



INTERNATIONAL ISLAMIC UNIVERSITY, ISLAMABAD

SITUATION VACANT

APPLICATIONS ARE INVITED FROM QUALIFIED PERSONS FOR THE FOLLOWING ACADEMIC AND NON-ACADEMIC POSTS:-

ACADEMIC POSTS

- **PROFESSOR (BPS-21)/TTS**
COMPUTER SCIENCES; SOFTWARE ENGINEERING; MANAGEMENT SCIENCES; HISTORY; EDUCATION; ISLAMIC STUDIES; SOCIOLOGY

A. REQUIREMENT ON B.P.S. FOR ENGINEERING, INFORMATION TECHNOLOGY COMPUTING DISCIPLINES,

PH.D. DEGREE IN RELEVANT FIELD RECOGNIZED BY HEC IN CONSULTATION WITH PEC WITH 12 YEARS TEACHING/RESEARCH EXPERIENCE IN A RECOGNIZED INSTITUTION/UNIVERSITY AT POST GRADUATE LEVEL OR 12 YEARS PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION OUT OF WHICH 05 YEARS MUST BE TEACHING EXPERIENCE. MUST HAVE 15 RESEARCH PUBLICATIONS (WITH AT LEAST 05 PUBLICATIONS DURING LAST 05 YEARS) IN HEC/PEC RECOGNIZED JOURNALS.

OR

PHD DEGREE IN RELEVANT FIELD WITH 10 YEARS POST PH.D TEACHING/RESEARCH EXPERIENCE IN AN HEC RECOGNIZED UNIVERSITY OR A POST GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. MUST HAVE 15 RESEARCH PUBLICATIONS (WITH AT LEAST 05 PUBLICATIONS DURING LAST 05 YEARS) IN HEC/PEC RECOGNIZED JOURNALS

B. QUALIFICATION/EXPERIENCE ON B.P.S. OTHER THAN ENGINEERING, INFORMATION TECHNOLOGY, COMPUTING SCIENCES

PH.D. FROM AN HEC RECOGNIZED INSTITUTION IN THE RELEVANT FIELD WITH 15- YEARS TEACHING/RESEARCH IN HEC RECOGNIZED UNIVERSITY OR A POST-GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. 15 RESEARCH PUBLICATIONS (WITH AT LEAST 5 PUBLICATIONS IN THE LAST 5 YEARS), IN HEC RECOGNIZED JOURNALS.

OR

PHD DEGREE IN RELEVANT FIELD WITH 10-YEARS POST-PHD TEACHING/ RESEARCH EXPERIENCE IN A RECOGNIZED UNIVERSITY OR A POST-GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. 15 RESEARCH PUBLICATIONS (WITH AT LEAST 5 PUBLICATIONS IN THE LAST 5 YEARS), IN HEC RECOGNIZED JOURNALS.

C. REQUIREMENTS ON TTS FOR ALL DISCIPLINES OF PROFESSORS

- (i) PH.D FROM A RECOGNIZED AND REPUTABLE INSTITUTION IN THE RELEVANT FIELD;
- (ii) 11-YEARS POST-PH.D EXPERIENCE OR
7 YEARS POST-PH.D PLUS 12 YEARS OF EXPERIENCE BEFORE PH.D
(3 YEARS BEFORE PH.D = ONE YEAR POST PH.D IN THE RELEVANT FIELD) IN A RECOGNIZED UNIVERSITY OR A POST-GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION;
- (iii) 15 RESEARCH PUBLICATIONS (WITH AT LEAST 5 PUBLICATIONS IN THE PAST 5 YEARS) IN INTERNATIONALLY ABSTRACTED JOURNALS RECOGNIZED FOR THE PURPOSE OF APPOINTMENT ON TENURE TRACK BY THE HEC.

• ASSOCIATE PROFESSOR (BPS-20)/TTS

COMPUTER SCIENCES; SOFTWARE ENGINEERING; MANAGEMENT SCIENCES; BIO-INFORMATICS (FEMALE); BIO-TECHNOLOGY (FEMALE); POLITICS & IR; EDUCATION (FEMALE); PSYCHOLOGY; ISLAMIC LAW (SHARIAH ACADEMY); ENVIRONMENTAL SCIENCES (FEMALE); MATHEMATICS; LAW; ARABIC; SOCIOLOGY

