double Punch Machine (Fuji P-20)	12 Nos
16.	Plastic Dory	12 Nos
17.	Tissue Box (Rose Petal)	100 Nos
18.	White Board Marker (1000 Black & 1000 Blue) Dollar	2000 Nos
19.	Insecticide Spray (Black Cobra)	24 Nos
20.	Toilet Roll Tissue (Rose Petal)	36 Nos
21.	Paper Ream A-4 Size (Zap 70 Gram)	50 Nos

Handwritten signature