

**INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD
(Central Transport Unit)**

Officer's Name & Designation: _____

Whether Official or Private: _____

Specific Purpose of Visit: _____

Place to be visited: _____

From _____ AM/PM to _____ AM/PM Hours on _____

Officer's Mobile & Extension: _____

Officer's Signature

Vehicle No. _____

Available Not Available T.S./Superintendent (T)

Approved Regretted Approved Regretted

Officer Incharge (Transport)

Director (F&A)/V.P.(P&A)

From _____ to _____ on _____ for _____ (Hours)
Place Date

Name of Driver _____ from _____ to _____

Distance Covered: _____

Officer Incharge (Transport)

T.S./Superintendent (T)

Encircle appropriate position