A. REQUIREMENT ON B.P.S. FOR ENGINEERING, INFORMATION TECHNOLOGY COMPUTING DISCIPLINES.

PH.D. IN THE RELEVANT FIELD FROM INSTITUTION RECOGNIZED BY HEC IN CONSULTATION WITH PEC WITH 07 YEARS TEACHING/RESEARCH EXPERIENCE IN A RECOGNIZED INSTITUTION/UNIVERSITY AT POST GRADUATE LEVEL OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION OUT OF WHICH 02 YEARS MUST BE TEACHING EXPERIENCE. **MUST HAVE 10 RESEARCH PUBLICATIONS (WITH AT LEAST 04 PUBLICATIONS IN LAST 05 YEARS) IN HEC/PEC RECOGNIZED JOURNALS.**"

OR

PHD DEGREE IN RELEVANT FIELD WITH 05 YEARS POST PH.D TEACHING/RESEARCH EXPERIENCE IN AN HEC RECOGNIZED UNIVERSITY OR A POST GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. **MUST HAVE 10 RESEARCH PUBLICATIONS (WITH AT LEAST 04 PUBLICATIONS IN LAST 05 YEARS) IN HEC/PEC RECOGNIZED JOURNALS.**"

B. QUALIFICATION/EXPERIENCE ON B.P.S. OTHER THAN ENGINEERING, INFORMATION TECHNOLOGY, COMPUTING SCIENCES

PH.D IN THE RELEVANT FIELD FROM AN HEC RECOGNIZED UNIVERSITY/INSTITUTION WITH 10-YEARS TEACHING/RESEARCH IN AN HEC RECOGNIZED UNIVERSITY OR POST GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN RELEVANT FIELD IN NATIONAL OR INTERNATIONAL ORGANIZATION. **MUST HAVE 8 PUBLICATIONS (WITH AT LEAST 4 PUBLICATIONS IN LAST 5 YEARS).**

OR

PHD DEGREE IN RELEVANT FIELD WITH 5-YEARS POST PHD TEACHING/RESEARCH EXPERIENCE IN AN HEC RECOGNIZED UNIVERSITY OR POST GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. **MUST HAVE 8 PUBLICATIONS (WITH AT LEAST 4 PUBLICATIONS IN LAST 5 YEARS).**

C. QUALIFICATION FOR FIELD OF LAW/ISLAMIC LAW

PH.D IN LAW/ISLAMIC LAW OR EQUIVALENT FROM HEC RECOGNIZED UNIVERSITY/INSTITUTION WITH 10-YEARS TEACHING/RESEARCH EXPERIENCE IN HEC RECOGNIZED UNIVERSITY OR A POST-GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. **MUST HAVE 10 PUBLICATIONS (WITH AT LEAST 4 PUBLICATIONS IN LAST FIVE YEARS) IN HEC RECOGNIZED JOURNALS.**

OR

PH.D IN LAW/ISLAMIC LAW WITH 5-YEARS POST-PHD TEACHING/RESEARCH EXPERIENCE IN HEC RECOGNIZED UNIVERSITY OR A POST-GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN NATIONAL OR INTERNATIONAL ORGANIZATION. **MUST HAVE 10 PUBLICATIONS (WITH AT LEAST 4 PUBLICATIONS IN LAST FIVE YEARS) IN HEC RECOGNIZED JOURNALS.**

OR

LLM JD IN LAW/ISLAMIC LAW OR EQUIVALENT DEGREE FROM AN HEC RECOGNIZED UNIVERSITY/INSTITUTION WITH 12-YEARS TEACHING/RESEARCH EXPERIENCE (WITH AT LEAST 4 YEARS EXPERIENCE AFTER THE POST TERMINAL DEGREE LEVEL) IN AN HEC RECOGNIZED UNIVERSITY OR POST GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. **MUST HAVE 10 PUBLICATIONS (WITH AT LEAST 4 PUBLICATIONS IN LAST FIVE YEARS) IN HEC RECOGNIZED JOURNALS.**

D. REQUIREMENT ON T.T.S. FOR ALL DISCIPLINES OF ASSOCIATE PROFESSORS

- (I) PH.D FROM A RECOGNIZED AND REPUTABLE INSTITUTION IN THE RELEVANT FIELD;
- (II) 6-YEARS POST-PH.D EXPERIENCE

OR

4 YEARS POST-PH.D PLUS 6 YEARS OF EXPERIENCE BEFORE PH.D

(3 YEARS BEFORE PH.D = ONE YEAR POST PH.D IN THE RELEVANT FIELD) IN A RECOGNIZED UNIVERSITY OR A POST-GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION;

(III) 10 RESEARCH PUBLICATIONS (WITH AT LEAST 4 PUBLICATIONS IN THE PAST 5 YEARS) IN INTERNATIONALLY ABSTRACTED JOURNALS RECOGNIZED FOR THE PURPOSE OF APPOINTMENT ON TTS BY THE HEC.

