

INTERNATIONAL ISLAMIC UNIVERSITY
(Furqan University of the Future)

TENDER NOTICE

Sealed Bids are invited from well reputed firms/suppliers **FOR SUPPLY OF STATIONARY ITEMS**) for, International Islamic University, Islamabad.

2- Tender documents can be downloaded from www.ppra.org.pk and www.iiu.edu.pk. Tender fee of **Rs.500/-** (Non-refundable) will be deposited along with bid/tender, in shape of Call Deposit/Bank Draft in favour of IIUI.

3- Tenders valid for a period of 03 months on F.O.R. basis along with earnest money @ 2% of total value of tender (refundable) in the shape of Call Deposit/Bank Draft in the name of International Islamic University, Islamabad, must reach the undersigned on or before **08.05.2017 at 11:00 a.m.** which will be opened on the same date at **11:30 a.m.** in presence of the bidders/their representatives who may like to attend the opening ceremony. **The firm should be registered with the Sale Tax and Income Tax Department and must be on active tax payer/ATL**, otherwise, tender shall not be considered. Price quoted must clearly show whether it is inclusive or exclusive of General Sales Tax. Tenders without required earnest money or for lesser amount will be rejected as non responsive. For any query contact **N.9019293**

4- The University reserves the right to accept or reject any/all bid(s) in terms of Section-33 of Public Procurement Rules, 2004

Mr. Muhammad Jamil, Addl. Director (P&S)

Contact No.9019261

INTERNATIONAL ISLAMIC UNIVERSITY
(Purchase & Store Department)

Price of Tender Document

Rs. 500/-

No. 4/1/2017 -P&S-

Dated _____

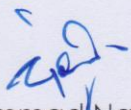
M/s _____

SUBJECT: TENDER DOCUMENTS FOR SUPPLY OF STATIONEARY ITEMS

Dear M/s,

You are invited to submit tender for supply of Stationary items in accordance with specifications as per Annexed

2. Sealed tenders valid for a period of 3 months along with Earnest Money @ 2% of the total value of tender in shape of Call Deposit/Security Receipt in the name of "International Islamic University, Islamabad" must reach the undersigned on or before **08.05.2017** up to 10:00 hours. The tenders will be opened on the same day at 11:30 a.m. in the presence of the bidders/their representatives who may like to attend the opening.
3. Tenders received after the due date and time will not be entertained.
4. Amendments/alteration/ cutting and overwriting etc. in the tender must be signed in fully by the person who has signed the tender. Changes or revisions in rates after the opening of tender will not be allowed.
5. Tenders must be in a sealed envelope, it must be written in bold letter "Stationary Items" to be opened **on 08.05.2017** & should be sent in the name of Addl. Director (P&S), International Islamic University, Islamabad
6. The General Sales Tax Registration No. issued by the Sales Tax Department must be quoted in the bid, otherwise, tender shall not be considered.
7. Bid (s) without required earnest money or for lesser amount will be rejected as non responsive.
8. The successful bidder shall have to supply the required items on F.O.R. basis strictly within the stipulated period mentioned in the Supply Order otherwise Earnest Money will be forfeited.
9. The University reserves the rights to accept or reject any/all tenders without assigning any reason thereof.


(Muhammad Nasir)
Assistant Director-III (P &S)
Phone # 9019293

ANNEXED

Sr. #	Description	Qty.
1	Correction Pen (Rabbit)	100 Nos
2	Sharpeners Dux	100 Nos
3	Glue Sticks (Amos) 22 gram	200 Nos
4	Permanent Markers (Dollars)	50 Nos
5	Attendance Register (Tayyaba No. 1)	50 Nos
6	Stapler Pins (Dollar ST0246)	400 Pkt
7	Sickens (Small) Pronoti-30200	50 Nos
8	Scotch Tape (Dear "1)	100 Pkt
9	Table Basket (Plastic)	100 Nos
10	Daak Folders	50 Nos
11	File Tags	200 Bdl
12	Double Punch 8cm (Kangro No.376224)	50 Nos
13	Note Pads (Small Size)	100 Pad
14	Short Hand Book (80 Leaves)	50 Nos
15	Stamp Pad, Blue (Crystal)	100 Nos
16	Ink Refill Board Marker (Blue, Black, Dollar)	100 Nos
17	Ball Points (Red)	50 Packs
18	Ruler Steel	30 Nos
19	Scissors	50 Nos
20	File Separators (Universal A-4) Nos	20 Nos
21	Highlighter (Dollar) Yellow, Pink, Green	100 Nos
22	Cut Boxes	100 Nos
23	Stapler Remover KW-trio 50820	50 Nos
24	Thumb Pins (Eony Brand)	50 Pkt
25	Paper Tape (Abro) 1 inch	200 Nos
26	Envelops (Small) 9x4 Khaki century paper/80 gm	5000 Nos
27	Envelop (File Size) Khaki century paper/80 gm	5000 Nos
28	Envelop (Medium Size) Khaki century paper/80 gm	5000 Nos
29	Stapler (Standard Size) MAX (HD-50.50R)	100 Nos
30	Tissue Box (Rose Petal)	400 Nos
31	Paper Clip (three flowers) 36mm	100 Nos
32	Lead Pencil Dollar	100 Pkt
33	Board Duster	300 Nos
34	Cloth Duster	400 Nos
35	Simple Register No. 10	200 Nos
36	Box Files (Alfalah No.992)	300 Nos
37	Peon Books (Tayyaba Accounts) -	50 Nos
38	Paper Reams Legal Size 70 gm	200 Boxes
39	Board Markers (Blue, Black, Dollar)	700 Packs