• **ASSISTANT PROFESSOR (BPS-19)/T.T.S.**

ELECTRONICS ENGINEERING (FEMALE); COMPUTER SCIENCES; SOFTWARE ENGINEERING; MANAGEMENT SCIENCES; POLITICS & IR; PSYCHOLOGY (FEMALE)

A. REQUIREMENTS ON BPS-19 FOR ALL DISCIPLINES OF ASSISTANT PROFESSORS

“PH.D IN THE RELEVANT FIELD FROM AN HEC RECOGNIZED UNIVERSITY/INSTITUTION.

OR

MASTER’S DEGREE (FOREIGN) OR M.S/M.PHIL WITH THESIS (PAKISTAN) OR EQUIVALENT IN THE RELEVANT FIELD FROM AN HEC RECOGNIZED UNIVERSITY/INSTITUTION WITH A MINIMUM OF 02 YEARS POST QUALIFICATION TEACHING/RESEARCH EXPERIENCE IN A RECOGNIZED UNIVERSITY OR A POST-GRADUATE INSTITUTION OR PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD IN A NATIONAL OR INTERNATIONAL ORGANIZATION. PERSONS WITH PHD AND/OR RESEARCH EXPERIENCE & PUBLICATIONS WILL BE PREFERRED.”

B. REQUIREMENTS ON T.T.S. FOR ALL DISCIPLINES OF ASSISTANT PROFESSORS

(I) PH.D FROM A RECOGNIZED AND REPUTABLE INSTITUTION IN THE RELEVANT FIELD, PHD THESIS MUST HAVE BEEN EVALUATED BY TWO FOREIGN EXPERTS.

(II) EXCELLENT WRITTEN COMMUNICATION SKILLS AS WELL AS EXCELLENT PRESENTATION SKILLS.

• **LECTURER (BPS-18)**

MANAGEMENT SCIENCES; LAW (FEMALE); ISLAMIC LAW (SHARIAH ACADEMY); POLITICS & IR; SOCIOLOGY; PSYCHOLOGY (FEMALE)

QUALIFICATION/EXPERIENCE OTHER THAN FIELD OF LAW /ISLAMIC LAW

M.S/M.PHIL FROM AN HEC RECOGNIZED UNIVERSITY/INSTITUTION WITH ONLY ONE 3rd DIVISION IN THE ENTIRE ACADEMIC CAREER IN THE RELEVANT FIELD (DISCIPLINE).

QUALIFICATION FOR FIELD OF LAW/ISLAMIC LAW

LLM IN LAW/ISLAMIC LAW DEGREE (WITH ‘B’ GRADE IN THE SEMESTER SYSTEM)/FIRST CLASS IN (UNDER ANNUAL EXAM SYSTEM) FROM AN HEC RECOGNIZED UNIVERSITY/INSTITUTION WITH NO 3rd DIVISION IN THE ACADEMIC CAREER (STARTING FROM BACHELOR DEGREE)

• **TEACHING/RESEARCH ASSOCIATE (BPS-17)**

MATHEMATICS (FEMALE); ARABIC (FEMALE)

FIRST CLASS MASTER’S DEGREE (AT LEAST 65% MARKS IN SEMESTER SYSTEM) OR EQUIVALENT (16 YEARS EDUCATION) IN THE RELEVANT SUBJECT WITH NO THIRD DIVISION IN THE ACADEMIC CAREER

• **PROGRAMME COORDINATOR (BPS-17)**

COMPUTER SCIENCES (FEMALE); ENVIRONMENTAL SCIENCES (MALE); EDUCATION (FEMALE)

“MASTER’S DEGREE (B-GRADE IN SEMESTER SYSTEM AT LEAST 65% MARKS/1ST DIVISION IN ANNUAL EXAM. SYSTEM) IN THE RELEVANT FIELD, PREFERABLY WITH SOME EXPERIENCE AS PROGRAM COORDINATOR/TEACHING/RESEARCH ASSISTANT IN A FACULTY OF A RECOGNIZED UNIVERSITY. MUST HAVE CERTIFIED COMPUTER PROFICIENCY.” OR MASTER’S DEGREE OR EQUIVALENT IN MANAGEMENT SCIENCES (B-GRADE IN SEMESTER SYSTEM AT LEAST 65% MARKS/1ST DIVISION IN ANNUAL EXAM. SYSTEM) PREFERABLY WITH SOME EXPERIENCE, WITH CERTIFIED COMPUTER PROFICIENCY.

NON ACADEMIC POSTS

- ASSISTANT SECURITY OFFICER (BPS-16) (MALE)

EX-JUNIOR COMMISSIONED OFFICER OF ARMED FORCES NOT BELOW THE RANK OF SUBEDAR/CWO EX-POLICE OFFICER OF EQUIVALENT RANK WITH GOOD HEALTH. PREFERENCE WILL BE GIVEN TO PERSONS HAVING SSG/INTELLIGENCE & SECURITY BACKGROUND.

- LIBRARY ASSISTANT-IRI (BPS-14) (FEMALE)

AT LEAST 2ND CLASS GRADUATE WITH CERTIFICATE IN LIBRARY SCIENCE FROM AN INSTITUTION RECOGNIZED AND NOTIFIED BY THE MINISTRY OF EDUCATION. MUST BE COMPUTER LITERATE.

OR

2ND CLASS BACHELORS DEGREE IN LIBRARY & INFORMATION SCIENCE FROM A RECOGNIZED UNIVERSITY. MUST BE COMPUTER LITERATE.

- SANITARY INSPECTOR (BPS-05/07)

INTERMEDIATE WITH AT LEAST THREE YEARS RELEVANT EXPERIENCE.

- HEAD GARDENER (MALI) (BPS-04) (MALE)

MATRIC WITH AT LEAST 3 YEARS EXPERIENCE IN RELEVANT FIELD.

CORRIGENDUM

THE POST OF ADDITIONAL DIRECTOR (PERSONNEL & ADMINISTRATION) ADVERTISED ON NOVEMBER 15, 2009 MAY PLEASE BE READ AS ADDITIONAL DIRECTOR ACADEMICS (ADMISSION) AND ADDITIONAL DIRECTOR ACADEMICS (EXAMINATION) BPS-19 (MALE/FEMALE). CANDIDATES WHO APPLIED BEFORE NEED NOT APPLY AGAIN.

MASTER'S DEGREE (B-GRADE IN SEMESTER SYSTEM AT LEAST 65% MARKS/1ST DIVISION IN ANNUAL EXAM SYSTEM) OR EQUIVALENT FROM HEC RECOGNIZED UNIVERSITY WITH 12 YEARS RELEVANT EXPERIENCE IN BPS-17 AND ABOVE OR EQUIVALENT. MUST HAVE CERTIFIED COMPUTER PROFICIENCY (MS POWER POINT, EXCEL, INTERNET-BROWSING, MS ACCESS).

NOTE:-

- I. FOR ALL POSTS, BOTH MALE/FEMALE CAN APPLY EXCEPT OTHERWISE SPECIFIED.
- II. IIU RESERVES THE RIGHT TO SHORT LIST THE CANDIDATES AND TO REJECT ANY/ALL APPLICATIONS WITHOUT ASSIGNING ANY REASON.
- III. APPLICATIONS ON PRESCRIBED FORMS (FOR POSTS IN BPS-17 & ABOVE) OBTAINABLE FROM THE PERSONNEL-V SECTION OR TO BE DOWN-LOADED FROM THE WEBSITE WWW.IIU.EDU.PK DULY COMPLETED IN ALL RESPECTS ALONG-WITH ATTESTED COPIES OF TESTIMONIALS, EXPERIENCE CERTIFICATES AND NOC FROM THE PRESENT EMPLOYER (IF ANY) WITH CROSSED POSTAL ORDER/PAY ORDER/BANK DRAFT (IN FAVOUR OF ADDITIONAL DIRECTOR (FINANCE), IIU OF Rs.300/-
- IV. APPLICANTS FOR THE POSTS IN BPS-16 & BELOW MAY APPLY ON PLAIN PAPER WITH CROSSED POSTAL ORDER/PAY ORDER/BANK DRAFT FOR Rs.50/- ALONG WITH COPIES OF THE REQUIRED DOCUMENTS AS INDICATED ABOVE.
- V. THE LAST DATE OF RECEIPT OF APPLICATIONS IS 6TH JANUARY 2010 IN THE OFFICE OF THE DEPUTY DIRECTOR (PERSONNEL), INTERNATIONAL ISLAMIC UNIVERSITY, ADMIN BLOCK, NEW CAMPUS SECTOR H-10, ISLAMABAD.

SYED NAVEED EHTISHAM
DEPUTY DIRECTOR (PERSONNEL)
051-9019290-9019219